



Shanti Devi Arya Mahila College, Dinanagar



**Re-Accredited with "A Grade" By NAAC
College with Potential for Excellence Status By UGC
Green Champion Award by MGNCRE (Govt. of India)**

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

Session 2018 -23



About the Institution

Established with the prime aim to uplift and empower the girl students, **Shanti Devi Arya Mahila College, Dinanagar** (affiliated to **Guru Nanak Dev University, Amritsar**) is a **Post Graduate Multi-Faculty only Women College** in the Border Backward Area that was started with just 13 students and today it is having near about 2000 students, 89 teachers and 47 members of non-teaching staff. This shrine of knowledge has expanded and developed incessantly since its very inception and has carved a niche for itself in the educational circles. Endeavoring to stay abreast with the demands of contemporary world of education, the institution has to its credit **45 under graduate and postgraduate courses, including degrees and diplomas**. The college is treading towards path of success and glory all because of words of encouragement and undoubting support of the members of management **Swami Sadanand Ji (President), Sh. Dharam Indu Gupta Ji (Secretary), Sh. Anil Gupta Ji, Sh. Gandharv Mahajan Ji, Sh. Inder Gupta Ji, Smt. Namita Gupta Ji, Smt. Anju Gupta Ji, Mr. Vishal Gupta Ji**. We are highly indebted to founders of this institution **Swami Sarvanand Ji, Sh. Chander Gupta Ji, Sh. Balraj Gupta Ji, Chaudhary Jai Muni Ji, Sh. Jai Chand Ohri Ji, Sh. Vidhya Dhari Ji** for their ever-lending assistance to uplift women education in this backward, border and remote area. The college is committed to impart holistic education focusing on the overall development of the personality of women through academics, sports and co-curricular activities. The institution is making every possible effort to uplift the poor and down trodden section of the area by educating their women folk and by encouraging them to realize their potential to face mind-boggling situations of the world. The college has justified the faith and trust of its founder patrons by synchronizing ethnicity with modernity. It takes pride in inculcating the spirit of self-confidence, perseverance and analytical thinking in the students besides fulfilling the aim of providing excellent facilities for learning and achieving scholastic heights. Quality education is its motto and excellence its goal. We are fortunate to have the visits of the eminent personalities like **Ex. PM Mr. I.K. Gujral, Dr. Iqbal Singh (Governor), S. Partap Singh Bajwa (Ex. M.P. Gurdaspur), Dr. A.S. Brar (V.C. GNDU), Dr. S.P. Singh (EX.V.C.GNDU), Dr. Nigvegkar (Ex. Chairman, UGC), Dr. Surjit Patar,(Padam Shree Awardee) Dr. Kuldip Chand Agnihotri (V.C. Central University, Himachal Pradesh), Dr. Furquan Qamar (V.C. Central University, Dharmshala), Dr. Pillai (Chairman, UGC), Dr.**

Latha Pillai (Advisor, NAAC), Dr. Ram Boojh (UNESCO) Deputy Commissioner, Sh. Vinod Khanna (Ex-MLA, Gurdaspur), Mr. Kunwar Vijay Pratap Singh (MLA, Amritsar North), Mrs. Aruna Chaudhary (MLA, Dinanagar), Ms. Laxmi Kanta Chawla (Former Cabinet Minister, Punjab), Mrs. Kavita Vinod Khanna (Chairperson, Art of Living), SDMs, SSPs, Local MLAs, MPs, Education Minister of Punjab, Dean of CDC, Academics (GNDU, Amritsar), Controller Exam (GNDU, Amritsar), Registrar (GNDU, Amritsar) and many more. The college is fortunate enough to get 'A' grade by NAAC Reaccreditation. It is worth mentioning here that the college has been given the status of College with Potential for Excellence status by UGC. We have also been awarded with Green Champion Award by MGNCRE (Govt. of India). Our institution has attained excellent grading under 'National Rural Institutions Sustainability Grading' (NRISG).

Infrastructure

The college has splendid and aesthetically designed building in an area of 1, 50,000 Sq.yds. There is separate Science, Commerce, Arts, IT, Bio-Technology block, Edifice of 30 labs including Multimedia Labs with latest gadgets, Hi-tech Seminar Hall, A.C. Auditorium, Indoor Stadium, Gymnasium Hall, Smart Class Rooms, Language Lab, Conference Hall, Heritage Room, College Boutique, Art & Craft Bazaar, well-furnished Cafeteria, Tuck Shop, Yoga Room, Medical Room, Common Room, Kitchen Garden and Herbal Garden. There is special facility of ramps and chairs for Divyangjan. A computerized Library with 28,000 volumes for UG and PG students, Research Centre, Sports Complex, Computer Centre, PG Block, Administrative Block, Shardananad Hall, Open Air Sitting Facility, Multi-Purpose Hall and Triple storey women hostel built in green clean and serene environment providing TV Room, Library-cum-Study Room, Computer Lab with Wi-Fi facility, Dining Hall, Modernized Washrooms, Sanitary Pad Vending Machine are the facilities available for students along with fleet of buses for students' convenience who hail from far off villages. The campus has 24 hours power supply. It also has internet facility with Wi-Fi in the campus, public address system, sound system, solar heating and light system. Water coolers with purifiers are installed in all blocks. Whole campus is under the surveillance of CCTV cameras. Digital boards and Lease line are the facilities given to all considering these as the dire needs.

Our Vision

- Empowerment of women through education.
- Pursuit of excellence.
- To strive, to seek and not to yield.

Our Mission

- To be a leading education center for women of all sections of society.
- To initiate programs to upload individuality, self-esteem, patriotism, leadership qualities and promote eternal values of life.
- To assimilate features of modern culture while upholding the rich heritage of our land.

Goals

- To create educational temper among students.
- To create an intellectually stimulating campus environment.
- To provide analytic base and manpower for supporting scientific and allied activities.
- To provide value based, quality assured, actively oriented education.
- To make students resourceful in the ever changing and expanding society.
- To design graduate and post graduate programs with vocational education which are creative and meaningful.

Core Values

- To inculcate social awareness, sincerity, devotion, truth and honesty in women of this backward area enabling them to make a meaningful contribution to the society and nation.
- To provide quality education and global standards of excellence in teaching, learning and research across various disciplines.
- To encourage our students to imbibe traditional, moral and ethical values based on Indian culture and heritage.
- To enhance adoption of innovative teaching methodologies based on digital technology.

- In the light of the vision and mission statement we lead our students to protect, preserve and judiciously use the resources of the mother earth.
- To promote peace harmony and brotherhood in students to bring harmonious attitude towards their neighbors irrespective of status, caste and creed and live in peace.

CRITERIA WISE SUMMARY

Criteria I: Curricular Aspects

The institution is affiliated with Guru Nanak Dev University, Amritsar and it strictly adheres to its norms and guidelines.

- The college offers 15 UGs, 9 PGs, 2 PG Diplomas, 4 UG Diplomas and 2 Skill Hub courses.
- The college follows the curriculum designed by affiliating Guru Nanak Dev University, Amritsar which provides guidelines for admission. At the beginning of the session, **IQAC prepares an academic calendar** to ensure the efficient implementation of the curriculum given by the University. Our teachers are members of board of studies and of Faculty of Arts and Social Sciences. They substantially have contributed to the curriculum development. **Time table committee with the help of department heads prepares time table** for creating a schedule for the academic year.
- Members of the faculty are also engaged as **university paper setters, paper evaluators** to bring about academic excellence and student satisfaction and to ensure holistic and value-based education.
- The student assessment is based on **attendance, continuous evaluation through class-tests, assignments, presentations, mid-term examinations** etc.
- **Critical issues related to ethics, gender, and human values are an integral part of the teaching and learning process in various courses and are adhered to through various activities of clubs and societies.**

Criteria II: Teaching Learning and Evaluation

The institution's teaching-learning approach is outcome-based education. The students are challenged to think critically and develop a love for learning that will serve them well in their future endeavors.

- Teachers assess the **academic proficiency of students on the basis of internal exams, class tests, assignments** etc. According to it, remedial classes and extra classes are arranged for both slow and advance learners respectively. Bridging the gap between slow learners and advanced learners is met through specific Counseling and extra efforts.
- **Mentor-mentee system** is well developed to cater the needs of the students. Teachers are always available to the students for any kind of counseling.
- Besides traditional classroom teaching methods, faculty members use **IT enabled learning tools** such as PPT, Video clippings, Audio system, online sources to expose the students for advanced knowledge and practical learning. **Wi-Fi facility** is made available to all the students.
- Facilities of **DELNET, network resource center and virtual library** are provided to the students to enhance their knowledge.
- **Program Outcomes (POs) and Course Outcomes (COs)** are displayed on the college website. The performance of students in university examination is always exceptional with a large number of university merit positions.
- The institution adopts transparency in evaluation methods. The Mechanism to deal with **internal/external examination related grievances is transparent, time-bound and efficient.**
- Internal assessment is limited in university curriculum, the other modes to assess the students are **mid semester tests, projects and seminars** etc. Final results are discussed in departmental meetings. Personal interactive sessions are conducted with students and parents as per requirement.
- **Student centric, participatory and interactive learning Process** is achieved through class participation, group discussion, presentations role plays and many more. In order to nurture the critical thinking, creativity and scientific temper among the students, the students are encouraged to participate in extracurricular activities like Quiz, Essay writing, Debate, Elocution Competitions and Exhibitions etc.

Criteria III: Research, Innovations and Extension

Research and innovation are the important areas that the college is working on.

- The college appoints **highly qualified teachers** as per the norms of Guru Nanak Dev University, Amritsar and UGC.
- The college has received numerous **awards and accolades** for organizing extension activities from Government and non-government recognized bodies.
- Research and innovation are the important areas that the college is working on. The College has signed **MoUs and linkages** with academic institutions, industries, corporate houses and private hospitals.
- The college has a **Research Development cell** which helps in preparing proposals for research projects. It provides the support to organize conferences, seminars and workshops and also encourages faculty members to publish research articles in various national and international journals.
- Faculty members publish their **research papers** in national and international journals. They have published their **books** based on their research and professional experiences. They regularly take part in **FDPs/FTPs/short term programs** to enhance their professional skills as well as to build positive relationship with students.
- Our teachers are the recipient of several awards and recognitions for doing extraordinary work in their perspective fields. Faculty is encouraged for **pursuing Ph.D., taking up research projects, attending orientation Programs** and refresher courses with duty leave and financial assistance for the same.
- **Seminars/webinars, FDPs and Workshops** are conducted time-to-time to develop an ecosystem for innovations and for creating and transferring of knowledge in teachers as well as students.
- The college has **Innovation and Incubation, Skill Development and Entrepreneurship Cells** which motivate the future entrepreneurs with innovative ideas for their startups. Several seminars/webinars, workshops on **intellectual property rights, entrepreneurship and research methodology** are organized to enhance research quality and professional ethics.
- To support the holistic development of students, several **outreach programs** are conducted by NCC, NSS, Red Ribbon Club and Red Cross Unit.

- **Awareness drives regarding environmental sustainability and gender inequalities** are organized to imbibe the moral and social responsibilities among students. The institution has been recognized at various fronts for its extension activities.

Criteria IV: Infrastructure and Learning Resources

The college has adequate infrastructure and physical facilities for teaching-learning. The infrastructure set up of the entire campus aids teachers and students towards achieving academic excellence.

- **The lush green campus of our college is spread over 8 acres of land interspersed with multi-building structure.** The college building has four blocks; **Arts Block, Science Block, Commerce Block and PG Block.**
- **The college has 43 spacious, well-ventilated and well-lighted classrooms.** Seven rooms are smart classrooms with **ICT facilities.** All laboratories have adequate and well-maintained equipment to conduct experiments. Availability of Language lab allows students to practice the language with wide variety of exercises and activities on computer.
- **The college provides round a clock Wi-Fi facility** in the whole college campus. Campus Area is kept under 24/7 surveillance with **CCTV Cameras** for facilitating a secure environment for all the students.
- **The college libraries are fully automated using Integrated Library Management System (ILMS)** and comprise of rich collection of carefully selected 28,000 books, journals, magazines etc. The library is connected to e-resources through **DELNET** for resource sharing.
- **E-resource Centre** has been established in the Library which enables students and teachers to access information for their academic pursuits through internet and e-resources.
- **Book Bank facility** is given to meritorious and economically backward students.
- **The Institution has a spacious sports ground** with 400 meters running track near Mugrala (outside college campus) to hold regular sports activities.
- **Gymnasium Hall** is well-equipped with modern equipment. An **Indoor Stadium** provides a covered space for various indoor sports and recreational activities.

- The college has a **Heritage Centre** based on Punjabi culture.
- The college provides facility of **cafeteria, tuck shop and a photocopy unit** which serve students at genuine prices. Adequate parking area is available to facilitate students.
- A well-maintained **hostel** with a capacity to accommodate 200 students is inside the campus. **Common room** is provided to the students for sitting in their free periods.
- **Medical room** is provided to help the students in case of any emergency. The college provides all kinds of first aid, medicines and other minor medical services as per the emergency needs. We make sure that First Aid Kit is always available.
- **Optimal utilization of the infrastructure** is ensured and the college fulfills the social responsibility by sharing the infrastructure with other institutions, district administration, and NGOs.

Criterion V: Student Support and Progression

The college has the mission of providing value-based quality education to its students.

- The institution creates awareness and provides support to eligible students for applying and availing various scholarships. Fifty percent fee concession is given to fatherless students, Meritorious and needy students are benefited by scholarships, free ships etc. by the institution / non- government agencies every year.
- Capacity building and skills enhancement initiatives taken by the institution include the following: Soft Skills, Language and Communication Skills, Life Skills (Yoga, physical fitness, health and hygiene), ICT/Computing Skills.
- The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases. Sexual Harassment/Grievances Redressal Cell, Anti-Ragging Cell, Equal Opportunity Cell are formed to address their grievances and complaints.
- Students' representation and participation is ensured through their membership in various clubs and committees.
- Student Council is constituted to ensure democratization of management and their effective participation in decision making by continuous interaction among themselves and the college administration.

- The college has a registered Alumni Association under the Societies Registration Act which is named as SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION, C/O SDAM COLLEGE, G.T. ROAD, DINANAGAR 143531. Alumni Association contributes significantly to the development of the institution through financial and other support services.

Criteria VI: Governance, Leadership and Management

The vision and the mission of the college is the guiding principle for the governance and the management of the college.

- The Institution practices decentralization and participative management by involving President, Local Management Committee (LMC), Principal, IQAC and HODs of all departments in decision making process.
- Regular feedback and Action Taken Report system is maintained and documented by IQAC for improvement in various aspects of institutional operations and procedures.
- To evaluate the academic programs and activities in the departments and across the college, internal and external AAA (Academic Administrative Audit) is conducted on a regular basis.
- Annual Action Plan is prepared well in advance and Action Taken Report is generated at the end of the academic session. AQAR is prepared and submitted to NAAC well in time.
- The Institution recognizes all its employees as the beneficial resource and provides a caring and supportive working environment to all staff which enables them to develop and optimize their full potential. The institution has evolved effective welfare measures for teaching and non-teaching staff. The college follows the Performance Based Assessment Score (PBAS) for the faculty as per UGC Regulations.
- The college has established methods and procedures for mobilizing funds from different funding agencies like government resources, non-government organizations, philanthropic individuals and agencies.
- There is a well-developed system of internal and external financial audits which are conducted by competent authorities regularly.

Criterion VII: Institutional Values and Best Practices

Institutional values and best practices are clearly reflected in the various activities and programs organized by the college.

- The college has Gender Sensitization Cell which prepares gender sensitization plan by including awareness drives, seminars, talks, workshops, competitions addressing gender issues.
- The institution is committed to environmental sustainability and is continuously making efforts to reduce the carbon footprint by switching over to alternative energy and planting more trees / Plants. Solar power meets the college energy requirements to a large extent and the extra power thus generated is wheeled to the power grid.
- The Institute takes necessary steps to manage solid, liquid and e-waste. For collecting and segregating the solid waste from nook and corner of campus substantial number of different colored dustbins are installed in college campus.
- Vermi composting is also done in the campus and compost made by worms is sold to staff and also used in college lawns. Waste chemicals in the laboratories are properly disposed.
- The parts of old computers and electronic items are used for repairing and replacement of PCs. Some e-waste is sold to vendors for recycling.
- The college utilizes solar energy and LED lamps to reduce energy consumption.
- Botanical garden with medicinal and ornamental plants is one of the specialties. The college has organized a number of green activities outside the college campus.
- The institution maintains the quality of the green initiatives by undertaking green audit, energy audit, and environment audit.
- Our institution is the recipient of Green Champion Award (April 2020) given by MGNCRE. The college got excellent grading under 'National Rural Institutions Sustainability Grading' (NRISG)
- The institute has implemented rainwater harvesting.
- The college provides facilities for Divyangjan like ramps, wheel chairs and any assistance required.
- Code of conduct is followed by the stakeholders and is duly displayed on the college website.

- Students and staff members are regularly sensitized to their constitutional rights and duties by organizing various functions. The important commemorative days are observed regularly by the college.

Academic and Administrative Audit (AAA)

Academic and Administrative Audit (AAA) is the process of evaluating the efficiency and effectiveness of an academic institution. The college conducts internal and external AAA at regular intervals to review the programs and academic activities in the departments and in the institution. The AAA is a peer evaluation procedure that includes self-study and a site visit by peers from inside and outside the institution. The aim of AAA is to analyze and evaluate the institution's academic and administrative processes. It enables the institute to improve the quality of the institution as a whole. It ensures the proper use and effectiveness of the systems, infrastructure, practices, HR and facilities in the practice of the institution. AAA gives an insight into the strengths, weaknesses, opportunities and challenges of the institution. Based on the AAA reports, corrective and enhanceive measures are adopted in a futuristic manner.

Audit Committee Members:

Internal AAA Committee Members

1. Principal
2. A Management Representative
3. Coordinator of IQAC
4. Co-Coordinator of IQAC
5. Controller of Examination
6. Bursar
7. An Administrative Representative (Superintendent)
8. Criteria In-charges

External Audit Committee Members

1. Mrs. Nirmal Pandhi

Director, Sant Baba Hazara Singh Girls College, Nikke Ghuman, Distt. Gurdaspur

2. Dr. Gurmeet Kaur

Principal, RRMK Arya Mahila Maha Mahavidyalaya, Pathankot

3. Dr. J.K.S Chauhan

Principal, Swami Sarvanand College of Education, Dinanagar,

Schedule of the Administrative and Academic Audit: Date – 26th April, 2023

Administrative and Academic Audit committee scheduled its meeting on 26th April, 2023. The members of IQAC provided assistance to the AAA committee in carrying out the audit. The principal gave the Committee an update on the institution, advancements, and accomplishments for the five years at a formal meeting with the principal and the members of Internal Academic and Administrative Committee and the Coordinators of IQAC. The goals of the audit and the procedures involved were known to the AAA Committee members.

In order to gather information about academic and administrative tasks, members of the AAA Committee visited classrooms, labs, libraries, auditorium, seminar halls, examination sections, IQAC, and ICT resource center. They also interacted with teaching and non-teaching staff members in these settings.

Members of the AAA Committee interacted with each domain before compiling a report that included all of their suggestions and summarized findings. This report was linked with a score sheet.

Academic and Administrative Audit Schedule:

Time	Activity	Outcome
10:15AM-10:30 AM	Welcome and briefing by Principal Venue: Conference Room	Welcome and Briefing by Principal regarding the objectives of the audit. Venue: Conference Room
10:30AM- 12:00PM	Meeting with IQAC & AAA Team	Verification of documents
12:00PM-01:45PM	Visit to classrooms and laboratories, Library, Departments and Administrative Office	<ul style="list-style-type: none">• Meeting with the faculty members• Visit to the classrooms and labs to ensure the faculties related to advance learning.• Interaction with the In-charges.

2:00PM to 2:30PM	Lunch	Lunch
Post Lunch	Report Preparation	College Report Writing
	Exit	Exit Meeting with Principal, IQAC Coordinator and Criteria In-charges.

Report of AAA Committee:

Document Verification

Category	Description	Available	
		Yes	No
Approval / Accreditations / Awards	Affiliation by Guru Nanak Dev University, Amritsar	Yes	✓
	Recognition 2(f) & 12 (B)	Yes	✓
	Regd. Certificate of Trust	Yes	✓
	NAAC Certificate	Yes	✓
	AISHE Certificate	Yes	✓
	Awards	Yes	✓
Governance	Governing Body	Yes	✓

	Advisory Committee	Yes No	✓
	Academic Committee	Yes No	✓
	Internal Quality / Assurance Cell	Yes No	✓
	Anti Ragging/ Grievance Redressal Cell	Yes No	✓
	Anti Sexual Harassment Cell	Yes No	✓
	Alumni Association	Yes No	✓
	Personal Files of Faculty Members	Yes No	✓
	Scholarships/Incentives/Fees concession committee	Yes No	✓
	Examination Committee	Yes No	✓
	Student Council	Yes No	✓
	Institutional Website	Yes No	✓
Notice Board	Yes No	✓	

Other Facilities	CCTV Security	Yes No	✓
	ICT enabled rooms	Yes No	✓
	Fire Extinguishers	Yes No	✓
	Health Centre	Yes No	✓
	Heritage Centre	Yes No	✓
	Gymnasium	Yes No	✓
	Indoor Stadium	Yes No	✓
	Meditation/Yoga Room	Yes No	✓
	Common Room	Yes No	✓
	Boutique and Beauty Parlour facility	Yes No	✓
	Canteen Facility	Yes No	✓
	Sports Facility	Yes No	✓

	Vehicle Parking	Yes No	✓
	Xerox Facility	Yes No	✓
	Backup Electric Supply-Solar system & Generator	Yes No	✓
	Transport Facility	Yes No	✓
	Filtered Drinking Water Facility	Yes No	✓
	Solid Waste Management	Yes No	✓
	E-Waste Management	Yes No	✓
	Rain water Storage	Yes No	✓
	Green Campus Initiatives	Yes No	✓

Student Support Services

NCC: The college is running company of 160 cadets for the development of the student community. NCC is doing a commendable service in the College. There are numerous activities organized by this unit during the assessment period. The college organises various programs, like camps, series of special lectures on different occasions and ensure participation in well-defined movements like Swatch Bharat Abhiyaan, Blood Donation Camp, AIDS Awareness Rally, Disaster Management etc.

National Service Scheme (NSS) Unit: The college is successfully running five units of NSS. These units are rendering service to society. NSS units organizes 10 days NSS special Camp each year. Important days, like National Youth Day, Republic Day, International Women Day, World Health Day, World Environment Day, World No Tobacco Day, World Population Day, Sadhbhawna Divas and NSS Day are also celebrated by these units.

Youth Red Cross Unit: It is observed that the college is highly respected by the society for producing the students with human values. The unit has a considerable volunteer strength. Volunteers participated in state level camps organized by National Red Cross, Chandigarh. Red Cross volunteers participate in community service programs, blood donation camps, road safety programs.

Red Ribbon Club is performing various community welfare services. It has organized various awareness campaigns.

Youth Welfare Department: The students under the guidance of this department participated in university and inter-college youth festivals and had won several champion trophies. The department also organized several cultural Workshops and inter-state cultural programs.

“Enlightened Minds” Psychology Club organized sessions for the mental health of students.

The club extends psychological counselling to the students as well as the college employees.

Alumni Association: The college has a registered Alumni Association under the Societies Registration Act. Alumni Association of the college is making efforts to make its contribution for academic development of the students. Alumni Meetings are held every year regularly to contribute to the growth and development of the College. Alumni provides financial assistance through Alumni fund for the welfare of students as well as the college.

Observations and Suggestions given by Audit Committee

Criterion I - Curricular Aspects

- 1) The Departmental Activity Planner needs to be implemented properly.
- 2) The students should be encouraged to join career-oriented short-term online courses.
- 3) The students' feedback system could be further strengthened with online feedback, its evaluation and remediation accordingly.

Criterion II - Teaching Learning and Evaluation

- 1) Regional diversity of students and faculty can be strengthened.
- 2) Attainment of POs and Cos should be properly evaluated.
- 3) There is a lot of scope of further innovating in teaching and learning process. The faculty members should be encouraged to try out new teaching technologies and evaluate its' impact.

Criterion III - Research, Innovations and Extension

- 1) Teaching faculty should be encouraged for more research activities.
- 2) More efforts should be done on IPR and entrepreneurship.
- 3) Faculty should be encouraged to enhance their skills by attending FDPs/FTP and career advancement programs.
- 4) Teaching faculty should be encouraged to apply for seminars, conferences, workshops and research projects to receive grants from UGC, ICSSR, DST and non-government bodies etc.

Criterion IV - Infrastructure and Learning Resources

- 1) To provide physical facilities as per the needs of students.
- 2) The library services could be optimally utilized. The students and the faculty may be encouraged to use the various facilities available in the library. This will also boost in generating new ideas for research.
- 3) Certain infrastructural areas of the college need little bit of up-gradation and maintenance. The same should be done on a regular basis.
- 4) The departments which are doing well should be further supported with space, manpower and financial incentives so that they could become center of excellence.

Criterion V - Student Support and Progression

- 1) Skill based programs should be organized to cater the needs of the students.
- 2) Increase the participation of college alumni in the development of the college.
- 3) The students should be encouraged to apply for scholarships on National scholarship portal.

Criterion VI - Governance, Leadership and Management



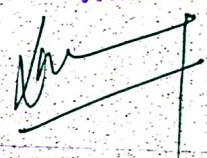
- 1) It is recommended to take more quality assurance initiatives.
- 2) A Student Welfare Committee should be formed and the welfare fund be utilized for the same purpose.
- 3) ICT enabled equipment could be used to provide additional computers and resources to the departments.

Criterion VII - Institutional Values and Best Practices

- 1) Involvement of social programs should be increased

Conclusion:

- Record keeping and retrieving is well maintained.
- Excellent infrastructural resources.
- Appropriate student teacher ratio.
- Qualified and experienced faculty members.
- Vibrant and disciplined student community.
- Formulation and meticulous implementation of good academic calendar.
- Management catering to the welfare of its employees.
- Good common facilities such as book bank, meditation center, guest house, health centre etc. are being provided.
- Well maintained fully automated libraries.
- Around the clock Wi-Fi facility.
- Appropriate Computer facility with latest software.
- Stakeholders feedback is taken regularly.
- Tree sapling as a gift to guest instead of bouquet of flowers is one of the good practices of the institution.
- Well-connected campus.
- Active student cooperation with the Institution.
- Adequate provision for Energy conservation and Water Conservation.

Sr. No.	Name of Audit Expert	Designation	Name of the College	Signature
1.	Mrs. Nirmal Pandhi	Director	Sant Baba Hazara Singh Girls College, Nikke Ghuman, Distt Gurdaspur	
2.	Dr. Gurmeet Kaur	Principal	RRMK Arya Mahila Maha Mahavidyalaya, Pathankot	
3.	Dr. J.K.S Chauhan	Principal	Swami Sarvanand College of Education, Dinanagar,	

Sant Baba Hazara Singh Girls Collene
Nikke Ghuman Distt: Gurdaspur

Principal,
R.R.M.K. Arya Mahila Mahavidyalaya
PATHANKOT

Principal
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G.T. Road, Dinanagar (GSP.)