



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SHANTI DEVI ARYA MAHILA COLLEGE, DINANAGAR

SHANTI DEVI ARYA MAHILA COLLEGE, NEAR BUS STAND , GT ROAD,
DINANAGAR, DISTT. GURDASPUR, PUNJAB
143531

www.shantidevicollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shanti Devi Arya Mahila College, Dinanagar, a Postgraduate Multi-Faculty Women College in the border area of Punjab, has been a revered institution since its very inception in the year **1968**. The college has expanded its horizons and carved a niche in educational circles. The institution offers 19 undergraduate and 11 postgraduate courses, including degrees and diplomas, and 13 UGC sponsored career-oriented skill-based courses.

The college has achieved recognition including reaccredited '**A**' Grade by NAAC, **College with Potential for Excellence Status** by UGC, **Green Champion Award** by MGNCRE (Govt. of India) and excellent grading under '**National Rural Institutions Sustainability Grading**' (NRISG).

The college provides extensive sport and cultural opportunities along with teaching. Seminars, workshops, conferences, career counselling, placement and blood donation drives, hobby classes, camps, educational trips, and exhibitions are the regular features. The college has contributed significantly to extension activities through NSS, NCC, Youth Welfare Department, Youth Red Cross Unit, Red Ribbon Club, research activities, collaborations through MOUs, innovative teaching pedagogy, skill education, sustainable initiatives and ICT enabled education.

The college boasts state-of-the-art infrastructure, including Science, Commerce, Arts, IT, Bio-Technology Blocks, an edifice of 30 Labs including multimedia labs with latest gadgets and a language lab, a Hi-tech Seminar Hall, an AC Auditorium, an Indoor Stadium, a Gymnasium Hall, Smart Class Rooms, a Conference Hall, a Heritage Center, a College Boutique, a Cafeteria, a Stationery Shop, a Yoga Room, a Medical Room, a Kitchen Garden and a Herbal Garden. The college has automated computerised UG and PG libraries with 28,000 books, various journals and magazines and DELNET facility. Other facilities include a Sports Complex, Computer Centre, Administrative block, Shardanand Hall, Open Air Sitting Facility, Multi Purpose Hall and Triple Storey Women hostel with all modern amenities, the fleet of buses, 24-hours power supply, internet facility with Wi-Fi, CCTV cameras, Public Address and Sound systems, Solar Heating Systems, Water Coolers with purifiers, Digital boards and Lease lines.

The college takes pride in instilling self confidence, perseverance, and analytical thinking in the students, providing excellent facilities for learning and achieving scholastic heights. Quality education is its motto and excellence its goal.

Vision

Our Vision:

- **Empowerment of women through education.**
- **Pursuit of excellence.**
- **To strive, to seek and not to yield**

Mission

Our Mission:

- **To be a leading education center for women of all sections of society.**
- **To initiate programs to instill self-esteem, patriotism, leadership qualities and promote eternal values of life.**
- **To assimilate features of modern culture while upholding the rich heritage of our land.**
- **To offer new programs and courses in consonance with National Education Policy 2020**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college, since its inception, has maintained a years-old tradition of empowering women through education and moral values.
- True to its Mission and Vision, the college has excelled academically, holding highest positions at the University level.
- Visionary and farsighted local management is committed to quality education.
- Highly qualified and experienced staff are dedicated for nurturing students' intellectual growth.
- Wide assortment of courses available.
- Safe and stress-free environment for girls.
- Emphasis on skill-based education, entrepreneurship development, and self-reliant activities like the Earn While You Learn Scheme.
- Fifty percent concession for fatherless girls.
- Scholarships by Dinanagar Math for students opting Sanskrit as an elective subject.
- Good participation in co-curricular and extra-curricular activities.
- Outreach and extension activities in the neighborhood, with community service in adopted villages.
- Green and eco-friendly campus with a Solar System, supplying extra electricity to the State Electricity Board, Dinanagar Division.
- Fully automated libraries with a wide range of books, DELNET facility, and E-resource centre.
- Transport facility for students from remote areas, with connectivity to bus stand and railway station.
- ICT-enabled, student-centric teaching.
- Book bank facility for needy students.
- Morning Prayer and weekly Hawans to inculcate moral values.
- Wi-Fi campus with 24-hour CCTV surveillance.
- Girls' Common Room for relaxation and recreation.
- Well-equipped labs and Hi-Tech computer laboratories with latest software.
- Sports department achieving laurels at District, National, and International levels.
- Students and staff welfare funds for monetary assistance.
- Well-equipped hostel with audio-visual aids, mini library, sports facility, and TV room.
- Registered Alumni network with regular Alumni Meets.
- Effective mentor-mentee system.
- Heritage center for promoting Punjabi culture and language.
- ISO Certification.
- Five NSS Units.
- Building structure safety.

Institutional Weakness

- Decrease in full-time grant-in-aid posts.
- Insufficient enrollment of students from other states.
- Limited area for construction.
- Inadequate grants for research activities.
- Majority of students being from rural and border areas require extra effort to develop soft skills and domain knowledge.
- Inadequate number of skilled supporting staff.
- Moderate placement packages and low placement rates in core companies.
- Need to strengthen industry-institute partnerships.

Institutional Opportunity

- Collaborations with government and non-government agencies for funding to develop state-of-the-art infrastructural facilities.
- Creating employability for students graduating from regular programs like Bachelor of Arts, Bachelor of Arts (Social Studies), Bachelor of Sciences by making curriculums more skill-oriented.
- Centralized ICT facilities to enhance learning and research.
- Engaging more with the community to empower women, leveraging its location.
- Fostering a culture of research and innovation among students and faculty.
- Enhancing innovation, incubation, and entrepreneurship facilities to encourage startups.
- Being part of the cluster of educational institutions offering inter-disciplinary/multi-disciplinary education, academic bank of credits, and multiple entries/exits for students, aligning with National Education Policy (NEP 2020).
- Offering high-quality coaching classes to prepare students for competitive examinations.
- Exploring more MOUs/collaborations with reputed institutions for research collaborations and faculty exchanges.
- Creating MOUs/collaborations with different agencies to provide students with more opportunities for internships and hands-on training.
- Improving pedagogy to enhance teaching and learning outcomes.

Institutional Challenge

- Recruitment policy of the Punjab Government for faculty.
- Mushrooming of private universities and colleges.
- Limited concern of central and state governments towards higher education.
- Scarce job opportunities.
- Student migration (brain drain).
- Limited industry linkages.
- Shortage of consultancy and collaborations.
- UGC (H.R.D.) grants are negligible for institutional development.
- Women students from diverse socio-economic backgrounds.
- Conservative approach of parents.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Shanti Devi Arya Mahila College, Dinanagar, is affiliated to Guru Nanak Dev University, Amritsar, and follows the curriculum prescribed by the University. The college has devised a well-defined plan for curricular aspects. The faculty members, as representatives of college bodies in the university's Academic Council, Faculty Council and Board of Studies, offer valuable suggestions and inputs for designing and revising the new and existing courses of the university. Besides the affiliated courses, the college offers various Skill-oriented Add-on-Courses to enhance the knowledge and career opportunities for the students. The students are encouraged to take up concurrent online courses through SWAYAM and NPTEL as well.

The college is committed for providing holistic education to the students, preparing them for success in all areas of life. For the effective implementation of the curriculum given by the University, IQAC prepares an academic calendar at the beginning of the session. The Time table committee with the help of HODs prepares a timetable for the academic year. Teachers provide adequate study material to the students and constantly mentor them to solve their problems. The students benefit from college's well-equipped library. Book bank facility is given to the needy students.

Continuous evaluation is done through mid-semester exams, class tests, group discussions, and other activities devised by the teachers. Advance notices regarding class schedules, mid-semester tests, final exams, practical, field trips, project work, and other activities are informed to ensure clarity in timelines.

The institute is committed to the cause of gender sensitivity, environmental sustainability, human values, and professional ethics. Along with the programs offered by University, the college also offers certain Add-on-Courses and organizes Workshops, Conferences, Seminars and other co-curricular activities to address crosscutting issues. An efficient feedback system involving various stakeholders, helps in maintaining the effectiveness of curriculum design and delivery. This feedback is analyzed, and action taken report is hosted on the college website, given due weightage in designing or revising the curriculum.

Teaching-learning and Evaluation

The institution is committed for empowering girl students by developing their diverse talents and personalities. The institution's teaching-learning approach is outcome-based, challenging students to think critically and develop a love for learning that will serve them well in their future endeavors. The admission process is transparent and impartial attracting students from diverse backgrounds. Students benefit from a well-designed Mentor-Mentee system, where faculty members mentor a group of 20 to 25 students providing individual support and guidance. Teachers evaluate the academic proficiency of students on the basis of internal exams, class tests, assignments, etc. Remedial classes and extra classes cater to both slow and advance learners respectively are also carried out. The Mentor-mentee system is well-developed to cater the needs of the students. Teachers are always available to the students for any kind of counseling and support.

Besides traditional classroom methods, faculty members use IT-enabled learning tools such as PPT, Video clippings, Audio system, Youtube videos, online sources to expose the students to advanced knowledge and practical learning. Wi-Fi facility, DELNET, network resource centre, and virtual library are provided to the students.

The college ensures Outcome and Impact Based Education. Program Outcomes (POs) and Course Outcomes (COs) are displayed on the college website. The college has a well-defined system to evaluate the program outcomes and course outcomes. The performance of students in university examination is always exceptional with a large number of university merit positions.

The institution adopts transparency in evaluation methods. The Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient while Internal assessment is limited in university curriculum, the other modes include mid semester tests, projects and seminars, etc. Final results are discussed in departmental meetings with the Principal. Personal interactive sessions are conducted with students and parents as per need.

Research, Innovations and Extension

Research and innovation are the important areas that the college is focused on. The College has signed MOUs and linkages with academic institutions, industries, corporate houses and private hospitals. The college has a Research Development Cell that assists in preparing proposals for research projects. It provides the support to organize conferences, seminars and workshops and encourages faculty members to publish research articles in various national and international journals.

Faculty members regularly publish their research papers in national and international journals and have published their books based on their research and professional experiences. They regularly participate in FDPs/FTPs/short-term programs to enhance their professional skills and to build positive relationship with students.

Seminars/Webinars, FDPs and Workshops are conducted periodically to develop an ecosystem for innovations and knowledge creation and transfer among teachers and students. The college has innovation and incubation, skill development, and entrepreneurship cells that motivate the future entrepreneurs with innovative ideas and hands-on trainings for their startups. Several seminars/webinars, workshops on intellectual property rights, entrepreneurship, and research methodology are organized to enhance research quality and professional ethics.

To support holistic development of students, several outreach programs are conducted by NCC, NSS, Youth Welfare Department, Red Ribbon Club and Red Cross Unit. Awareness drives regarding environmental sustainability and gender inequalities are organized to imbibe the moral and social responsibilities among students. The institution has been recognized for its extension activities on various fronts.

Infrastructure and Learning Resources

The college has adequate infrastructure and physical facilities for teaching-learning. The infrastructure setup of the entire campus aids teachers and students in achieving academic excellence. The lush green campus, spread over 5 acres of land interspersed with multi-building structure. The college building has five blocks; Arts Block, Science Block, Commerce Block, PG and IT Block.

The college has 43 spacious, well-ventilated, and well-lighted classrooms. Seven rooms are smart classrooms with ICT facilities. All laboratories have adequate and well-maintained equipments to conduct experiments. The Language lab allows students to practice language with a wide variety of exercises and activities on computer. The college provides a round-the-clock Wi-Fi facility throughout the campus. The campus Area

is under 24/7 surveillance with CCTV cameras for facilitating a secure environment for all the students.

Fully automated libraries, using Integrated Library Management System (ILMS), and have a rich collection of carefully selected 28,000 books, journals, magazines etc. The library is connected to e-resources through DELNET for resource sharing. The **E-resource Centre** has been established in the Library which enables students and teachers to access information for their academic pursuits through internet and e-resources. **Book Bank facility** is given to meritorious and economically weak students.

The Institution has a spacious play ground with 400 meters running track near Mugrala, Dinanagar Bypass, for regular sports activities.

The Gymnasium hall is well-equipped with modern equipment. An indoor stadium provides a covered space for various indoor sports and recreational activities. The college has a heritage centre depicting Punjabi culture.

Our college provides facilities of cafeteria, stationary shop and a photocopy unit which serve students at genuine prices. Adequate parking area is available to facilitate students. There is a well-maintained hostel with a capacity to accommodate 200 students inside the campus. The common room is provided to the students for sitting in their free periods. The college medical room provides first aid facilities.

Optimal utilization of the infrastructure is ensured, and the college fulfills the social responsibility by sharing the infrastructure with other institutions, district administration, and NGOs.

Student Support and Progression

The college extends maximum support to the students in their education and progression. The college has a mission to provide value-based quality education to its students. Besides offering all the scholarships under various government schemes, the college has a fair and just policy of scholarships/freeships under various institutional schemes for meritorious and needy students. The institution creates awareness and provides support to eligible students for applying and availing various scholarships. A Fifty percent fee concession is given to fatherless students.

The institution organizes capacity building and skill development programs for the benefit of students. Various career advancement activities including placement, Career counseling and guidance in competitive examinations, are organized to direct their career prospects. Anti-Sexual Harassment/Grievances Redressal Cell, Anti-Ragging Cell, Equal Opportunity Cells are formed to address their grievances and complaints.

Students' representation and participation is ensured through their membership in various clubs and committees. A Student Council is constituted, comprising meritorious students and the students who excel in extra co-curricular activities. The members of the council include class representatives who represent and encourage the students to participate in different college activities. Cadets of NCC Unit, NSS Volunteers and Red Cross Volunteers are actively involved in training camps, special day celebrations, social services and community development programs inside and outside the college.

Our students regularly participate in academic, cultural and sports competitions at national, state, inter-university, inter-college district levels bringing laurels. The students have qualified competitive exams like UGC-NET, TET, SLET, and IELTS.

The college has a registered Alumni Association under the Societies Registration Act which is named as SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION, C/O SDAM COLLEGE, G.T. ROAD, DINANAGAR 143531. Alumni Association contributes significantly to the development of the institution through financial and other support services.

The college organizes capacity development and skills enhancement activities in Soft Skills, Language and Communication Skills, Life Skills (Yoga, physical fitness, health and hygiene), Computing Skills for improving students' capability.

A significant number of graduates and post graduates progresses to higher education in reputed institutes and are well placed in teaching, accountancy profession and industry and become successful entrepreneurs. Placement and Career Counseling Cell of the college organizes career counseling, training programs for the students, and also facilitates their placements.

Governance, Leadership and Management

The vision and the mission of the college are the guiding principle for the governance and the management of the college. The college aims at providing value-based and skill-oriented education with the core mission of holistic development and empowerment of women.

The Institution practices decentralization and participative management by involving the President, Local Managing Committee (LMC), Principal, IQAC and HODs of all departments in decision making process. With the constant engagement and consultation of all the stakeholders, the college has developed a perspective plan displayed on the college website. Regular feedback and Action Taken Report system, are maintained and documented by IQAC for improvement in various aspects of institutional operations and procedures. To evaluate the academic programs and activities in the departments and across the college, internal and external AAA (Academic Administrative Audit) is conducted on a regular basis.

Regular meetings of IQAC are held and documented. Annual action plan is prepared well in advance, and an Action Taken Report is generated at the end of the academic session. AQAR is prepared and submitted to NAAC well in time. The institution has effective welfare measures, cognizing all employees as valuable resources and providing a caring and supportive working environment to all staff to develop and optimize their full potential.

The institution has effective welfare measures for teaching and non-teaching staff. The college follows the Performance Based Assessment Score (PBAS) for the faculty based upon UGC Regulations. Teaching and Non-teaching staff is assessed through Annual confidential reports and annual performance appraisal

The college has established methods and procedures for mobilizing funds from funding agencies like government resources, non-government organizations, philanthropic individuals and agencies. Optimal utilization of all resources is the key concern. A well-developed system of internal and external financial audits are conducted by competent authorities.

Institutional Values and Best Practices

The college is committed for providing holistic, value-based multidisciplinary education to its students.

Institutional values and best practices are clearly reflected in the various activities and programs organized by the college. Annual Gender Sensitization Plan is prepared to organize awareness drives, seminars, talks, workshops, competitions addressing gender issues.

The institution is committed to environmental sustainability and continuously makes efforts to reduce the carbon footprint by switching over to alternative energy. Solar power meets the college's energy requirements to a large extent, and the extra power generated is wheeled to the power grid.

The Institution takes necessary steps to manage solid, liquid and e-waste. For collecting and segregating the solid waste from nook and corner of the campus, a substantial number of different colored dustbins are installed in college campus. Vermi-compositing is also done in the campus and the compost made by worms is sold to staff and also used in college lawns. Waste chemicals in the laboratories are properly disposed of. The parts of old computers and electronic items are used for repairing and replacement of PCs; Some waste is sold to vendors for recycling.

The college utilizes solar energy and LED lamps to reduce energy consumption. The institute has implemented rainwater harvesting as a measure for water conservation.

The college has organized various green activities outside the college campus.

Botanical garden with medicinal and ornamental plants are the specialties of the college. Green campus initiatives like banning single use plastic and polythene bags, restricted entry of automobiles, pedestrian-friendly pathways, and landscaping with trees and plants have been taken to ensure a green and clean campus. The institution maintains the quality of the green initiatives by undertaking green audit, energy audit, and environment audits.

Our institution is the recipient of Green Champion Award (April 2020) given by MGNCRE.

The College provides facilities for Divyangjan, like ramps, wheelchair and any assistance. Code of conduct is followed by the stakeholders which is duly displayed on the college website.

Employees, students and staff are regularly sensitized to their constitutional rights and duties by organizing various functions. The important commemorative days are observed regularly by the college.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHANTI DEVI ARYA MAHILA COLLEGE, DINANAGAR
Address	Shanti Devi Arya Mahila College, Near Bus Stand , GT Road, Dinanagar, Distt. Gurdaspur, Punjab
City	Dinanagar
State	Punjab
Pin	143531
Website	www.shantidevicollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sushma Gupta	01875-220344	9465071447	-	sdamcollegednn196 8@gmail.com
IQAC / CIQA coordinator	Randeep Dhoot	01875-221382	8427201501	-	randeep.dhoot@red iffmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Punjab	Guru Nanak Dev University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	30-01-1979	View Document
12B of UGC	03-10-2008	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	Yes
If yes, date of recognition?	01-04-2016
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	Govt of India Ministry Of Science and technology Department of Bio Technology
Date of recognition	05-03-2015

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Shanti Devi Arya Mahila College, Near Bus Stand , GT Road, Dinanagar, Distt. Gurdaspur, Punjab	Semi-urban	5	75000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts,Social Studies	36	Senior Secondary	English,Hindi,Punjabi	50	28
UG	BA,Arts,	36	Senior Secondary	English,Hindi,Punjabi	300	205
UG	BSc,Science, Information Technology	36	Senior Secondary	English	60	10
UG	BSc,Science, Economics	36	Senior Secondary	Punjabi,English + Hindi	60	27
UG	BSc,Science, Bio Technology	36	Senior Secondary	English	60	14
UG	BSc,Science, Medical	36	Senior Secondary	English	60	40
UG	BSc,Science, Non Medical	36	Senior Secondary	English	60	30
UG	BSc,Science, Computer Science	36	Senior Secondary	English	60	22
UG	BSc,Science, Fashion Designing	36	Senior Secondary	English,Hindi,Punjabi	60	27
UG	BVoc,Commerce,Financial Marketing and Services	36	Senior Secondary	English	50	0
UG	BVoc,Commerce,E Commerce and Digital marketing	36	Senior Secondary	English	50	0
UG	BBA,Commerce,	36	Senior Secondary	English,Hindi,Punjabi	60	14

UG	BCom,Com merce,	36	Senior Secondary	English,Hind i,Punjabi	60	60
UG	BCA,Compu ter,	36	Senior Secondary	English	120	69
UG	BVoc,Comp uter,Software Development	36	Senior Secondary	English	50	9
PG	MA,Arts,Eng lish	24	Bachelor of Arts	English	60	39
PG	MA,Arts,Pun jabi	24	Bachelor of Arts	Punjabi	60	21
PG	MA,Arts,Hin di	24	Bachelor of Arts	Hindi	60	9
PG	MA,Arts,Eco nomics	24	Bachelor of Arts	English,Hind i,Punjabi	60	4
PG	MA,Arts,Poli tical Science	24	Bachelor of Arts	English,Hind i,Punjabi	60	10
PG	MCom,Com merce,	24	Bachelor of Commerce	English	60	20
PG	MSc,Comput er,Computer Science	24	Bachelor of Science	English	30	15
PG	MSc,Comput er,Informatio n Technology	24	Bachelor of Science	English	30	11
PG	MSc,Fashion Designing,Fa shion Designing and Merchan dising	24	Bachelor of Arts	English,Hind i,Punjabi	60	17
PG Diploma recognised by statutory authority including university	PGDCA,Co mputer,	12	Graduation	English	40	10
PG Diploma	PG Diploma,	12	Graduation	Hindi,Punjab	50	3

recognised by statutory authority including university	Fashion Designing, Garment Construction and Fashion Designing				i		
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Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				6			
Recruited	0	0	0	0	0	6	0	6	0	1	0	1
Yet to Recruit	0				0				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				2				8			
Recruited	0	0	0	0	0	2	0	2	0	8	0	8
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	2	1	0	3
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				33
Recruited	18	15	0	33
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	6	3	0	9
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	5	0	0	5	0	10
M.Phil.	0	0	0	0	3	0	0	0	0	3
PG	0	0	0	0	0	0	0	4	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	6	0	6
PG	0	0	0	0	0	0	5	64	0	69
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	1	1	0	2	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	1457	3	0	0	1460
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	341	1	0	0	342
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	30	0	0	0	30
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	95	1	0	0	96
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	410	394	400	501
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	385	436	410	502
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	1122	1052	884	953
	Others	0	0	1	1
Others	Male	0	0	0	0
	Female	1	1	0	0
	Others	0	0	0	0
Total		1918	1883	1695	1957

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The NEP 2020 aims to make higher education more utility based. Our college offers Multi/Interdisciplinary, flexible, skill oriented courses under Guru Nanak Dev University, Amritsar (affiliated), which are following: • Multi/Interdisciplinary Program under GNDU, Amritsar in B.Sc. (Economics) (Humanities and Sciences with Maths & Computer Science). • Multi / Interdisciplinary Program under GNDU, Amritsar in B.Sc. Computer Science (Computers and Sciences with Physics & Maths). • Multi /Interdisciplinary Program under GNDU, Amritsar in B.A. Social Studies. • Innovative and Skill-oriented Program in Bachelor of Computer Application. • Innovative and</p>
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	<p>Skill-oriented Program in B.Sc. Information Technology • Innovative and Skill-oriented Program in M.Sc. (CS). • Innovative and Skill-oriented Program in M.Sc. (IT). • Innovative, Skill-oriented and Flexible Program under UGC in B.Voc. Software Development. • Innovative, Skill-oriented and Flexible Program under UGC in B.Voc. Financial Marketing and Services. • Innovative and Skill-oriented Program under GNDU, Amritsar in B.Sc. Fashion Designing. • Innovative and Skill-oriented Program under GNDU, Amritsar in M.Sc.Fashion Designing. • Innovative and Skill-oriented Program under GNDU, Amritsar in PG Diploma in Fashion Designing & Garment Construction. • Innovative and Skill-oriented Program under GNDU, Amritsar in Post Graduate Diploma in Computer Applications. • Innovative Program and Skill-oriented Course under GNDU, Amritsar in Diploma in Cosmetology. • Innovative Program and Skill-oriented Course under GNDU, Amritsar in Diploma in Stitching & Tailoring.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>As per the National Education Policy 2020, the Academic Bank of Credits (ABCs) is envisaged to facilitate academic mobility of students with freedom to study in higher education institutions across the country, switching from one program to another, with a suitable “credit transfer” mechanism. The credits earned by students will be deposited in their ABC Academic Account. The college is affiliated to Guru Nanak Dev University, Amritsar and as per the directions of the University, the academic bank of credits system has been implemented. Under this system, the students have registered themselves on the Academic Bank of Credits portal and created their ABC IDs.</p>
<p>3. Skill development:</p>	<p>The college runs various courses to enhance skill among women aiming at Holistic Development and Empowerment of Women Learners. The institute offers various Skill-based / Vocational Courses such as • Bachelor of Computer Application (BCA) • B.Sc. Information Technology (IT) • Master of Computer Science, M.Sc. (CS) • Master of Information Technology, M.Sc. (IT) • Program under UGC in B.Voc. Software Development • Program under UGC in B.Voc. Financial Marketing and services • B.Sc. FD (Fashion Designing) • M.Sc.FD (Fashion Designing and Merchandising) • PG</p>

Diploma in Fashion Designing & Garment Construction • Post Graduate Diploma in Computer Applications • Diploma in Cosmetology • Diploma in Stitching & Tailoring • Diploma Course in Computer Application • Beauty and Wellness Course under Cosmetology Department • Apparel Made-Ups and Home Furnishing Course under Fashion Designing Department • Skill-oriented Add-On-Courses (Certificate, Diploma, Advance Diploma Courses) 1) Web Designing 2) Computer Fundamental & Internet 3) Data Care Management 4) E Commerce 5) Communication Skills 6) Bio-Technology 7) Bio-Informatics 8) Cosmetology 9) Taxation To inculcate positive and ethical values among the students, the institution provides value-based education through various activities. These include organizing various competitions on human values, speeches on constitutional, fundamental and universal values. the college celebrates national festivals like Independence Day and Republic Day and observes various programs like World Aids Day, Environmental Day, death and birth anniversaries of our national leaders which help in imbibing the good qualities in the students. The institution provides the facilities of Peer Teaching-Learning activities to enhance students' level of creativity. The institution forms Mentor-Mentee Groups where students learn varied virtues relieving emotional and psychological stress leading to refined beings. The college forms Buddy Groups of the students where they come together to fight against numerous menaces prevalent in the society. The college stipulates short-term training programs under PMKVY 3.0 under skill hub initiative on Cosmetology which help in earning a living. The college also organizes career counseling drives and counseling on attaining vocational skills. The college has introduced 'Earn While You Learn' program pertaining to the Skill Development in view of NEP 2020. This good practice enables students to earn while learning the proposed skill. The students set Diwali Diya Exhibitions, Mehndi Stalls, food Stalls from where they earn with learning skills. Department of Fashion designing organizes fashion show every year in which students make apparels for the show and later on they sell the articles on demand. These Skill-oriented courses motivate the students to start their own business enterprises.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

Since the NEP 2020 envisions an educational system focused on the lines of India's profuse linguistic, cultural and artistic heritage, the college follows an insightful approach in appropriate integration of Indian Knowledge System. The college offers Hindi, Punjabi and Sanskrit as elective subjects in degree courses. We are running Post Graduation in Hindi, Punjabi and English languages. Teachers give their lectures in the languages in which students understand in better way. The college is working under the stewardship of Dayanand Math, Dinanagar. In order to preserve and promote Vedic values, the college solemnizes weekly Hawan, where both the faculty and students recite Ved Mantras. Before commencing any college event, students recite sacred mantras to invoke the deity. The college organizes daily Morning Assembly chanting the Mantras. The institution promotes Indian arts, culture and traditions by organizing several activities, competitions and exhibitions. Students are prepared to participate in youth festivals for various cultural events/activities. The management of the institution provides scholarships to students opting for the Sanskrit Language. We celebrate Punjabi Maah (Month) in the month of November every year to attach the students to their mother tongue and the rich heritage of Punjabi culture. Besides, Hindi Diwas and Sanskrit days are also celebrated by the respective departments. The college organizes inter-state folk dances sponsored by Ministry of Centre, Government of India to aware the students about the culture of different states. The college celebrates festivals like Lohri, Diwali, Teej, Basant Panchami, Janamashtmi etc. The Heritage center of college participates in 'Lok Kala Virasat Mela' (Folk Art Heritage Fair) which is held every year by Guru Nanak Dev University, Amritsar on its Foundation Day. Tours and travels club organizes trips to places of historic and cultural importance time to time to connect the students with our cultural roots.

5. Focus on Outcome based education (OBE):

The college also makes an effort to understand that a pursuit of knowledge is a lifelong activity, seeking to acquire positive attitude and other qualities, which help students to lead a successful life. To interpret, analyze, evaluate and develop responsibility is one of the program outcome of the students. At the time of admission, outcomes of each program are

	<p>communicated to the students by the Admission Counseling Cell. The programs outcomes and course outcomes are displayed on college website and are communicated to the students in the orientation program. The college focuses to capture outcome-based education in teaching-learning practices by developing their knowledge and skills. Students are encouraged to participate in learning activities like peer teaching-learning, preparation of college magazine, seminars, debate, quiz, science model making, workshops and poster making competitions. The teachers use ICT-enabled classrooms, audio-visual techniques in language laboratory and also provide PDF study materials to motivate the students towards learning. College ensures quality education through continuous evaluation of student's performance through regular tests, mid-semester exams and for this purpose special attention is given to the advance and slow learners. Senior faculty members of the college are members of Board of studies in their subjects in Guru Nanak Dev University, Amritsar. They meet periodically for the up-gradation of course curriculum. The college offers number of skill courses and add-on-courses to the students. Students secure top rankings in university exams. The number of students progressing to higher studies is soaring high. The outcomes are also evaluated by the feedback obtained from the students, parents, teachers and the alumni. Career counseling and placement drives are regularly organized to aware the students about employment needs. Placements of students at various places help to evaluate their performance and learning outcomes.</p>
<p>6. Distance education/online education:</p>	<p>The college is affiliated with Guru Nanak Dev University, Amritsar and does not allow distance and online education. However, online webinars are a regular feature of our college and the institution provides opportunity for virtual learning and engagement to its students.</p>

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, Electoral Literacy Club (ELC) has been established in the college, which is actively promoting democratic values and electoral literacy</p>
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	<p>among its students. This club aims to educate students about their democratic rights, particularly the right to vote, and fostering an understanding of the electoral process.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, students' co-ordinator and coordinating faculty members are appointed by the college and the ELC is functional and representative in character. The club, composed of the coordinator, co-coordinator, and student representatives, aims to be representative in character by including students from various departments.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The college is working as per the directions of District Election Office under SVEEP program (Systematic Voters' Education and Electoral Program). Voter awareness programs are arranged, and students are sensitized on their electoral rights. They are familiarized with the electoral process of registration and voting. Eligible students are facilitated to create voter IDs. The Electoral Literacy Club aims to strengthen the culture of electoral participation among students. National voters' day is celebrated every year. In oath-taking ceremony, students and staff members take pledge to cast their vote without any fear and bias. Posters are made by the students to create awareness regarding electoral process. New voters are motivated to enroll themselves through new voter helpline mobile app available on Google Play Store and online National voter service portal.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Awareness drives are arranged for students with the aim to spread information on their voting rights and their duties as responsible citizens of the country. Students are motivated to take part in various competitions regarding elections awareness campaign such as Quiz, Essay writing, Mehndi, Poster making, Rangoli Competitions, etc. Constitution and Democracy National Days are also celebrated so that the students can learn the responsibility to respect our constitution which grants the right to elect our representatives through constitutional means of voting. Political Science department organized an inter-college quiz competition on Indian constitution in which 747 students from the various colleges of Punjab participated. E-certificates were given to the qualified participants. Election booths are installed in college premises while conducting elections at</p>

	<p>various levels. Teachers become the part of the process aimed at creating voting awareness under the guidance of District administration. Teaching and Non-teaching Staff assists in electoral process as deputed by the District election office.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Negligible. Every year, eligible students of entry classes are contacted and facilitated to apply for voter ID card in a systematic manner. The process is carried out every year in the beginning of the session through the mentor-mentee groups. A Voter registration drive is conducted at college for above 18 years of age students.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1928	1957	1695	1883	1918
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 91

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
89	83	83	83	87

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
283.55431	251.44416	178.68536	408.81673	349.99671

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Shanti Devi Arya Mahila College deems the effective delivery of curriculum as the most vital aspect. The college tracks the curriculum prescribed by Guru Nanak Dev University, Amritsar, an affiliating university through its Board of Studies. Our teachers are members of Board of Studies and Faculty of Arts and Social Sciences, and they substantially have contributed to the curriculum development. At the starting of each session, the Principal of the college addresses the new students and acquaints them with vision and mission of the college, curriculum delivery, institutional policies and processes, different scholarships available and the way to avail benefits of these scholarships.

At the beginning of the session, IQAC prepares an academic calendar to ensure the efficient implementation of the curriculum provided by the University. The institute publishes a prospectus annually to inform students about different programs and courses offered and its e-copy is available on official website of college. The Time-table committee, with the help of department heads, prepares a time table to create a schedule for the academic year. All the teachers take their classes according to the official time table, which is displayed on the departmental notice boards and uploaded on the college website. Room-wise time tables are also displayed on the notice board outside the respective classrooms. The heads of various departments conduct academic meetings to plan and organize the schedule of lectures and distribute the syllabus copies among their respective departments. Textbooks and reference books are also recommended to the students. Teachers provide adequate study material to the students and constantly mentor them to solve their problems. The faculty members complete their syllabus as per the guidelines of the university. If, under any reason, a faculty member fails to finish the syllabus within stipulated time, the lecturer is asked to arrange extra classes on that subject. The college has provided DELNET facility, through which faculty and students can access a wide range of e-journals and e-books. For the effective implementation of the curriculum, various teaching methods like power-point presentations, laboratory techniques, assignments, and seminars are planned. The college library has a good collection of books from which students can seek help. There is also a provision of a book bank in college library for needy students. Class tests and mid-semester tests are taken before the final examination. The answer sheets of mid-term tests are shown to the students for their self-analysis. Remedial classes are taken based on their performance in mid-term exams. Through these activities, students learn to meet the standard academic requirements in specific subjects.

Our institution collects feedback on curriculum aspects so that required modifications can be made after analyzing the feedback. All faculty members are encouraged to suggest changes in the syllabi, so that their suggestions can be conveyed to the different Boards of Studies for appropriate changes in the syllabi at University level. Academic & Administrative Audit of all the departments is conducted internally by the IQAC. After the completion of each semester, curriculum implementation and the

results are discussed in a meeting. The performance of the departments as well as the individual faculty is assessed through this audit.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 27

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 8.94

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five

years

2022-23	2021-22	2020-21	2019-20	2018-19
156	156	157	209	161

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The Institution integrates various crosscutting issues, relevant to Professional Ethics, Gender, Human Values, Environment Protection and Sustainability, into the curriculum as its inseparable part to ensure the holistic development of the students to become empowered professionals. Along with the programs offered by Guru Nanak Dev University, the college also offers certain Add-on-Courses and organizes Workshops, Conferences, Seminars and other co-curricular activities to address the above mentioned issues.

Professional Ethics, Gender, Human Values.

All the students of college are categorized in mentor-mentee groups having 20-25 students with one teacher in-charge to share and discuss various issues that help in understanding the importance of ethical values in their personal, social and professional life.

To promote professional ethics and human values, subjects like Human Resource Management, Psychology, Drug Abuse, and Business Studies are taught following proper timetable. In English Compulsory, the syllabi deals with various social issues, both domestically and internationally, with a focus on the exploitation of women and feminist movement. In Human Resource Management, students learn about the concept of management of people within a workplace to achieve the organization's mission and to reinforce the work culture. In Business Studies, students learn about appropriate business policies and practices related to controversial issues. In Communication Skills/Soft Skills, Personality Development, Retail, Sale & Marketing, Information Technology, Tally & Excel, etc. topics are the part of students' curriculum to enhance their skills.

A gender sensitization plan is prepared to conduct various activities of social, political, economic, and health awareness for girls. International Women's Day and National Girl Child Day are celebrated. Skill

development, entrepreneurship, career counseling and placement drives are conducted regularly. Self-defense and Yoga classes are organized on a regular basis. The college has a Grievance Redressal Cell, an Anti-Sexual Harassment Cell, and Enlightened Minds Club to provide counseling to girls regarding gender sensitization. The syllabi of Social Sciences and language subjects of all graduation classes and post-graduation classes include topics regarding moral values, gender discrimination, caste discrimination, equality, social responsibility etc. The Political Science curriculum includes key concepts such as democracy, constitutional law, human rights, and duties etc.

The Institution celebrates days like National Integration, Sadhbhawana Diwas, Human Rights Day, Martyrs Day, etc., to inculcate human values among the students. The students with the help of faculty, arranges these events and organize various competitions to enhance their knowledge and skills.

Environment Protection and Sustainability

To enhance the knowledge of environmental protection and sustainability, the subject entitled Environmental Science is a part of curriculum and compulsory subject for all students. Along with this, Science, NSS, and NCC Departments organize various field activities to create environment protection awareness, such as tree plantation, cleanliness drives, and the set up of vermicomposting. Plastic Waste Management, Rain Water Harvesting, and the formation of Herbal Garden etc., are introduced and maintained by staff and students. Special lectures, workshops, conferences, and field activities, in the forms of celebrations of World Environment Day, World Earth Day, Ozone Day, Science day and many more, are organized to inculcate environmental responsibility among students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 7

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 135

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 43.77

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
851	977	681	865	894

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1945	1955	1880	2010	1960

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 55.77

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
389	400	279	326	330

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
618	612	599	641	621

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 21.66

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The institution uses student-centric methods through various modes:

Experiential Learning:

- Experiential learning is imparted through field visits, field surveys, industrial trainings which help students to correlate the syllabus with real life.
- The college has well-equipped laboratories where students carry out experiments and gain a clear understanding of theoretical concepts.
- Students of M.Sc. IT, M.Sc. Computer Science, and M.Sc. FD submit their Projects in their final semesters which are evaluated by external examiners.
- Social Outreach Programs, like visits to hospitals and backward and slum areas inculcate social values and expose the students to real-life situations.
- Departments of Commerce and Economics organize activities like filing of online income tax, making of e-bills, GST on commodities, etc.
- Model Making Competitions are conducted by Science and Mathematics departments, which help the students to conduct experiments in laboratories.

Participative Learning:

- Participation of students in seminars and conferences is ensured to enhance their knowledge.
- Pedagogies such as Slogan writing, Essay writing competitions, Power Point presentation inculcate participatory learning approach.
- Class-Room Discussions, Group Discussions and Debates on various contemporary issues from and beyond the syllabus are arranged to facilitate interactive approach to learning.
- The students are motivated for peer learning through group activities.
- Every year, Fashion show is organized by PG Department of Fashion Designing where the costumes are designed by students of the department and are showcased by students only.
- The students are encouraged to write articles on various topics for College Magazine-Nikasi to improve and sharpen their thinking and writing skills.
- The Post graduate departments of English, Punjabi and Hindi organize stage plays, poetical recitations, Nukad Nataks to portray practical image of their syllabi in the minds of students.
- Departments of Social Sciences and Languages show movies to their students regarding topics included in their curriculum.
- Under 'Earn while you learn' activities, students participate with full zeal for purpose of both earning and learning.
- For social involvement, various awareness activities are encouraged by NSS, NCC, Youth Welfare dept., Red Ribbon Club, and Red Cross Unit both inside and outside the campus.

Problem Solving Methods:

- Representation of students is ensured through their membership in various clubs and committees, in which they solve the problems of fellow students.
- Assignments, group discussions, class presentations, quizzes, etc. based on problems, are given to the students regularly by their respective departments.

These student centric methodologies develop presentation and writing skills and also indicate their

presence of mind.

Teachers following ICT Enabled Teaching in addition to the Traditional Classroom Education:

- In addition to chalk and talk method of traditional teaching, teachers use IT-enabled learning tools such as PPT, Video clippings, Audio system, and various online resources to expose the students with advanced knowledge and practical learning.
- Some classrooms are fully furnished with LCD/OHP/Computers.
- YouTube, E-mail, Whatsapp Groups, Zoom and Google Classrooms are used as platforms to communicate and provide material related to course syllabus as well as to address the queries of students.
- Wi-Fi facility is available to all the students of the college free of cost to surf relevant data over the internet.
- E-content/ study material for B.Voc. courses is provided in students' whatsapp groups as well as is also sent to their emails to make learning strengthened.
- E-Resources
- DELNET
- Virtual Library
- Google Meet
- Reprographic Services – Photocopy

File Description	Document
Upload Additional information	View Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
89	83	83	83	87

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 12.47

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	9	9	9

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The College maintains and follows the pattern of examination and internal assessment as prescribed by the affiliating university in the respective subjects. The college has transparent and robust evaluation process in terms of frequency and mode. Some of the major features are:

- The college organizes orientation program on the very first day of the new academic session in which all the new entrants are informed about the evaluative and assessing approach, and internal assessment, question paper patterns, and university examinations by the Principal/Coordinators.
- An examination committee is constituted to coordinate the internal and external examination and it communicates with students, teachers and administrative staff regarding examinations.
- Examination schedules of both internal and external exams are made available on the college notice board as well as in students' Whatsapp groups.
- Mid-semester tests are conducted once in every semester and twice annually. The students are informed about these internal examinations in advance. It is a practice of the college to show internal examination answer sheets after evaluation to the students for self-appraisal.
- Continuous evaluation is made through Group Discussions, Unit Tests, Assignments Submission and Seminar Presentations. Class tests/Surprise tests are taken to assess their understanding of the subjects.
- Due to internal assessment, the interest of the student towards learning and attending the classes has increased, leading to participate actively in co-curricular, and extra-curricular activities for their overall personality development.
- Results are also shown to the parents in the Parent Teacher Meetings (PTM) to ensure better performance.

Mechanism to deal with internal/external examination related grievances is transparent, time-bound, and efficient. The procedure followed for the examination (External and internal) includes:

- Date of submission of student's Examination form to the University is informed to the students in advance.
- Due to any reason, if a student is not able to submit the examination form in time, teachers contact her and brief her about options of form submission as per university rules.
- Generation of admit cards and the distribution is done as per schedule displayed on the students Notice board.
- After providing the admit cards, students are asked to check their details, subjects chosen, and medium of instruction for any correction.
- If any discrepancy occurs, it is solved at college level and the university level before the date of examination.

The college has evolved a mechanism for redressal of grievances related to internal and external evaluation is as follows:

The assessed internal exam sheets are shown to the students for self-assessment. In case of any grievances regarding internal assessment, the student is free to interact with the teacher and get it resolved. The unresolved grievance, if any, is referred to the Vice Principal through the Head of the Department.

As per the university norms, following are the methods of grievance redressal regarding university assessment:

- **Right to apply for verification of answer books,**
- **Right to apply for verification with photocopy of answer book**
- **Right to challenge the evaluation of answer books.**

Personal interactive sessions are conducted with students and parents as per requirement. Students are also given complete support for raising their queries to university when required.

Suggestion and Complaint boxes have also been set up in the college, in which the students can put their suggestions/complaints in writing.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Our college is affiliated to Guru Nanak Dev University, Amritsar. Each program provided by the university has specific objective to ensure the skill and competence in the learners. The responsibility of curriculum design and syllabus framing rests upon the concerned University. Some of our teachers from different departments are members of the Board of Studies of the University, and their suggestions and need-based comments are incorporated into the curriculum and syllabus from time to time. The institution focuses on empowering the students for higher studies, research, employment, entrepreneurship, and preparation for competitive examinations. Under the direction of Internal Quality Assurance Cell (IQAC), with the commencement of each session, the teacher in-charges of various departments along with the teaching faculty members of their respective departments, prepare the learning outcomes based on the syllabus framed by the affiliating University. Any changes incorporated by the affiliating University are given due importance to modify the respective learning outcome of that particular course accordingly, and are communicated to students in various ways. The faculty members of each department have outlined the major program outcomes, and thereafter, course objectives and course outcomes are based on prescribed syllabus.

- At the beginning of each session, career prospects and opportunities of various programs and courses are communicated to the new entrants in an orientation program by concerned departments.
- Outcomes of various programs and courses are communicated to students at the time of admission by the Admission Counseling Cell.
- The institution has displayed the program outcomes and course outcomes on the college website

and are also available in the college library.

- The scope of each program is mentioned in departmental brochures, which are shared on social media platforms.
- The details and objectives of all programs and courses are mentioned in the college prospectus, and its e-copy is also uploaded on the college website.
- Hard copies of syllabi are available in the libraries for the teachers and students and are also provided in their Whatsapp groups.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Our College offers undergraduate courses in Commerce, Sciences and Humanities, and postgraduate programs in Languages, Political Science, Economics, Computer Science, Commerce, and in Fashion Designing. During a specific program, the students acquire sound knowledge, good skills, and abilities of their own subject domain that enable them to build a good character. The college has a well defined system to evaluate the program outcomes and course outcomes. The achievement of program and course outcomes is assessed and evaluated by the following parameters:

- College evaluates the attainment of program outcomes and course outcomes during the year through mid-semester exam, viva-voce exam, assignments, presentations, seminars, workshops, quizzes, group discussions etc.
- The college operates continuous assessment system, indicating whether students are being developed according to POs and COs.
- Top university positions are yardsticks to measure the attainment of Program and Course outcomes. The pass percentages of results are compared with university pass percentages and have always been found on a higher side. Many students of P.G and U.G Courses qualify competitive exams like UGC-NET, JRF, SLET, PSTET, CSIR, CTET, etc. Students' progression to higher studies is adequate.
- Our Alumni is serving the nation in multifarious fields like Medical line, teaching, banking,

industry, police services, lawyers etc. Alumni meets are organized annually for students to learn from their experiences.

- These are also evaluated by the feedback obtained from the students' suggestions in Student Satisfaction Survey (SSS), Teacher's Feedback, Parents-Teachers Meet (PTM) and Alumni Meet.
- Placement of students is also one of the significant measuring methods. The final-year, student through the Training and Placement Cell gets an opportunity of placement in various organizations or Institutions.
- **Performance in curriculum based competitions:** Students participate and outshine in various curriculum-based inter and intra college competitions like quiz, essay writing, declamations, model making, poster making, and poetical recitations, etc. All the departments organize these types of activities to monitor the ability of their students.
- Campus and outreach activities organized by NCC/ NSS/ Red Ribbon Club/ Sports Department/ Youth Welfare Department serve as platforms to assess students' managerial and leadership skills. Students excelling in extracurricular activities are recognized and honoured during special events.
- The students become part of various cells, committees, seminars, workshops and therefore learn values like team spirit, discipline, cooperation, management and responsibility which is helpful in attaining the objectives of program and course outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 97.59

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
595	564	563	649	661

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
657	570	565	652	663

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.89

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 55

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	11	11	11

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution is committed to generate awareness in the vicinity by organizing diverse community oriented programs.

Research Development Cell provides support to organize conferences, seminars and workshops and also encourages faculty members to engage in research activities. Many of them have published their research papers in UGC CARE/Scopus-Indexed/ Peer-Reviewed national and international journals. They have published their books based on their research and professional experiences. They regularly take part in FDPs/FTPs/Short Term programs to enhance their professional skills and to build a positive relationship with students. The students are motivated to publish their articles in college Magazine Nikasi.

College has established two research centers namely, Dr. Ambedkar Study Centre and Indira Gandhi

Study Centre under UGC Epoch Making Thinkers Scheme. Several research-based activities and seminars have been conducted under these centers.

Seminars/Webinars, FDPs and Workshops- Eminent scholars and academicians are invited in seminars and workshops. **Workshops/Seminars** on academics, Career Planning and Personality Development, Vermicomposting, Recycling, Software Testing, Mutual Fund, Beauty and Skin Care, Tie and Dye, Health & Hygiene, Google Classroom, E-banking, Stock Marketing, Mental Wellness, E-filing, etc. have been conducted to enrich the knowledge of both students and faculty. **FDPs** on Assessing-Reassessing Skills during Covid Times, imparting Soft Skills and Life Skills for Success, ICT-based technologies to improve the teaching and learning process have also been organized. **Long series of webinars** were conducted during the Covid period to utilize the time in learning new things while being confined in houses..

Awareness Programs on Environment, Health, Road Safety, Drugs De-addiction etc. are organized with the help of NGOs, local and district administrations. Personality development activities, religious and spiritual celebrations, cultural heritage promotion activities are organized by Youth Welfare department.

Skill Development and Entrepreneurship Cells- The college is running skill-based vocational and Add-on-Courses for the benefit of students. To foster an entrepreneurial spirit and social responsibility among its students, college organizes various seminars, carrier counseling programs, Earn While You Learn programs, which help students to transform their ideas into startups, bridging the gap between research and practical applications. Diya making, Rakhi making, Food making, Mehndi, Makeup activities are also conducted to enhance their skills. Workshops on Women Entrepreneurship & Skill Development, Entrepreneurship Awareness Program under Ministry of MSME, Government of India and Workshop on 'Encouraging Women for Entrepreneurship by Handicraft and Designing Skills' in collaboration with MGNCRE have been conducted by FD department. **Hobby classes** are conducted to boost and encourage learning new skills among students.

Intellectual Property Rights Cell is actively working to create awareness regarding the importance of IPR among faculty members, researchers, and students. The institution conducts IPR seminars annually.

Innovative Activities- The institution has signed various MOUs, connections and collaborations with industries and other institutions to share innovative start-ups, ideas, resources etc. The students are made to do project works/field works/surveys to inculcate critical thinking and creativity. Patents have been published by Dr. Deepak Jyoti for

- Intelligent System and Method for Recognizing Abnormal Vehicle Plate through the use of Artificial Intelligence and Machine Learning on 15th Oct. 2021.
- Intelligent Cyber Crime Protection method based on cybersecurity standard for messaging platform on 17th Dec. 2021.

Integration of Indian Knowledge System-Sanskrit, Hindi and Punjabi departments promote Indian Language system by organizing various activities. Daily Prayer and weekly Hawans are the regular features.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 115

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	31	14	28	18

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.01

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
10	32	05	20	25

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.27

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
05	00	01	11	08

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The college organizes multifaceted extension activities to provide services and to create public awareness in the neighborhood community. The students participating in these activities attain valuable experiences and develop life skills such as teamwork, communication, problem-solving spirit and leadership qualities. These are necessary for their overall growth in multiple dimensions.

NSS/ NCC/ Red Cross/Youth Welfare Department/Red Ribbon/Go Green Club are doing tireless efforts to sensitize youth regarding social issues so that they can contribute to public welfare. Their active participation will also help them to become good citizens and will promote their holistic development. Several activities related to Blood Donation, Legal Literacy, Road Safety, Drug Menace, Health & Personal Hygiene, Women Welfare, Self Defence, Female foeticide, Balanced & Nutritional Diet, HIV-AIDS, Conserving Water and Natural Resources etc. are organized. Awareness Rallies, Cleanliness Drives, Tree Plantation Drives, Medical Check-Up Camps are arranged by the college. Various competitions like slogan writing, essay writing, poster making and Quiz are conducted on the topics of general awareness. Seminars and lectures are also organized to sensitize the students about these social issues. The college has always been a part of the initiatives taken by the government of India. By participating in motivational programs such as **Fit India Movement, Har Ghar Dhyam, Swachh Bharat Abhiyan, Puneet Sagar Abhiyan, Beti Bachao Beti Padao, SVEEP** etc., the students not only become aware of the value of these campaigns but also become a source to reach out to the public with the essence of these programs. During **COVID pandemic period**, our students took the initiative to spread the message of social distancing in the surrounding areas. **Free sanitizers, gloves and masks** were distributed in the nearby places. **Free COVID Vaccination camps** were organized by the college with the help of local Civil Hospital, Dinanagar.

Days of National and International repute like Gandhi Jayanti, Neta ji Subhash Chandra Jayanti, Constitution Day, International Women's Day, Republic Day, International Yoga Day, World Environment Day, Rashtriya Ekta Diwas, Mother Language Day, Martyrdom Day, World Red Cross Day, Dr. B R Ambedkar Jayanti, Sadbhavana Diwas, World Aids Day, Independence Day, and many more are commemorated to inculcate a sense of nationalism and social consciousness. Voters' Day and campaigns of Electoral Literacy make them aware of their rights and duties to exercise their power and will wisely and responsibly. Cultural activities are conducted by Youth Welfare Department to connect the youth with their rich cultural heritage. Lohri, Basant Panchami, Teej, Janamashtmi, Rakhi, Guru Purab, Diwali festivals are celebrated to promote religious harmony among the youth. The students learn valuable lessons by participating and performing duties in such functions. The students visit hospitals, old-age homes, Leprosy Centers to understand their social responsibilities.

In **NSS camps**, every year, one village is adopted, and several awareness and welfare activities are performed in these particular areas. Workshops/medical camps/awareness rallies are organized for the local residents. They are educated about their health and cleanliness, hazards of stubble burning, drug de-addiction, girl education, adult education, homemade food business, tie & dye, stitching & tailoring, rights & duties awareness etc.

These activities put an indelible impact in developing a sense of participation and responsibility towards social issues amongst students. Moreover, these activities help in the development of student-community

relationship, leadership skill and self-confidence in them.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Awards and Recognitions:

Champion Trophy in:

- Inter-College Poetical Recitation Contest at Swami Swatantranand Memorial College, Dinanagar in March, 2023
- UTSAV-2K23 an Inter-college Cultural and Tech Fest at Golden College of Engineering and Technology, Gurdaspur in March, 2023
- Spardha-an Inter-college Fest at SSIMT, Dinanagar in 2023
- Techno Cultural Festival “UDAAN” at Global Group of Institute, Amritsar in November, 2022
- Techno Fun held at Pt. Mohan Lal S.D. College, Gurdaspur in September, 2022
- Inter-College Cultural Festival at S.L. Bawa DAV College, Batala in June, 2021
- 1st Runners-up Trophy in Zonal Youth Festival at GNDU, Amritsar from 26th to 28th October, 2022
- Appreciation Certificate for Motivating students by Punjab Assembly Election in June, 2021
- Appreciation Award for supporting Cycle Rally by BSF Jawans on 2nd October, 2021
- Green Champion Award By MGNCRE, Govt. of India on 24th August, 2021 given by Deputy Commissioner, Mr. Mohammad Ishfaq

Dr. Sushma Gupta

- Award of Honor from Bharat Vikas Parishad, Dinanagar on Teachers’ Day on 5th September, 2021
- Appreciation Award by District Youth Parliament on 24th January, 2019

Dr. Reena Talwar

Honored by:

- District Heritage Society, Gurdaspur at Virsa Utsav 2023
- Punjab Folk Art Centre, Gurdaspur and North Zone Cultural Centre, Patiala by Ministry of

Culture, Govt. of India in November, 2022

- International Punjabi Sahit Sabha for encouraging Art and Culture in May, 2022
- Assistant Director Youth Services, Gurdaspur and Red Ribbon Club in September, 2021
- Guru Vandan Chatra Abhinandan Award by Bharat Vikas Suraksha Parishad on Teacher's Day on 5th September, 2021
- District Magistrate, Gurdaspur on the 75th Independence Day in August, 2022

Dr. Kulwinder Kaur Chheena

Lifetime Fellowship Award by:

- Punjabi Academy, Leicester (UK).
- Economic and Social Development Foundation, New Delhi.

Certificate of Excellence

- Achievers Publishing House, Goa
- Achievers Publishing House, Bangkok

Certificate of Appreciation by Government of Punjab for Valuable Contribution towards Lok Utsav-2020 (Ministry of Culture, India) in December, 2020

- **Awarded by**
 - Language Department, Punjab, Distt. Pathankot in November, 2022
 - Punjab Folk Art Centre, Gurdaspur on 2nd November, 2022
 - International Institute of Education and Management, New Delhi on 24 thSeptember, 2022.
 - International Punjabi SahitSabha, Dinanagar on 14th May, 2022

Mrs. Randeep Dhoot

- Award of Honor from Bharat Vikas Parishad, Dinanagar on Teachers' Day on 5thSeptember, 2022
- Appreciation Award by District Youth Parliament on 24th January, 2019

Mrs. Sangeeta Malhotra

- Appreciation Award by Asst. Director of Youth Services Dist. Gurdaspur for Best Services as Program In-charge of Red Ribbon Club on 26th September, 2023
- Award of Honor from Bharat Vikas Parishad, Dinanagar on Teachers' Day on 5thSeptember, 2021

Dr. Deepak Jyoti

Award of Honor by:

- Punjab Folk Art Centre & North Zone Cultural Centre Patiala (Ministry of Culture, Govt. of India, Gurdaspur on 2nd November, 2022.

- Bharat Vikas Parishad, Dinanagar on Teacher' Day on 5th September, 2022

Dr. Anjna Malhotra

- Appreciation letter from Amritsar Unit NCC for excellent work as Nodal Officer to represent Punjab for the 8 Phase of EBSB camp 2020.

Honored by:

- Bharat Vikas Parishad on Teachers' Day on 5th September, 2022.
- NCC Group Head Quarter in 2020,2021 and 2022.
- DGNCC Commendation Card 2023.
- SDM Dinanagar, on 15th August,2022 and 26thJanuary, 2023.

Dr. Parveen Saini

- Honoured on Teacher's Day 2022 by Bharat Vkas Parishad.

Dr. Neenu Sharma

- Guest of Honor Award by Punjab Folk Art Centre, Gurdaspur and North Zone Cultural Centre, Patiala on 26th December, 2020.
- Award by Punjab State Aids Control Society, Chandigarh on 25th September, 2021.

Mrs. Neha Saini

- Award of Honor from Punjab Folk Art Centre & North Zone Cultural Centre, Patiala (Ministry of Culture, Govt. of India, Gurdaspur) on 2nd November,2022.

File Description	Document
Upload Additional information	View Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 174

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
40	39	26	47	22

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 16

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college has adequate infrastructure and physical facilities for teaching-learning process. The infrastructure setup of the entire campus aids teachers and students in achieving academic excellence. The college building has four blocks which includes 43 classrooms (including 7 ICT based smartclass rooms), 30 laboratories, 2 seminar halls, one auditorium and 2 fully automated libraries for both UG and PG students.

Classrooms-The college has spacious, well-ventilated, and well-lighted classrooms, with seven rooms being smart classrooms with ICT facilities. The classrooms are airy, spacious and equipped with proper number of desks with lights and fans for the students.

Laboratories- All laboratories have adequate and well-maintained equipments to conduct experiments. The Language lab allows students to practice the non-native language with wide variety of exercises and activities on computer.

ICT-enabled facilities- In order to use innovative educational resources and to make teaching process more effective and student friendly, the college follows ICT based learning. ICT- enabled classrooms are also provided. All the labs have computing facility.

Auditorium and seminar halls are laced with ICT facilities. College libraries (separate for UG and PG students) are fully automated using Integrated Library Management System (ILMS) and comprise of rich collection of carefully selected textbooks, journals, newspapers and reference books. The library is connected to e-resources through DELNET for resource sharing.

Auditorium/Seminar Halls- To facilitate cultural activities, the college has well-equipped air-conditioned auditorium (seating capacity of 500) and two seminar halls. The staff and students make use of these facilities to organize cultural and literary events. The college has given provision of separate rooms for NCC, NSS, Red Cross and Youth Welfare Departments. Professional coaching is given to participants to perform in cultural and literary items during university level youth festival. We have had the honor to conduct university level youth festival in our Auditorium three times.

Heritage Centre- To maintain the glory of our rich culture, college has established a heritage center. It portrays the historical and cultural outlook of Punjabi Virsa (heritage).

Sports Activities- The Institution has a spacious sports ground with 400 meters running track near village Mugrala, Dinangar Bye-pass (outside college campus) to hold regular sports activities. Continuous efforts are made to enhance sports facilities, motivating students to participate in inter-college, district level, state level and national level competitions.

Gymnasium is well-equipped with modern equipment like treadmill, fitness massage machine, exercise cycles, dumbbells, weight lifting material and aerobic ball.

Indoor Stadium is equipped with all the modern facilities to conduct indoor games, like table tennis, fencing, badminton, and yoga etc.

Meditation Room- To ensure holistic wellness of students and employees, the college provides the facility for reciting holy hymns and to practice meditation.

Administrative Block is fully AC block which is laced with every infrastructural facility including Principal's office, Accounts office, Registrar's office, Bursar's office, Examination controller's office, cabins of clerical staff.

Other facilities- The college provides facility of cafeteria, stationary shop and a photocopy unit which serve students at genuine prices. Adequate parking area is available to facilitate students. A well-maintained hostel is provided with a capacity to accommodate 200 students inside the campus. Common room is provided to the students for sitting in their free periods. The college medical room provides first aid facilities. The college has a tie-up with a nearby hospital for any medical emergency.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 26.89

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
39.27109	54.33399	30.99079	185.98974	85.34883

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Library is a vital resource and serves as a learning centre for all students and faculty. The college has separate libraries for both UG and PG students comprising of rich collection of carefully selected textbooks, journals, newspapers and reference books. A competitive exam section is also set up in the library to facilitate staff and the students.

Integrated Library Management System (ILMS)

Libraries are fully automated using Integrated Library Management System (ILMS). The library uses SMILE ILMS software, which was fully automated in 2018. This integrated library automation software is an easy-to-use Graphical User Interface which meets the necessary requirements of the library. It is easy to search a particular book using search fields like keywords, author name, publisher, barcode, accession number, etc. The status of any book can also be checked and if the book is issued, the librarian can get the details of the borrower through inquiry module.

An **E-resource Centre** has been established in the library, enabling students and teachers to access information for their academic pursuits through internet and e-resources.

The libraries have **DELNET** (Developing Library Network) facility, which allows students and teachers to work on digital network of libraries belonging to premier institutions across the world.

The libraries have computer sections where all operations such as housekeeping and bibliographical information of books are maintained. Circulation of books and bar-coding is fully computerized. The college constantly aims at having maximum facilities to automate the library into computerized systems for the advancement of the students and the institution.

The college libraries have a collection of around twenty-eight thousand books. For each student, it is compulsory to make their library card. A library committee comprising teachers and library staff has been established. All the departments submit their requirement of books to the committee.

Book Bank facility is a unique feature of the institution wherein meritorious and economically weak students are provided text books from the library. Teachers and alumni donate their books in book bank for the noble cause.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The College frequently upgrades its IT facilities including network, internet and Wi-Fi in college campus. Seven classrooms are equipped with Wi-Fi along with multimedia facility. There are 270 computers, including laptops, in the college campus. All Labs are fully equipped with ICT facilities. The systems are updated as per the need, both in terms of software and hardware, to cater the needs of the students to successfully complete their practical session as per the university curriculum. There are 10 scanners, 20 printers, storage devices and UPS in the college. The institution is equipped with a free Wi-Fi facility with a speed of 500 MBPS. All the webinars are conducted through Zoom Meeting video conferencing app., which has capacity of 500 participants with unlimited time. The institution has also taken subscriptions of Webex and Zoom apps. Online live streaming of all webinars/seminars and other activities is broadcasted on YouTube and Facebook applications. During pandemic period, all the departments were taking online classes. Teachers of Computer Science department were taking their classes through Google classroom. Assignments were set, collected and even graded through digital mode. Teachers were sending study material and tests in WhatsApp groups. Besides online classes, recorded lectures were also sent to the students who were not able to attend their classes due to internet problem in remote areas.

Most systems are armed with Licensed Security Antivirus for Windows to tackle Malware/Virus problems. The computers of the college are connected with printers and scanners wherever required. The language lab is augmented with software and digitized audio-video materials to develop communication skills in students. The college has appointed an IT consultant who makes sure that the LAN and network

connections are functioning properly. Surveillance cameras are installed at strategic locations of the campus for safety and security purposes.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 18.36

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 105

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 55.37

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
205.61382	162.06856	103.25947	160.51619	183.80500

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 48.13

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1241	1044	590	925	715

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 1.41

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
61	23	19	14	15

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 39.72

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
238	237	344	172	145

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
577	562	570	585	566

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.8

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
16	8	3	3	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 268

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
134	57	11	31	35

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 92.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
103	128	08	65	159

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Shanti Devi Arya Mahila College has a registered Alumni Association under the Societies Registration Act. The name of the Society is **The Managing Committee, SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION, C/O SDAM COLLEGE, G.T. ROAD, DINANAGAR, 143531.**

The **Alumni Association** contributes significantly to the development of the institution through financial and other support services. It provides an interface for establishing a link among the alumni, staff and students.

The main objective of alumni association is to provide career development and guidance; to create interest and motivate the alumni to participate in the progress of the institution and to make them contributive towards the enhancement of their alma mater. The college alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management.

Alumni Meets are held every year regularly to contribute to the growth and development of the College. Due to Covid-19, Virtual Alumni Meets were arranged for the alumni. First meet was organized on 24th July, 2020, in which approximately 750 alumni participated. The Second Virtual Alumni Meet was held on 13th Nov., 2021. Through these meets, the alumni get chance to reconnect with the alma mater and the old friends.

Alumni engagement is important as it maintains and nurture relationships with previous graduates/post graduates (or alumni) to build a strong professional network. Alumni engagement strategies start before students complete their graduation. This helps build more effective relationships and long-term networks. These meets provide the best platform for networking and sharing new trends and current happenings in the corporate world. Alumni are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture. **Scholarships are given from alumni fund to the poor & needy students.** Our Alumni also contribute by donating their books to book bank, which are issued to the needy students. They help in Placement & Career Guidance Assistance by sharing their experiences with the students and motivating them for their career development in various domains. They assist and guide the students to crack the interviews. Alumni enlighten the students with their success stories. By involving alumni in entrepreneurship programs, we get their valuable insights, mentorship, resources, and networks to the aspiring

entrepreneurs.

Alumni Feedback is an essential component for the analysis and improvement of the institution. Once out of the formal structure, alumni can objectively talk about the challenges faced by them in their curriculum with special reference to its outcome utility for getting employed. The Alumni Committee of the college collects feedback from the Alumni pertaining to the varied aspects of the curriculum studied. The feedback link is available on college website. Feedback is also taken in form of hard copies.

Following is the composition of our Alumni Association:

Sr.	Name of Member	Address	Designations
1	Kumari Sanjiv Dogra	H.no. 397, Behinder Bus Stand, Gurdaspur	President
2	Rajwinder Kaur	Basant Vihar Colony, Dinanagar	Vice President
3	Poonam	H.No. 83, Khosla Street, Dhangu Road, Pathankot	Secretary
4	Sonia Mahajan	Prem Nagar, Sain Garh, Dhangu Road, Pathankot	Fin. Secretary
5	Champa Devi	H.no 702/19, Jail Road, Gurdaspur	Member
6	Sandeep Kaur	H.no, 342, Defense Colony, Pathankot	Member
7	Alka Gupta	352-A, Partap Avenue, Amritsar	Member
8	Pallavi Mahajan	H.no. 487/5, Civil Lines, Gurdaspur	Member

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The college is one of the renowned educational institutions of North India imparting high-quality education, training, transformation and dedicated education to the cause of Women since 1968. The vision and mission of the college are encapsulated on both the college website and the prospectus.

Our Vision:

- Empowerment of women through education.
- Pursuit of excellence.
- To strive, to seek and not to yield.

Our Mission:

- To be a leading education center for women of all sections of society.
- To initiate programs to upload individuality, self-esteem, patriotism, leadership qualities and promote eternal values of life.
- To assimilate features of modern culture while upholding the rich heritage of our land.
- To offer new programs and courses in consonance with National Education Policy 2020.

For effective implementation of vision, mission and goals of the college, a local Managing Committee is established consisting its Members, Principal of the college and two experienced faculty members as staff representatives along with representatives from administrative staff, who meet twice a year to plan the college activities.

The college is well prepared to implement NEP-2020 as per the guidelines given by Guru Nanak Dev University, Amritsar. The Institution practices decentralization and participative management by involving President, Local Management Committee (LMC), Principal, IQAC and HODs of all departments in decision-making process.

All the quality initiatives are taken through IQAC. It acts as a think tank, liaison and coordinates among principal, teachers and students. IQAC strives to bring quality enhancement in the college. The departments are given a monthly target of the activities through monthly activities planner and all the activities are organized accordingly. IQAC arranges four meetings in a year. IQAC recommends to conduct seminars/webinars and FDPs in the college and encourages the departments to go for inter-college activities.

Authority is delegated to Head of Departments to look after their departments independently. HODs frame their departmental time tables and assign classes to the teachers. They remain the part of selection committee during interview of temporary staff. HODs conduct their departmental meetings in which programs for the entire term are decided. They plan to organize departmental activities, career counseling session, remedial classes, inter-departmental and inter-college activities and field trips. The decision to conduct Mid-Term Exams is taken by the principal, examination controller and all HODs.

Management and Principal both are approachable and accept valuable suggestions. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders through feedback to promote efficient functioning of the College. Periodic Parent-Teacher meetings are conducted in which academic progress of the students is communicated to the guardians. Parents' feedback is also taken and actions are taken accordingly. Office staff is also involved in providing day to day support services to students and teachers.

The College's **Perspective Plan** is finalized by engaging all the stakeholders in an open interactive communication taking into cognizance all the diverse perspective for effective policy formulation and decision making. It is then translated into concrete goals and objectives by the IQAC. The strategic plan encompasses admissions, academics, student services, promotion of research and innovation, infrastructural development and adherence of institutional values and best practices. Various **Clubs and Committees** are formulated to implement the goals and objectives of the institution. All committees take responsibility for the plans and activities and successfully perform these responsibilities in every academic session.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The Governing body is responsible for the operation of all aspects of the institution, including its finance, human resources, educational and research functions and infrastructural arrangements. The College Management Committee endeavors to maintain the best substantial independence to the Institution in all areas of decision-making process. The Principal, under the guidance of management, implements all the financial projects. She has her team of departmental heads, IQAC Coordinators,

teachers and superintendent of administrative block to assist her in discharging this work.

Administrative Set-up

The IQAC assigns responsibilities to various clubs and committees for the smooth and effective functioning in the area of academics and administration.

- The admission procedure starts with the distribution of prospectus alongwith admission forms by the Admission Committee. The institution has assigned a responsibility to the Admission Counseling Cell to guide the students regarding programme outcomes of each program at the time of admission.
- The teachers make classes as interactive as possible and encourage innovation through novel interpretations, audio-visual methodology, language lab, Google classrooms, industrial visits, field work and projects.
- The College conducts semester-wise examination smoothly as per university date sheet. The examination committee makes arrangements to conduct and evaluate the MST and final examination.
- Anti-Ragging Committee/Grievances Redressal /Anti-Sexual harassment Committees are formed to design strategies and action plan for curbing the unfair matters.
- Research Development Cell encourages the teachers and students for research.
- The college purchase committee is constituted to identify the purchase requirements for all the academic and administrative purposes.
- There are separate fully automated libraries for UG and PG students. DELNET has been subscribed for the college library.
- The staff welfare committee is constituted to ensure the welfare of the faculty members of the college.
- Student Council actively participates in various activities and helps in coordinating all the events related to academics, sports, co-curricular & extra-curricular activities, as per the directions of teaching faculty.
- Career Counseling and Placement Cell organizes career counseling programs and placement drives for students.
- Youth Welfare Department, NSS, NCC, Red Cross Unit, Red Ribbon Club are working for the welfare of students and society.
- Parents Teacher Committee and Alumni Association arrange periodic meetings and take their valuable inputs to improve the quality of academic programs and overall credibility of the institution. These committees are working under the supervision of coordinators.

Service Rules, Policies and Procedures

The institution follows the **service rules** as delineated by the UGC, Punjab Government and also by Guru Nanak Dev University, Amritsar. However, in case of faculty and other staff appointed on temporary basis, the institution has its own promotion policies.

The pay scale, PF facility, service conditions, promotions, working hours, holidays and vacations for staff members are as per the norms laid down by of Punjab Government and Guru Nanak Dev University, Amritsar.

For the service conditions and rules, the Institute follows the rules and regulations laid down by UGC,

New Delhi and DPI, Punjab Colleges. For recruitment of non-grant posts, the management conducts interview and fills the post as per the norms and requirement. All the promotions of teachers and non-teaching staff are made as per the Career Advancement Scheme(CAS) setup by UGC and Government of Punjab.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The Performance Appraisal System of teaching staff is under the rules of UGC & Higher education. At the end of every year, all teachers fill a Comprehensive Self-Assessment form. Teachers maintain the records of teaching, examinations, college work, Research and Projects to calculate their API score.

The salient features of the performance appraisal system are as follows:

For Teaching Staff:

- a) The performance of each faculty member is assessed according to the Annual Self-Assessment data for the Performance Based Appraisal System (PBAS).
- b) Promotions are based on the PBAS Performa for UGC Career Advancement Scheme (CAS) that is based on the API score.
- c) The institute undertakes a wide range of activities besides academics in which faculty members are assigned additional duties and responsibilities which are mostly voluntary. The Institution accords appropriate weightage for these contributions in their overall assessment.
- d) The faculty members are informed in advance of their due promotion.
- e) Faculty members with due promotions are recommended based on their API score and are required to appear before the screening-cum-selection committee.

Non-teaching staff:

Non-teaching staff is also assessed through Annual Confidential reports and Annual Performance Appraisal. On satisfactory performance, all employees are granted promotions and financial upgradation under the ACP Scheme. The Annual Confidential Report and the Performance Appraisal System have significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

The Institution recognizes all its employees as the beneficial resource and provides a caring and supportive working environment for all staff which enables them to develop and optimize their full potential.

Provision of Leave

1. Casual, Maternity and Medical Leaves are granted to the teaching staff.
2. Duty leave (DL) is given for attending orientation programs/ refresher courses/ workshops / seminars/ conferences, etc.

Other Welfare Measures

1. Management stringently abides by the norms of Provident Fund as laid down by the Regulators to justly ensure the future security of the faculty members.

- 2.The institute has a mandatory provision of EPF for all the employees and contributes the eligible amount to their respective EPF account.
- 3.ESIC facility for the employee.
- 4.MOU with Bharat Bhushan Hospital, Dinanagar to provide medical facility for the benefit of Employees.
- 5.Subsidized bus facility is given to the employees.
- 6.Subsidized canteen facility is available.
- 7.Loans are granted to meet financial emergencies according to staff loan policy.
- 8.Bonus is given to non-teaching staff on Diwali festival.
- 9.The achievement of staff is appreciated in the form of felicitations.
- 10.Fifty Percent Concession is given to the wards of teaching and non-teaching staff.
- 11.Salary is timely credited to bank account of employees.
- 12.Wi-Fi facility is available for Staff in campus.
- 13.Keeping in view the physical fitness of the faculty members, the Institute provides well equipped gym, sports and yoga/meditation training at concessional rates.
- 14.Health check-up camps are organized for employees on regular basis.
- 15.Well-equipped and well-furnished staff rooms laced with modern amenities with a full-time caretaker.
- 16.Boutique and Beauty & Wellness services at the subsidized rates.
- 17.Free parking facility for two wheelers and cars.
- 18.Guest House facility in the college.
- 19.The Staff Welfare Society celebrates birthdays of staff members by honoring them with potted plants keeping in view the need for clean green environment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 7.29

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	5	7	8	3

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 19.81

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
15	13	25	29	3

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	0	1

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The optimal mobilization and utilization of resources and funds are of paramount importance for the Institution, as it accelerates the development and helps in promotion of academic excellence.

Following **strategies are adopted for fund mobilization:**

- Students' fees
- Interest on corpus fund.
- Grants received under various government/non-government schemes.
- Funding from donors.
- The institution receives salary grant (deficit grant) from DPI Colleges, Punjab against Grant-in-Aid posts.

Fund generated from above are principally used for maintenance and development of college.

Strategies and procedures for optimum utilization of resources:

Budget is utilized to meet day-to-day operational and administrative expenses and maintenance of fixed assets. Adequate funds are allocated for effective teaching-learning practices that include orientation programs, seminars, workshops, interdisciplinary activities, training programs that ensure quality education.

Enhancement of library facility needs to augment learning practices and accordingly, requisite funds are

utilized every year.

Adequate funds are utilized for development and maintenance of infrastructure of the college.

Some funds are allocated for social service activities and community development programs.

The institution prepares a budgetary plan and presents to the local managing committee for approval. A purchase committee comprising members of teaching and non-teaching staff carries out due diligence before finalizing the vendors for specific purposes. Local managing committee approves major purchases. Bursar checks bills and other relevant documents. The utilization of government grants is routed through PFMS, Government of India. Stock checking is done at the end of academic year to ensure proper maintenance of college infrastructure.

Financial Audits: Internal audit is conducted by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the Management of the institution through Principal. External audit is conducted once in a year by an external agency. The mechanisms for monitoring effective and efficient use of financial resources are as below:

College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc. and non-recurring expenses like lab equipment purchases, furniture and other development expenses. The expenses are monitored by the accounts department as per the budget allocated by the Management.

All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The accounts of the college are audited by Chartered Accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized. After the audit, the report is sent to the Management for review. Any queries in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures &

methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

At the beginning of academic session, IQAC collects academic plan from various departments and reviews their academic progress. IQAC improves the teaching-learning process through standard academic practices. These academic practices include:

- Preparation and adherence of Academic Calendar
- Formation of class sections
- Choice of Electives Courses
- Course allocation, Load chart and Timetable preparation
- Mentor-Mentee distribution
- Remedial classes for slow and extra classes for advanced learners
- Course delivery (Online / Offline class)
- Conduction of Seminars, Workshops, Extension lectures, Industrial Trainings, Projects, Field Trips etc.
- Monitoring of class delivery
- Attendance Monitoring of students
- Preparing detained lists of students
- Syllabus coverage
- Setting up the question papers
- Conduction of Internal Examinations
- Evaluation of Answer Scripts
- Industrial Visits & Guest Lectures
- Smooth Functioning of Classes
- To initiate various green practices to maintain ecofriendly college campus through the activities like tree plantation, efforts to minimize paper work, clean and beautiful campus, save power through solar system, awareness programs on renewable energy and e-waste management, etc.
- Enrichment of ICT infrastructure and to motivate its usage for teaching-learning process
- To take feedback from Teachers, Students, Parents and Alumni and to take actions accordingly
- Use of social media platforms to communicate with students

IQAC reviews its teaching learning process and takes steps to improve the quality of the same. The Academic Calendar is prepared in advance, displayed and circulated among the teachers and is strictly followed.

- In the prospectus, students get detailed information regarding admission procedure, choice of subjects, curriculum and rules regarding discipline.
- The students are apprised with the time-table, program structure, syllabi of the courses before the semester commences.
- Conduct of Mid-term examinations in each semester.
- Important announcements are made in the Morning Assembly.
- Attendance of students and conduct of classes are monitored by the HODs and CRs.
- The Head Girl and the Discipline Committee members make random visits to the campus to ensure discipline in the campus.
- Meetings with class CRs are regularly conducted to take feedback and appropriate steps are taken

to enhance the teaching-learning process.

- Feedback is properly analyzed and shared with the Principal, HODs and concerned teachers.
- Implementation of Outcome-based Learning Education in each program.
- Establishment of various processes to take feedback/surveys from various stakeholders.
- Teachers send syllabi, important information and required study material to students in class wise created WhatsApp groups.
- Classrooms with projectors and multimedia facility are available in the college.
- Teachers are motivated to deliver lectures through PPTs and video presentations on projectors.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The institute believes in gender equality and makes efforts towards gender sensitization. It proclaims that educated girls not only educate their family but also the society. The college provides a safe and secure environment to its students.

Safety and Security Measures

Grievance Redressal Cell/Anti Sexual Harassment Cell/Women Development Cells are formed in the college to banish any inconvenience faced by girls. It is a good and healthy sign that no pronounced complaint has been lodged by any girl student and female staff member. The institution aims to continue its efforts to empower girls with quality education, values and life skills and transform them into confident and competent individuals.

Various **moral and spiritual lectures** are organized for the safety of the women. International Women and Girl Child days are celebrated in the campus with full zeal.

The college organizes **awareness programs and talks on the rights of women, self-defense, safety rules, health and hygiene of girls, and developing their mental strength.**

Round the clock vigilance by **security personnel** is provided at all main gates of college. No outsider can enter the campus without permission. Female support staff assist the students in every way required. Discipline committee is constituted for the maintenance of discipline in the college. **CCTV cameras** are installed in the campus. It is mandatory for everyone to wear **ID cards** inside campus.

Hostel facility is available with all required amenities. **Medical room** provides First-Aid facility. Medicines are given free of cost to all. **Fire extinguishers** are also installed in different areas of campus.

Enlightened Minds Counseling Cell is formed for students' mental wellness. Students take the aid of this cell and overcome their anxieties and dispel any problems.

For the personal hygiene & sanitation awareness, lady doctors are often invited to interact with students while celebrating special days like National Nutrition Month, World Cancer Day etc. Mentor-mentee groups are formed in the college. Each mentor is allotted with about 20 to 25 students. The mentor has the responsibility to take care of all the mentees such as to provide career counseling, personal counseling and to resolve any kind of difficulty in their curriculum.

The college has a very spacious well furnished **common room** with seating capacity of more than 200 students at a time. The college cafeteria caters to the needs of students and provides all the eatables at affordable prices. Proper furniture for sitting and hygienic environment is provided to students keeping in mind their health. **Facility of Gymnasium, Indoor stadium and Meditation/Yoga room** is given for physical and mental wellness. **TV and reading rooms** are provided in hostel premises. Modernized washrooms are constructed for the students and provisions have been made for divyangjan students. Sanitary napkin vending machine is installed in the campus. Wheel chair is kept to facilitate movement of the needy students.

To promote gender equality, inclusiveness, tolerance and harmony among students and the staff, **Annual Gender Sensitization plan** is prepared to conduct various activities regarding gender issues. The purpose of this plan is to create awareness regarding women issues and learn how to deal with them effectively.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. Different social and cultural activities are being organized inside the college to promote harmony towards each other.

- The institution has always been at the forefront in sensitizing students about all activities without any discrimination of caste and religion.
- Recitation of Ved Mantras during Morning Prayer inculcates healthy and religious vibes in students. Morning Prayer is a daily routine of the institution.
- Weekly Hawan on every Tuesday is performed by Sanskrit department with different groups of students in Yagyashala.

- Path of Sukhmani Sahib is recited on Gurupurab followed by kadahparsad and Guru ka Langar.
- Teachers motivate students to participate in online/offline competitions of cultural importance organized at local, state and national level by different organizations.
- Class IV employees are being helped by college authorities and staff members during illness and marriages of their wards.
- The college takes initiative to motivate students to visit Old-Age Home and to provide necessary items and eatables to them.
- Pledges on Sadbhawna Diwas, National Integration Day, World No Tobacco Day and National Voters Day are taken by Principal, staff and students.
- Regional festivals like Teej, Lohri, etc. are celebrated in the college premises on large scale.
- Festivals like Raksha Bandhan, Janamashtami, Karwachauth, Diwali, Basant Panchami and Vaisakhi are celebrated in routine activities.
- Cultural programs are organized by Youth Welfare Department.
- Mother Language Day, Hindi Diwas, Sanskrit Diwas are celebrated by concerned departments.
- Constitution Day, Democracy Day, Human Rights Day etc. are celebrated to make the students aware about their rights and duties.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice: 1

Title of the Practice: Mentor-Mentee System

Objectives of the Practice

- To narrow down the gap between the mentor and the mentee.
- To provide students a platform for emotional and instrumental support.
- To help the mentees in achieving their goals.
- To make mentees confident and to help them in their personal growth.
- To make them updated regarding educational trends.
- To provide knowledge about skill based education.
- To financially empower girls and improve their livelihood by creating opportunities for them in this backward and border area.

The Context

The institute is situated in semi urban, border area which is just a few kilometers away from international border of Pakistan. People of this area have a typical patriarchal mind set. Even career oriented girls leave their jobs after getting married. Some girls are not allowed to go for higher studies as their parents don't allow them to move to big cities. The institution took initiatives by taking smaller steps towards vocational training of girls and engaging them in training that would provide relevant skill oriented education. Special mentor-mentee groups are made to provide personal care to each and every student.

The Practice

Two formal meetings with a group of 20 mentees are arranged by the mentors once in a semester. Aside these, mentees can approach to their mentors any time personally or telephonically. In formal meetings, the students mention their academic background, interests and their goals, family background and expectations from the college. The mentor looks at the attendance and performance of individual student and suitable measures are taken to improve her performance. Parents are intimated about their wards' performance and separate parent meetings are held in chronic cases to report. The mentors invite parents after every internal examination and keep them informed of academic challenges and the progress of their wards. Mentees are encouraged to participate in literary, fine arts, performing arts and sports depending on their interest and talent. Workshops on personality development and career-counseling are arranged by inviting competent authorities. Mentees are counseled about road safety, healthy lifestyles, cleanliness, conservation of water and energy, choice of careers. The students identified with personal difficulties and low self-esteem are guided to the counseling cell (Enlightened Minds) of the college and given special attention. Having recognized the need for uplifting status of women socially as well as economically the institution is running skill-oriented courses and Add-on-courses.

Evidence of Success

The outcomes of this process can be evaluated both objectively and subjectively. Student behaviour, self esteem and confidence have shown further improvement. Campus discipline has tremendously improved. Students take the initiative to turn/switch off taps, lights and fans when not in use. For most students, the academic progression has seen an upward trajectory suggesting better performance with each passing year. There are many examples of students wherein the progress has been phenomenal. The students develop moral values and better understanding of the life skills to become better individuals. There is a constant progression in number of students joining skill development courses as a result of continuous efforts on part of the institution to sensitize the girls about importance of these courses. The students of the institution successfully gained employment and some of them became entrepreneurs.

Problems Encountered and Resources Required

Undertaking this practice effectively and efficiently is an important factor for both the mentor and mentee to make the best of this process. Changing the mindset of the students and parents living in this backward area was very challenging due to ignorance and lack of knowledge on their part.

Best Practice: 2

Title of the Practice: Green Initiatives

Objectives of the Practice

- To create awareness regarding environment protection among the students and society.
- To inculcate the sense of responsibility regarding environment responsibility among students.
- To motivate them to take green initiatives by adopting green culture.

The Context

“Save the nature to save the future, make safer environment for better tomorrow”. We plan various activities to perpetuate green consciousness in our students, with a firm belief that these activities will enhance their awareness and influence their independent thinking abilities to make simple practical attentions in their personal and professional lives that can have a long term impact on improving our environment.

The Practice

Celebration of Van Mahotsav by planting trees in locality of Dinanagar and Government Schools of nearby areas is a regular practice of the institution. Students and staff are motivated to take part in tree plantation campaign. “Each One Plant One” policy is run by the institution to protect environment. The institution also maintains a compost waste and vermicomposting pit separately where all wet biodegradable waste from canteen/hostel mess is converted into compost and also used in gardening. Green culture was adopted by the institution since 2018 by presenting potted plants in place of fresh flower bouquets to the invited dignitaries at various occasions. Moreover, the staff members and students even donate plants on their birthdays. The college has also created a herbal garden and maintains medicinal plants. The institution has implemented rainwater harvesting.

Evidence of Success

These initiatives demonstrate institutions’ commitment for environment sustainability and inspire students to take up responsible steps for better environment. We plan activities and awareness session about various dimensions such as global warming, global plastic problems, increasing the generation of electronic waste, effect of unrestricted use of electricity on environment so that students can take informed steps in their individual capacity and alter their lifestyle to respect nature and not take it for granted. The practice of gifting green plants is well appreciated by all guests.

Problems Encountered and Resources Required

Maintenance of compost pit needs skilled manpower to regularly take care of the pit and to use compost in gardening. Vermicomposting also needs full attention of a trained person. Financial constraints remain the biggest problem for expensive green initiatives. Educating the local community about green initiatives so that they can too adopt adequate measures also remains a challenge.

Notes

Green initiatives taken by the institution are well recognized. Green Champion Award was won by institution in April 2020 under “One District One Green Champion” campaign run by MGNCRE. The college got A+ grade (NRISG) for green campus area for the year 2022-23 by MGNCRE, Department of Higher Education, Govt. of India.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Shaping the future of women through Multifaceted Development

The institution has been a pioneer in empowering women from backward and border areas since 1968. As the first women's institution in Dinanagar/Gurdaspur, we are committed to diversity and inclusion in education. Our location in the heart of the city, near the local bus stand, allows us to serve remote and rural areas. Most of our students are first-generation learners, and we take pride in being a beacon of hope for those who might otherwise be denied higher education due to patriarchal family norms. By providing access to education, we contribute to national development goals, delaying the age of marriage and ensuring that future generations of mothers are graduates.

Inclusive Approach

The institution is dedicated for inclusive education, ensuring a welcoming environment for all students, regardless of their cognitive or physical abilities, socio-economic status, caste, creed, or religion. This commitment provides equal opportunities for comprehensive development. In the humanities stream, we encourage students with lower percentages, offering mentorship, tutoring, and equal fee concessions. As a result, these students become our greatest success stories, empowered to stand on their own feet, financially, emotionally, and spiritually, through the lessons they learn in and out of the classroom.

Unique Support System

- Our institution is the only multi-faculty women's institution in Dinanagar, offering a secure hostel facility with 24/7 CCTV surveillance and guarded security.
- We provide a 50% fee concession to "Fatherless Daughters" (Beti), a distinctive feature that supports vulnerable and underprivileged women in this backward area.
- The managing committee and staff offer special fee concessions to needy students.
- Our Mentor-Mentee system is a best practice that caters to the diverse needs of students.
- We arrange remedial classes and special classes for both slow and advanced learners.
- Students from remote areas can avail of our College Bus Service at nominal charges.
- We encourage students to apply for Special Scholarships to support needy and deserving students.

- Our management and faculty provide emotional support to students, interacting with parents during Parents-Teacher Meetings and intervening timely when needed.

Knowledge Reserve

- Well-stocked, digital, and automated libraries provide access to approximately 28,000 books, with a separate facility for UG and PG students, including access to DELNET.
- The libraries regularly update its collection of general knowledge books.
- The libraries also provide a Book Bank and E-Resource Centre for students.
- the libraries have adopted a Book Donation Practice as a regular feature to help needy students.

Character Building

- The students become well-acquainted with moral and spiritual values through daily Morning Prayer, spiritual talks, and Havan organized on the college campus as part of our routine activities.
- We regularly celebrate days of national importance and days significant to the State of Punjab to instill good citizenship values in our students.
- Teachers use a bilingual mode of instruction for the benefit of students.
- We promptly address student grievances regarding evaluation and results.
- The college conducts various activities to ensure a student-centric learning environment.
- We ensure curriculum enrichment through outreach and extension programs, which faculty and students participate in.
- We arrange field trips and industrial visits for students and staff through collaborative efforts.

Personality and Skill Development

- ICT-based learning through B.Voc. courses and skill-based Add-on courses have been integrated into the curriculum to acquaint students with the professional world.
- The institution regularly organizes Personality Development workshops, Career counseling workshops, Technical trainings, Seminars, Webinars, and Extension lectures.
- During the Covid period, special online lectures, trainings, and webinars were organized for staff and students to maintain connectivity with knowledge-based education.
- The Fashion Designing and Cosmetology departments offer skill-based courses and provide opportunities for students to attend various training programs and workshops.
- Enhancing Entrepreneurship Skills Under “Earn While You Learn” Scheme.
- The Fashion Designing Department manages a student-run boutique in the college, supervised by faculty members. The department regularly hosts exhibitions and sales of festive items like Deepavali Diyas, Rakhis, and Karwachauth Pooja Thalys, fostering entrepreneurship and confidence among students.
- The Cosmetology Department operates a beauty parlour inside campus, offering affordable services to students and staff. The department also sets up Mehndi stalls during festivals like Teej and Karwachauth.
- The Home Science Department annually organizes large-scale food festivals, catering to the college community's diverse culinary preferences.

Holistic Approach

- The institution offers various programs to promote students' physical and mental well-being, including International Yoga Day celebrations, yoga camps, self-defense classes, and first aid training.
- Students are encouraged to participate in sports competitions at various levels, including inter-college, inter-university, district, state, and national tournaments.
- The institution's NSS, NCC, Red Cross, Red Ribbon Clubs, and Youth Welfare Department work together to instill patriotism, ethical values, social responsibility, and gender equality awareness among students.
- The Youth Welfare Department actively promotes student participation in both curricular and extracurricular activities, resulting in the institution's impressive record of winning several Champions Trophies.
- All activities are designed to foster environmental sensitivity and eco-consciousness as part of the green initiative.
- The Psychology Department's "Enlightened Minds Club" provides special sessions on mental health to help reduce stress levels among students and staff.

Community Service & Social Responsibility

- The NSS, NCC, Red Cross, and Red Ribbon Clubs are actively instilling patriotism, ethical values, social responsibility, and gender equality awareness among students through various initiatives.
- As part of their environmental efforts, the institution has been organizing annual events such as Swacchhta Campaign, Tree Plantation Drives, and Awareness Rallies in adopted villages like Vadda Sahowal, Tangoshah, Saidipur, and Begowal for the past five years.
- The Principal and Staff demonstrated their commitment to social cause by donating Rs. 61,000 to an NGO, under the guidance of the Deputy Commissioner, Gurdaspur, to support COVID-19 relief efforts.
- The institution also provided Ration Kits worth Rs. 25,000 to flood-affected areas near Dinanagar, in collaboration with the District Authority.
- The NSS Department has been celebrating "Dheeyan Di Lohri" at adopted villages as part of the "Beti Bachao Beti Padhao Abhiyan", a unique and significant initiative that promotes girl child welfare.

The college is delighted to report that the learning outcomes of students are reflected in the progression of many of our students to other Higher Education Institutions (HEIs). The faculty and management of the college believe that their true role is to transform their students into successful and vigilant citizens.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The institution is a prominent educational institution known for its commitment to academic excellence and its contributions to the development of the region.

- The College has a **well-qualified, meritorious and dedicated faculty** who do their utmost to impart value-based education to the students. **Every year, numerous students from various departments prove their mettle and secure top-most positions in university merit list.**
- The college extends **50% fee concession to fatherless girls and liberal fee concessions to deserving candidates.** University Toppers, Sports students and winners of various competitions in youth festival get fee concessions.
- Efforts have been made to make amendments and purchase things for the betterment of institution like new computers, printers, scanners, CCTV, a new Solar System with more capacity, a Solar Water Heater, Mobile Phones, Furniture and fixers, Extinguishers, Barricades, Library Books, Laboratory Equipment and new vehicles, etc.
- The college was awarded with the status of **“Star College” by the Department of Biotechnology (DBT) sponsored by Star College Scheme in 2015.**
- **This session, we have been the proud recipient of grants from various bodies like** Grant for Nature Camp under Environment Education Program, Grant for National Science Day celebration, Grant for Biodiversity Day celebration, Grant from Central Sanskrit University, Education Punjab Project Ludhiana Scholarships, ICSSR Grant for National Seminar, and Grant for Seminar from Bhartiya Bhasha Samiti, Ministry of Education, Govt. of India.
- A Three-days **Nature Camp** has been organized under **Environment Education Program, State Nodal Agency, PSCST, sponsored by MOEF and Government of India.**
- The **sports students** have brought laurels to the college with their commendable achievements. They have recently won Shooting Championship Trophy, District karate championship, 42nd North Zone Shooting Championship 2023, and many more. One of the students, Neha Devi, got a generous incentive of Rs.10 Lakhs for outperforming in Canoeing Event.
- In the Zonal Youth Festival, our college has remained winner consecutively for 10 years. A two-day 'District Level Open Youth Fair' was organized by the Youth Services Department, District Gurdaspur in our college. In this fair, the college won the champions trophy.
- It's a matter of great privilege that our students participated in the **SVEEP events** organized by Deputy Commissioner-cum-District Election Officer, Gurdaspur to achieve the mission of “Is Var Sattar Par” (this time beyond seventy).
- The college provides the facility of Guest House inside the campus with every modern and requisite amenities.
- Under PMKVY 3.0 Skill Hub Initiative college has been allocated short term training programs in beauty & wellness, and in Apparel making.
- The students are encouraged to take-part time jobs in the library, laboratories and office to be self-reliant and pay their fee by themselves.

Concluding Remarks :

Shanti Devi Arya Mahila College, with its majestic heritage, has always been a stalwart for bearing an honor of

exceptional shrine of knowledge. It is committed to academic excellence, women empowerment, research innovation and sustainable practices as a beacon of value-based education.

The motto of the college "**Invoking the deity to lead from darkness to light**" explicitly focuses on the central purport of education and also speaks of the vision and the idealism for which the college was established. The college has inculcated itself as a renowned educational institution due to its robust approach to teaching and learning and curricular and extra-curricular activities

The college provides a joyful learning environment through a learner-centric educational platform and pedagogy to invoke high ethical standard, proactive citizenship and visionary leadership. Our students win champion Trophies in sports and extra-curricular activities. The college has celebrated number of national and international days by organizing competitions and motivational-cum-informative sessions, seminars, national and international research works, workshops in association with many aided, government, and non-government agencies. The college undertakes academic and administrative audit, external audits, occasional inspection, inventory checks, and technical and safety audits, etc., and acts accordingly. The college complies with government guidelines with respect to collection and disbursement of funds.

The institution's greatest strength is its well-qualified faculty who leave no stone unturned in producing intellectually sharp graduates and postgraduates. Every year, numerous students from various departments have proved their mettle and secured positions in the university toppers' list. The glorious tradition of the college has been maintained by holding educational tours, interactive sessions, contests etc. While academics are vital, sports-related activities play a crucial role in forming a student's personality and character. The college prioritizes athletics and encourages its students to participate in various events with the same philosophy. We empower students as agents of social change who work towards establishing an inclusive society. The activities that connect the society and the campus help them realize their obligation to society. In conclusion, the college is continuously putting effort and is unwearingly treading its desired and prosperous path.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>477</td> <td>538</td> <td>319</td> <td>408</td> <td>380</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>389</td> <td>400</td> <td>279</td> <td>326</td> <td>330</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>618</td> <td>612</td> <td>599</td> <td>641</td> <td>621</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>618</td> <td>612</td> <td>599</td> <td>641</td> <td>621</td> </tr> </tbody> </table> <p>Remark : As per clarification received from HEI, and number of the students admitted should not be more than the number of the seats earmarked, as more be considered as General merit, thus DVV input is recommended.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	477	538	319	408	380	2022-23	2021-22	2020-21	2019-20	2018-19	389	400	279	326	330	2022-23	2021-22	2020-21	2019-20	2018-19	618	612	599	641	621	2022-23	2021-22	2020-21	2019-20	2018-19	618	612	599	641	621
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2.4.2	<p>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>14</td> <td>9</td> <td>9</td> <td>9</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	13	14	9	9	9	2022-23	2021-22	2020-21	2019-20	2018-19																									
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13	13	9	9	9
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Remark : As per clarification received from HEI, thus DVV input is recommended.

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	09	19	05	48

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	32	05	20	25

Remark : As per clarification and revised supporting documents received from HEI, and Publication in the current UGC CARE with ISSN will only be considered, thus DVV input is recommended.

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
04	05	02	13	09

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
05	00	01	11	08

Remark : As per clarification received from HEI, and books with the ISBN number only to be considered, thus DVV input is recommended.

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
101	133	11	65	151

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
103	128	08	65	159

Remark : As per clarification received from HEI, thus DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 153 Answer after DVV Verification : 91</p>