

**RULE AND REGULATIONS
OF
SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION
C/O SDAM COLLEGE, G.T. ROAD, , DINANAGAR -143531
(A Society Registered under the Societies Registration Act 1860)**

1 NAME

The name of the Society shall be SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION, C/O SDAM COLLEGE, G.T. ROAD, , DINANAGAR -143531 (hereinafter referred to as 'the society')

2 Interpretation

In these Articles:-

- a) The expression 'Alumni', 'Society' and/or the word 'Committee' wherever used means the SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION, C/O SDAM COLLEGE, G.T. ROAD, , DINANAGAR -143531
- b) The "President" or the " Secretary" means the President or the Secretary of the society as well.
- c) The "Member " means the member of the Society.
- d) The Office means the Registered Office of the Society for the time being.
- e) The expression "College", "SDAM College", "Institute", "Parent Committee", wherever used means the "The Shanti Devi Arya Mahila College, G. T. Road, Dinanagar registered under the Society Registration Act, 1860 vide registration certificate no. 17 of 1975-76 dated 30.04.1975 with Registrar of Firms & Society, Chandigarh.

3 OFFICE

The Office of the Society shall be located in the premises of the college at C/O SDAM COLLEGE, G.T. ROAD, , DINANAGAR -143531 in the state of Punjab or elsewhere the Managing Committee of the

4 AIMS AND OBJECTS

The Aims and Objects of the Society have been appended under paras 5(a) to (q) of the Memorandum of Association of the Society.

5 MEMBERSHIP

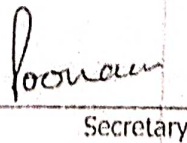
The membership of the society is open to any educated person over 18 years of age, having good moral character, dedicated in the cause of education and having interest in welfare and development of the Society/Alumni, who shall apply for membership, pay admission fee and annual subscription, recommended by managing body of the society and approved by the President of the Society.

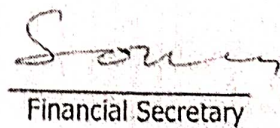
6 CEASING OF MEMBERSHIP

A member shall cease to be a member of the Society under the following circumstances :-

- i) By convicting under moral turpitude or declared of unsound mind by any Court of Law, ii) By expulsion due to (a) non payment of annual subscription, (b) not attending three consecutive meetings of the Society, (c) Commissioning of any charge against the members, (d) works against the welfare of the Society/Alumni, iii) By Resignation, iv) by death and v) By any other reason as deem fit to remove a person from membership by the Managing Committee


President


Secretary


Financial Secretary

7 FILLING OF VACANCY

In case of vacancy, it shall be filled within two months upon recommendation of at least two existing Managing Committee members and approved by the President.

The following shall be the present office Bearers of the Society and its Managing Committee i) President and ii) Secretary

8 MANAGING COMMITTEE :-

The Managing Committee of the Society shall consist of atleast seven members which shall include Office Bearers and other active members of the Society.

9 OFFICE BEARERS :-

The following shall be Office Bearer of the Managing Committee :-

- a) President
- b) Secretary
- c) Financial Secretary

10 APPOINTMENT OF MEMBERS OF MANAGING COMMITTEE

The president and the secretary of the society shall be the President and Secretary of SDAM College or as nominated by the managing committee of SDAM College.

The appointment of Other members of managing committee shall be made by the Members of the Society in the General Committee Meeting of the Society and duly approved by the President of the Society.

The numbers of office bearers/members of Managing Committee can be extended/reduced by the Managing Committee according to the need, by a resolution passed from time to time

11 POWERS AND DUTIES OF OFFICE BEARERS :-

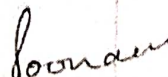
1 The President

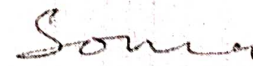
The President shall be the constitutional Head of the Society. He shall preside over all the meetings and functions of the Society or nominate his representative from amongst the Managing Committee members.

The President shall give directions to call meetings, take decisions and vote in the election. He shall use his casting vote in case of tie. The president can appoint any person to execute any duty of the Society. The president shall be responsible for smooth functioning of the Society and shall direct the members of the society for the proper management.

If the President feels any member that is not doing justice to his/her duties as assigned to him/her and that his/her activities are detrimental to the welfare of the Society, he can terminate that member and take all his/her powers in his (President) hands till the new appointment is made.


President


Secretary


Financial Secretary

2 The Secretary

The Secretary shall keep and maintain the record of the proceeding of the Society under the direction of the President. The Secretary shall maintain a minute book for all General and Managing Committee meetings of the Society. The Secretary shall convene meetings of the Society on the direction of the President and circulate the Agenda to all the members. The Secretary shall provide the respective papers and documents as required for the meeting and keep record thereof. The Secretary shall also maintain all records and proceedings of each meeting and function of the Society under the guidance of President. The Secretary will prepare the Agenda of the meeting in consultation with President and circulate to the members. The Secretary shall do all such acts and works as are assigned to him/her by the President. The Secretary and other Financial assistance from any Individual, grants, institutions, Govt. Deptts. and shall utilize the same in the best interests of the Society under direction of the President.

3 Financial Secretary

The Financial Secretary shall maintain the accounts of the society and present the statement of income and expenditure in the annual meeting of the General Body duly audited by the Auditor and/or approved by the Governing Body.

4 The Governing Body can create any designation or appoint any person to any other post/designation for smooth running of the working of the society

12 RIGHTS AND PRIVILEGES OF MEMBERS

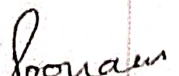
- a) i) Right to vote, ii) Right to be elected as office Bearer/member of Managing Committee, iii) Right to receive notice, iv) Right to receive copies of Bye Laws, v) Right to be heard, vi) Right to resolve dispute.
- b) To control budget, consider and pass balance sheet of the Society. To consider the annual log book, reports of the working of the Society as submitted by the Secretary.
- c) To collect and maintain movable and immovable properties of the Society.
- d) To collect and utilize the funds and its disposal in the interest of the society and to do all acts and things in connection with the aims and objects of the Society.
- e) To appoint auditors, internally or externally to audit the accounts of the Society
- f) The Managing Committee may extend special invitation to anybody to attend and take part in the proceedings but such invitees shall be above the maximum limit of members and can give opinion but shall no right to exercise his vote in the decision.
- g) The president shall be responsible for all internal and external affairs of the Society.

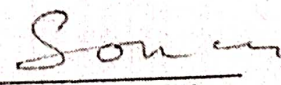
11 MEETING

The Managing Committee of the Society may meet once in a month to discuss the working of the Society and to evaluate the past performances by the Managing Committee but not later than 12 months.

The General Committee shall meet once in a year or more as per requirement. The Secretary in consultation with the President shall decide the date, time and venue of the meetings and shall prepare agenda of the meetings and circulate time among the members.


President


Secretary


Financial Secretary

The president shall be the Chairman of the meeting. In absence of the President, the members of the Managing Committee can elect and nominate the Chairman of that specific meeting and minutes of that meeting shall be approved and signed by the President of the society within 3 days.

A three day notice shall be sufficient for calling Managing Committee meeting while for the Management committee and General Committee meeting, a clear notice of 15 days shall be convened with a notice of one day and Five days for Managing Committee and General Committee/ Manaqing Committee meetings respectively.

12 QUORUM

At least three members including President and Secretary shall form the quorum in the Managing Committee meeting. The meeting of the Managing Committee and General Committee shall be considered valid with 2/3rd members are present in that meeting. An adjourned meeting needs no

13 MINIMUM AND MAXIMUM

The minimum numbers of the Society shall be Seven while the maximum numbers of members shall be as decided by the Manaqing Committee from time to time.

14 TENTURE

The Tenure of the Managing Committee shall be three years however an annual list of members of Manaqing Committee be received and maintained every year and be filled with the Registrar of

15 ELECTION

The election of the General Committee shall be held after every three years in the month of April. The members of the Manaqing Committee shall be considered as written above.

16 FINANCIAL YEAR

1st April to 36th March shall be Financial year of the Society.


17 OPERATION OF ACCOUNTS

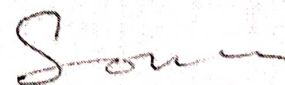
The accounts of the Society shall be opened in any scheduled Bank recognised by the Society. Accounts of the Society shall be operated upon any one of the President/Secretary of the society and/or by the Principal of the society jointly or any such persons appointed by the Managing Committee.

18 GENERAL

- a) All the provisions shall be under all selection of the Societies Registration Act, XXI pf 1860 (Punjab amendment Act, 1957) shall apply to this Society.
- b) The Managing Committee may alter/change, modify and amend the rules and regulations and aims and objects of the Society. This must be followed by a resolution passed by 2/3rd majority of the votes in the General body/Management Committee meetings specially convened for this purpose, as required under selection 12 and 12 A of the Act.
- c) The Managing Committee may delegate any of its powers to any of its members with the consent of the President.
- i) No member of the society shall draw salary from society unless he/she is specially permitted for payment of waqes for the particular cause of the society.


President


Secretary


Financial Secretary

- k) No member or employee of the society shall go in the Court of Law against any office bearer/member of the society. The matter shall be solved by the committee in its special meeting convened for the same and approved by the President.
- l) For the purpose of section 6 of the Societies registration Act, XXI of 1860, the President and/or Secretary shall be the persons who may sue or to be sued on behalf of the Society.
- m) The Managing Committee shall form one or more SUB-COMMITTEES for the achievement of specific purpose from time to time. The President shall be the Ex-Office Chairman of such sub-committees.
- n) Any person or institution wants to use the property of the Society shall have to take prior permission of the President.
- o) The governing body which includes the committee, Office bearers, members etc. solemnly affirm that this society cannot be wound up and is thus irrevocable.
- p) However, in case of dissolution of Society or in the case of the society is closed due to unavoidable circumstances, all assets and liabilities of the Society shall be given to the SDAM College as parent body or some other educational institution or alumni association as decided by majority(75%) of the members present and no part of the same will go to any of the member of the society or any other beneficiary.

21 **CERTIFICATE**

Certified that this is the true copy of the Rules and Regulations of the Society entitled SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION, C/O SDAM COLLEGE, G.T. ROAD, , DINANAGAR - 143531, in the State of Punjab, a Society formed and constituted under the provisions of the Societies Registration Act, XXI of 1860 (Punjab amendment Act. 1957)


President


Secretary


Financial Secretary

PLACE : Dinanagar
Dated : 17th November, 2021

**MEMORANDUM OF ASSOCIATION
OF
SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION
C/O SDAM COLLEGE, G.T. ROAD, , DINANAGAR -143531**

1 NAME

The name of the Society is The Managing Committee, SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION. C/O SDAM COLLEGE, G.T. ROAD, , DINANAGAR -143531.

2 REGISTERED OFFICE

The Registered Office of the society SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION, SHALL BE LOCATED AT C/O SDAM COLLEGE, G.T. ROAD, , DINANAGAR -143531. Any change in the address shall be duly communicated to the Additional Registrar/Registrar of Firms & Society, Punjab, within 30 days of changes.

3 Area of Operation

The area of operation will be District Gurdaspur(Punjab)

4 PREFACE

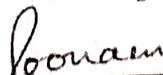
The Managing Committee of SHANTI DEVI ARYA MAHILA COLLEGE, DINANAGAR (College)proposed to be set up a new society to undertake, promote an active alumni of the old students of college and to promote socio-cultureal interaction between the Alumni and their family members and to organise, participate in Seminars, Discussions, Conferences etc. for the benefit of the society and nation.

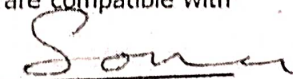
3. AIMS & OBJECTS

The aims and objects for which the society is established are as under:-

- a) To Promote an active Alumni Association of Shanti Devi Arya Mahila College(here in after referred to as "College") G.T. Road, Dinanaqar.
- b) To promote fraternization amongst Alumni of the Institution. To provide financial, advisory, academic or other suitable support to the almuni members and college for augmentation and development of Academic, Vocational and Training facilities and also to participate financially or otherwise in the College Development Programs
- c) To Promote Socio-Cultural Interaction between the Alumni and their family members. To organise and participate in Seminars, Discussions, Discourses, Debates, Conferences, etc. both inside and outside the college, along with the faculty members and/or students of the College for the purpose of mutual exposure to teaching methods, techniques and keeping upto date with modern thinking and developments in the various fields of human endeavor in the fields of Science, technology, Humanities and Arts.
- d) To build an active network of Alumni amongst members/students of Shanti Devi Arya Mahila College, Dinanaqar.
- e) To help the College Collaborate with the industry and society for better student placements and faculty upgrade. To create an awareness about the achievements contribution and the rich heritage of the College within the media as well as the Industry.
- f) To Institute and organize scholarship funds to help the needy and deserving students of the Institute. To create special funds and/or trusts or Advisory or other bodies for meeting the various needs or the exciting/old students of the college in activities which are compatible with the objectives of the society.

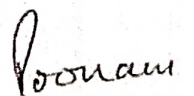

President

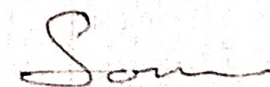

Secretary


Financial Secretary

- g) To Institute prizes and awards for outstanding project work, research papers and other professional activities by the faculty, Alumni and students of the Institute, and to suitably recognize outstanding social and community services rendered by them.
- h) To create Chairs in the Institute for promoting Research and Development.
- i) To establish closer interaction amongst members of the Society and the Industries. To work with like - minded organizations to foster better Community building. To mobilize resources for supporting the objectives of the society. To undertake all such other activities as are conducive or incidental to the attainment of the above objectives and are beneficial to the interests of the Institute of Technology and / or its Alumni
- j) The Income and properties of the Society shall be applied solely for the promotion and fulfillment of the aims and objects of the Society, provided if any contributor intends that his/her contribution, donation or subscription shall be applied to the attainment of any particular object or objects of the society, such contribution, donation, subscription, shall be spent towards the promotion of that particular object or objects only.
- k) To acquire by purchase, take on lease, hire or by gift or otherwise and hold any movable properties or immovable properties or any right or privileges that may be deemed necessary or useful for the advancement of the objects of the society/association.
- l) To do all such other lawful acts, deeds and things as are incidental; and conducive to the attainment of the above objects.
- m) To take over, absorb or amalgamate with any other society or association or institution whose objects are similar to the objects of the Society.
- n) To apply the income and properties of the Society for fulfillment of its objects and not to pay any portion thereof by way of profit or dividend or bonus to members.
- o) Alumni will be encouraged to establish chapters of its Society in various cities of the World, which has a reasonable number of its Alumni as members. These chapters as well as chapters already in existence will be recognized as official chapters of the Society upon ratification of the Governing Body. There will be only one chapter in a city. Each chapter will be a not-for-profit independent legal entity.
- p) The management and control of the Society shall be in the hands of a Committee (here in after referred to as "Governing Body"). The Governing Body shall consist of registered members and Indian nationals only. The Governing Body shall carry out the day to day affairs of the Society in accordance with the rules and regulations framed or modified from time to time by the Society. The members of the Governing Body names, addresses and description are subscribed here under


President


Secretary

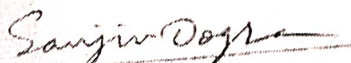

Financial Secretary

6 All the incomes, earnings, movable and immovable property(ies) of the Society shall be solely utilised and applied towards the promotion of the society and no portion thereof shall be paid or transferred directly or indirectly to any member of the Society or to any person claiming through any one or more of the present or past member, No member of the society shall have any personal claim on any movable or immovable properties of the Society or make any profit, whatsoever, by virtue of his membership.


7 **MANAGING COMMITTEE :-**

The names, addresses, ages, occupations and designations of the elected members of the Managing Committee of SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION, C/O SDAM COLLEGE, G.T. ROAD, , DINANAGAR -143531 in the State of Punjab for the current year to whom the affairs of management of the Society is entrusted as required under section 2 of the Societies Registration Act, XXI of 1860 (Punjab amendment Act, 1957), are as follows :-

<u>Sir</u>	<u>Name & F'name</u>	<u>Address</u>	<u>Occupation</u>	<u>Designation</u>
1	Kumari Sanjiv Doqra D/o Sh. Kans Raj Doqra	Hno. 397, Behinder Bus St Gurdaspur	Service	President
2	Rajwinder Kaur D/o Sh. Deewan Chand	Basant Vihar Colony, Dinanaqar	Service	Vice President
3	Poonam D/o Sh. Sarishti Pal Mahajan	H.No. 83, Khosla Street, Pathankot	D Service	Secretary
4	Sonia Mahajan D/o Sh. Joqinder Pal Mahajan	Prem Naqar, Sain Garh, Pathankot	Dh Business	Fin. Secretary
5	Champa Devi D/o Sh. Gian Chand	Hno 702/19, Jail Road, Gurdaspur	Retd. Teacher	Member
6	Bandeep Kaur D/o Sh. Baldev Singh	Hno, 342, Defence Colony, Pathankot	Service	Member
7	Alka Gupta D/o Sh. Mohinder Pal	352-A, Partap Avenue, Amritsar	Service	Member
8	Pallavi Mahajan D/o Sh. Rajinder Mahajan	Hno. 487/5, Civil Lines, Gurdaspur	Service	Member


President


Secretary


Financial Secretary

8 We, the undersigned are desirous of forming a Society name SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION, C/O SDAM COLLEGE, G.T. ROAD, , DINANAGAR -143531 under the Society Registration Act XXI of 1860 (Punjab Amendment Act, 1957) In pursuance of these Memorandum of Association:-

<u>Sl.</u>	<u>Name & Full Address</u>	<u>Occupation</u>	<u>Signature</u>
1	Kumari Sanjiv Dogra D/o Sh. Kans Raj Dogra	Hno. 397, Behinder Bus Stand, Gurdaspur	<u>Sanjiv Dogra</u>
2	Rajwinder Kaur D/o Sh. Deewan Chand	Basant Vihar Colony, Dinanagar	<u>Rajwinder Kaur</u>
3	Poonam D/o Sh. Saxishi Pal Mahajan	H.No. 83, Khosla Street, Dhangu Road, Pathankot	<u>Poonam</u>
4	Sonia Mahajan D/o Sh. Joginder Pal Mahajan	Prem Naqar, Sain Garh, Dhangu Road, Pathankot	<u>Sonia</u>
5	Champa Devi D/o Sh. Gian Chand	Hno 702/19, Jail Road, Gurdaspur	<u>Champa Devi</u>
6	Sandeep Kaur D/o Sh. Baldev Singh	Hno, 342, Defence Colony, Pathankot	<u>Sandeep Kaur</u>
7	Alka Gupta D/o Sh. Mohinder Pal	352-A, Partap Avenue, Amritsar	<u>Alka Gupta</u>
8	Pallavi Mahajan D/o Sh. Rajinder Mahajan	Hno. 487/5, Civil Lines, Gurdaspur	<u>Pallavi Mahajan</u>

Witness:

1 Signature

Name

Address

2 Signature

Name

Address

Place : Dinanagar

Dated : 17th November, 2021

Dr. Sushma Gupta

Dr. Sushma Gupta

Botany Deptt SDAM College
Dinanagar

Sunita verma

Zoology Deptt

S. D. A. M. College
Dinanagar