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# SHANTI DEVI ARYA MAHILA COLLEGE

Dinanagar (Distt. Gurdaspur)-143531

Affiliated to GNDU, Amritsar | A Multi-Faculty Post-Graduate Women College

Re-Accredited by NAAC with 'A' Grade

College with Potential for Excellence Status by UGC, Green Champion Award by MGNCRE (Govt. of India)



Ref. No. 6934.SD/GEN

Dated: 24-06-2024

## POLICY DOCUMENT FOR SCHOLARSHIPS

I hereby declare that the information/statistics of Government scholarships and Non Government scholarships given by the institution is true and correct to the best of my knowledge.

The Students of **Shanti Devi Arya Mahila College Dinanagar** avail various Scholarship schemes which are as follows:

- ❖ Free ships given by Shanti Devi Arya Mahila College, Dinanagar
- ❖ Sita Ram Jindal Foundation Scholarships
- ❖ Shiromani Gurdwara Parbandhak Committee's (SGPC) Amritsar and Dharam Prachar Committee (DPC) Scholarships
- ❖ Educate Punjab Project Ludhiana Scholarships
- ❖ GNDU Merit Holders Scholarships
- ❖ Central Sanskrit University Scholarships
- ❖ Scheduled Caste Scholarships
- ❖ Indira Gandhi Single Girl Child Scholarship: A UGC Scholarship Scheme for Girls
- ❖ Minority scholarships

  
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## Free ships given by Shanti Devi Arya Mahila College Dinanagar

### ❖ Free ships given by Shanti Devi Arya Mahila College Dinanagar

For many students, higher education may be an expensive effort. Thus, to ensure that financial constraints do not prohibit students from completing further education and accomplishing their goals,

**The Shanti Devi Arya Mahila College Dinanagar**, provides financial assistance to the following students

- Poor, Needy, Meritorious Students
- Sister Concession
- 50 Percent Concession To Fatherless Students
- Sports Students
- Youth Festival Concession
- NCC Cadets
- Merit Concession
- Employee Concession 50%
- By College Management
- 10% Discount on Full Fee
- Concession For Physical Handicapped

  
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## Sita Ram Jindal Foundation Scholarships

- ❖ **Sita Ram Jindal Foundation Scholarships:** The Jindal scholarship is a merit-cum-means scholarship provided by the **Sitaram Jindal Foundation**. The program offers financial aid to underprivileged students aspiring to study higher. Therefore, those studying **classes 11, 12, ITI, Diploma, Bachelor's, and Masters** level can apply to the Sitaram Jindal foundation scholarship scheme

### Sitaram Jindal Foundation Scholarship Eligibility Criteria:

The students from the economically weak sections studying **class 11** to those pursuing a **postgraduate** degree can apply to the program. Listed below are the Sitaram Jindal Foundation scholarship eligibility criteria:

- Below Poverty Line (BPL)
- Physically challenged
- Wards / widows of Ex-serviceman
- All the candidates applying for the Sitaram Jindal Foundation scholarship should not exceed the age limit of **30 years**.
- The annual family income of the candidate should not exceed **INR 2,50,000**.

**Address:** The Trustee, Sitaram Jindal Foundation, Jindal Nagar, Tumkur Road, Bengaluru 560073.

### Documents Required for Sitaram Jindal Scholarship:

The candidates should attach the required documents while applying for the program. Listed below are the essential documents required for the Sitaram Jindal Foundation scholarship:

- Mark sheets
- Fee receipt
- Income certificate

  
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ओ३म्

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- Passport size photo
- SSLC/ HSC marks card
- BPL card (for PUC/ ITI students)
- Physically Challenged certificate (if applicable)
- Certificate (from warden/ accommodation owners)
- Declaration about not getting scholarship from any other source

  
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Dinanagar (GSP.)



ओ३म्

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Dated: 24-06-2024

## SGPC Scholarships

### ❖ Shiromani Gurdwara Parbandhak Committee's (SGPC) Amritsar and Dharam Prachar Committee (DPC) Scholarships:

- Students do not need to meet any income requirements to apply for this scholarship.
- Students must have knowledge of Gurbani and moral education.
- Test is conducted by Shiromani Gurdwara Parbandhak Committee (SGPC).
- On the basis of Result, qualified students become eligible for this **Scholarship**.

### **Various documents required to apply for SGPC scholarships are as follows:**

- Photocopy of 10th Class DMC of the student.
- Self-attested Mark sheet of the previous qualifying exam.
- Aadhar Card photocopy of the student.
- Original copy of Attendance form of the student.

  
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ओ३म्

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## EPP Scholarships

### ❖ Educate Punjab Project Ludhiana Scholarships:

Educate Punjab Project is committed to providing quality education and comprehensive support to students from economically disadvantaged backgrounds in the regions of Punjab, Haryana, and Rajasthan.

- Parents' annual income should not exceed ₹ 2, 50,000 per annum.
- Students must have knowledge of Gurbani and moral education.
- Test is conducted by Educate Punjab Project Ludhiana.
- On the basis of Result, qualified students become eligible for this Scholarship.

**Various documents required to apply for Educate Punjab Project Ludhiana Scholarships are as follows:**

- Original Income Certificate of the Current Year
- Photocopy of 10th Class DMC of the student.
- Self-attested Mark sheet of the previous qualifying exam.
- Aadhar Card photocopy of the student.
- Original copy of Attendance form of the student.

  
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ओ३म्

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Dated: 24-06-2024

## Guru Nanak Dev University Scholarships

- ❖ **GNDU Merit Holders:** Those students who are Toppers in BA/ BSc 6<sup>th</sup> sem of the College and have taken admission in PG courses are awarded Rs. 600/- per month till they complete their studies.

  
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ओ३म्

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Ref. No. 6934.SD/GEN

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## Central Sanskrit University Scholarships

### ❖ Central Sanskrit University Scholarships:

The applicant must have obtained 60% marks (General), 55% (OBC) and 50% (SC/ST/Divine Body) or equivalent grade, and no rounding of marks will be allowed. Students must have opted for the subject Sanskrit in the present class of Study for which he/she has applied for the Scholarship.

  
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ओ३म्

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Ref. No. 6934.SD/GEN

Dated: 24-06-2024

## Scheduled Caste Scholarships

❖ **Scheduled Caste Scholarships**: The Scheme is implemented through State Governments/U.T. Administrations. The applications are invited on National Scholarship Portal (NSP) (<https://scholarships.gov.in/>) every year in the month of April for the initial registration of the application.

Students should belong to the Scheduled Caste (SC) category. Parent's annual income should not exceed 2,50,000 per annum. The students should not get any other funds from the central government.

**Various documents required to apply for SC scholarships are as follows.**

- Original Copy of Freeship Card of the student & FOUR passport size snaps of the student.  
(Note:- All FOUR snaps should be self attested by the student.)
- Original copy of Application Lock form of SC Scholarship of the Student.
- Original Income Certificate of the Current Year of FATHER and also one photocopy of this original income certificate of the Current Year. (SC income less than 2,50,000/-).  
(Note:- Original Income Certificate is compulsory for all Fresh & newly applied SC Scholarship Students of the Current Year. If student is married, then attach the income certificate of husband & also student's father.)
- Photocopy of Schedule Caste Certificate of the student.
- Photocopy of 10th Class DMC of the student.
- If 2nd Year student, then student will attach both sem-I & sem-II DMC's photocopies.  
(Note:- only sem-II DMC should be attested by the Principal.)

  
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- If 3rd Year student, then student will attach sem-I, sem-II, sem-III & sem-IV DMC's photocopies.  
(Note:- only sem-IV DMC should be attested by the Principal.)
- If M.A/M.Com/M.Sc 1st Year student, then student will attach sem-VI DMC photocopy.  
(Note:- only sem-VI DMC should be attested by the Principal.)
- If M.A/M.Com/M.Sc 2nd Year student, then student will attach 6th sem DMC of Graduation where all 6 sem's are mentioned & also student will attach both sem-I & sem-II DMC's of M.A/M.Com/M.Sc 1st year.  
(Note:- only sem-II DMC of M.A/M.Com/M.Sc 1st year should be attested by the Principal)
- Photocopy of Bank A/C with IFSC Code of the student. (Aadhar Number of the student should be linked with Bank Account by NPCI Mapper)
- Original copy of Student Declaration form of the student with self attested snap by the student.  
(Note:- Receive the Student Declaration form from where you applied the SC Scholarship)
- Aadhar Card photocopy of the student.  
(Note:- Photocopy of the student Aadhar Card should be self attested by the student.)
- Aadhar Card photocopy of the father.  
(If father has expired, then attach death certificate of the father in place of Aadhar card).
- Aadhar Card photocopy of the mother. (If mother has expired, then attach death certificate of the mother in place of Aadhar card).
- Original copy of Attendance form of the student. (Receive attendance form from college.)  
Note:- write only theory subjects in attendance form, student's attendance should be more than 75% in all theory subjects.
- Photocopy of residence certificate of the student.

  
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- Detail of Current Course Name with semester, Class Roll Number, E-Mail Id, two mobile numbers, Name of the Bank, Bank Account Number & Bank IFSC Code of the student.

(Write these Sr.No.14 details on the last page of the two sets.)

  
Principal  
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Dinanagar (GSP.)

01875-220344, 221382 | [sdamcollegednn1968@gmail.com](mailto:sdamcollegednn1968@gmail.com)

[shantidevicollege.org](http://shantidevicollege.org)



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## Indira Gandhi Single Girl Child Scholarship

### ❖ Indira Gandhi Single Girl Child Scholarship: A UGC Scholarship Scheme for Girls

The Indira Gandhi Single Girl Child Scholarship is a government scholarship program that aims to empower girls in India through education. It was created to compensate for the direct costs of higher education for single girls. This scholarship is created for girls who are the only child of their parents. The selected candidates are awarded INR 36,200 per year in financial assistance under this single girl child scholarship. In order to be eligible for this UGC scholarship, girls must be students at universities, colleges, or institutions recognized by the UGC, state or central government, or institutes of national importance. The eligibility criteria for the Indira Gandhi Single Girl Scholarship are listed below.

- This scholarship is only available to single girl children who are enrolled in the first year of a full-time, regular PG course at a designated university or postgraduate college.
- The girl candidate must be the only child of her parents. Simply put, only girl students who have no brothers, or twin or fraternal daughters, are eligible for this scholarship. If a family has both a son and a daughter, the daughter will not be eligible.
- Female students under the age of 30 at the time of admission to PG courses are eligible.
- Students enrolled in PG courses in distance education mode are not entitled to the benefits of the scheme.
- Also, students do not need to meet any income requirements to apply for this scholarship.

### Various documents required to apply for scholarships are as follows.

- Proof of being single girl child has to be submitted on an affidavit of Rs. 100/- Stamp paper from the parents duly attested by SDM / First Class Magistrate / Tahsildar as per the prescribed proforma (Annexure I) at the time of filling the online application.
- Photocopy of 10th Class DMC of the student.

  
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Dated: 24-06-2024

- Photocopy of previous class DMC certificate.
- Photocopy of Bank A/C with IFSC Code of the student. (Aadhar Number of the student should be linked with Bank Account by NPCI Mapper)
- self attested snap
- Aadhar Card photocopy of the student.
- Aadhar Card photocopy of the father.
- Aadhar Card photocopy of the mother.
- Original copy of Attendance form of the student. (Receive attendance form from college)
- Photocopy of residence certificate of the student.
- Detail of Current Course Name with semester, Class Roll Number, E-Mail Id, two mobile numbers, Name of the Bank, Bank Account Number & Bank IFSC Code of the student.

  
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## Minority scholarships

### ❖ Minority scholarships:

(Minority: Muslims, Sikhs, Christians, Buddhists, Jain and Zoroastrians (Parsis) have been notified as minority communities under Section 2 (c) of the National Commission for Minorities Act, 1992.)

The applicant must be pursuing a post-matric qualification. The applicant must be from a Minority Community. The Annual income of parents/guardians of the applicant (from all sources) should be less than or equal to 2,00,000/- per annum. The applicant must not be availing any other scholarship by the govt.

### Various Documents required for Post Metric Scholarship Scheme for Minorities:

- Income certificate issued from the competent authority in the respective State/UT.
- Self-certified community certificate from the student.
- Photocopy of 10th Class DMC of the student.
- Self-attested Mark sheet of the previous qualifying exam.
- Aadhar Card photocopy of the student.
- Original copy of Attendance form of the student.

  
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**GUIDELINES**  
**POST MATRIC SCHOLARSHIPS**  
**TO THE STUDENTS BELONGING TO**  
**SCHEDULED CASTES**  
**FOR STUDIES IN INDIA**  
**(2020-2021 to 2025-26)**

GOVERNMENT OF INDIA  
MINISTRY OF SOCIAL JUSTICE &  
EMPOWERMENT  
Department of Social Justice & Empowerment  
**(March, 2021)**

**SCHEME OF POST MATRIC SCHOLARSHIPS**  
**TO THE STUDENTS BELONGING TO SCHEDULED CASTES FOR**

## STUDIES IN INDIA (PMS-SC) (With effect from 2020-2021)

### 1. Objective

1.1 The objective of the scheme is to appreciably increase the Gross Enrolment Ratio of SC students in higher education with a focus on those from the poorest households, by providing financial assistance at post-matriculation or post-secondary stage to enable them to complete their education.

### 2. Scope

2.1 These scholarships are available for studies in India only and the awardees are selected by the State Government/Union Territory to which the applicant actually belongs (i.e. the State/UT in which permanently settled or domiciled, as per the terms of domicile decided by the State).

2.2 This is applicable to all the students who are currently beneficiaries of the scheme as well as fresh admissions.

### 3. Definitions

a) "**Group 1: Degree and Post Graduate level professional courses**" shall mean: all Professional courses in Medicine, Engineering, Technology, Planning, Architecture, Design, Fashion Technology, Agriculture, Veterinary & Allied Sciences, Management, Business Finance /Administration, Computer Science/ Applications (ii) Post Graduate Diploma courses in various branches of Management & Medicine(iii) C.A./I.C.W.A./C.S./I.C.F.A. etc. (iv) M.Phil., Ph.D. and Post-Doctoral Programmes (D.Lit., D.Sc. etc.) of Group I, Group II and Group III courses.(v) L.L.B, Integrated L.L.B, L.L.M

b) "**Group 2: Other Professional Courses leading to Degree, Diploma, Certificate**" shall mean all Professional Courses leading to Degree, M Ed. / M. Pharma., Diploma, Certificate in areas like Pharmacy (B Pharma.), Nursing(B Nursing), BFS, other para-medical branches like rehabilitation, diagnostics etc., Mass Communication, Hotel Management & Catering, Travel/Tourism/Hospitality Management, Interior Decoration, Nutrition& Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2) and



## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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Vocational stream, ITI courses and Polytechnic where entrance qualification is Class XII or above.

c) "**Group 3: Graduate and Post Graduate course**" shall mean: courses not covered under Group 1& Group 2 e.g. B.A / B.Sc. / B.Com etc. M.A/ M. Sc./ M.Com etc.

d) "**Group 4: All post-matriculation (Post Class X level) non-degree courses**" shall mean: All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. Senior secondary certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.

*Note: The list of courses in various groups is indicative and States/UTs may add courses as per laid down standard in the State/UT.*

e) "**Compulsory non-refundable fees**" shall mean: fee payable for enrolment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the scholar to the institution or University/ Board, but does not include Refundable deposits like caution money, security deposit will, however, be excluded.

f) "**Demand**" for a year indicates the total fund requirement for release of scholarship to all eligible students under the scheme as per the entitlements for that **particular year**.

g) "**Freeship Card**" shall mean: A card issued by the State Govt./UT Administration that entitles a student eligible for scholarship under this Scheme, to take admission in an institution, without pre-payment of tuition fee and hostel fee.

#### **4. Eligibility of Educational Institutions**

**4.1** Only such educational Institutions which maintain the laid down academic standards shall be covered under the scheme. The following conditions regarding the courses offered, performance of the institution, Aadhaar based attendance system are also required to be adhered to by the Institutions/Universities/Colleges in order to be eligible under the scheme:

- i. Only Institutions/Colleges with the 'AISHE Code'/UDISE' Code' shall be eligible for the scholarship scheme. Based on the AISHE/UDISE-Code of the institution, all details of the institution such as - registration, affiliation and accreditation, courses being offered and number of seats approved for each course - will be pulled from the AISHE/UDISE server on to the scholarship portal automatically.

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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- ii. All participating higher education institutions shall get NAAC/NBA accreditation before 2024, for continuation in the scheme from 2025-26 onwards.
- iii. The scholarship benefits shall be linked with Aadhaar based attendance system. Therefore, the college/institution will maintain Aadhaar based attendance on a daily basis and will submit attendance details on the portal.
- iv. The institutions will submit half-yearly self-audited reports to the State Governments in a prescribed format which shall be separately issued.
- v. The institutions should be willing to honour the FREESHIP CARD issued by the State/District Authority through the scholarship portal and admit the student without insisting on pre-payment of the college/tuition fee or hostel fee. This would be paid by the student on release of the scholarship amount by the Government as per the provisions of this scheme. In this regard, the State Governments will coordinate with the institutions located in their respective States.

**4.2** Scholarships will be given for the study of all recognized post-matriculation or post-secondary courses (Intermediate/Senior Secondary, Diploma, long-term Vocational Training Certificate, Graduate, Post Graduate courses etc.) pursued in recognized Institutions/ Universities/ Colleges falling in any of the following 9 categories:

- i. Institutions of National Importance;
- ii. Central University/ State University/ Autonomous colleges recognized by UGC and Universities /Colleges recognized under section 2(f) of UGC Act;
- iii. Deemed Universities;
- iv. All Private Universities recognized by State/Centre;
- v. Private Professional Institutions affiliated to a recognized Central/State University and covered by a Fee Fixation Committee as mandated by Supreme Court;
- vi. Recognized schools/colleges for Classes XI and class XII;
- vii. Diploma granting Institutions as recognized by State/UT Governments;
- viii. Vocational Training Institutes affiliated to National Council of Vocational Training (NCVT);
- ix. Institutions affiliated/ approved by the appropriate bodies like NMC/AICTE etc. or any regulatory body established by State/UT/Centre.

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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Provided that where a particular number of seats for a particular course have been recognized / authorized by the concerned regulatory authority, the scholarships shall be restricted to those numbers and courses.

### **5. Conditions of Eligibility of Students**

**5.1** The scholarships are open to Nationals of India only.

**5.2** Only those candidates who belong to Scheduled Castes so specified in relation to the State/Union Territory to which the applicant actually belongs /domiciled as determined by the State/UT and who have passed the Matriculation or Higher Secondary or any higher examination of a recognized University or Board of Secondary Education will be eligible.

**5.3** Scholarships will be paid to the students whose parents'/guardians' income from all sources does not exceed Rs. 2,50,000/- (Rupees Two lakh Fifty thousand only) during the last Financial Year. Income certificate is required to be taken once only i.e. at the time of admission only to courses which are continuing for more than one year. The income certificate shall be issued by the Authority as decided by the State Government.

**5.4** The ceiling on age limit for admission as regular student in different classes should be decided by concerned Institutions.

**5.5** Candidates who, after passing one stage of education are studying in the same stage of education in a different subject e.g. Intermediate Science after Intermediate Arts or B.Com after B.A. or M.A in one subject after M.A in other subjects will not be eligible.

**5.6** Students, who pursue their studies through correspondence/online courses, are also eligible. The term correspondence includes distant and continuous education for courses in Central/ State Universities only. Non-refundable fees shall be paid and no academic allowance will be paid.

**5.7** All the children of any parent/guardian will be entitled to receive benefits of the scheme.

**5.8** A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her, and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the date he/she accepts another scholarship/stipend. The student can however, accept free lodging or a grant or ad-hoc monetary help from the State Government or any other source for the purchase of

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.

**5.9** All seats filled through arbitrary and non-transparent processes (including management quota, NRI quota, spot admissions etc.) without following the merit criteria as decided by the State Government are not eligible for these scholarships. The fees claimed against management quota seats, spot admission seat in any Institution /University will not be reimbursed. In case of any contradiction on the classification of seats or non-clarity on the classification of seats in the State/UT, the following criteria may be followed:

- i) If there is no arbitrariness/ discretion in the admission process and the fee for the course is fixed by the Fee Fixation/Fee Rationalization committee set up by the competent authority, the said seats may not be considered as the Management Quota Seats. However, the State Governments may satisfy themselves of the following before release of scholarships:
  - i. That the applicants claiming the scholarship have been admitted through a transparent process which involved calling of applications through advertisements, preparation of ranks, selection of candidates on merit list, and publication of selection list and others as deemed fit by the State Government;
  - ii. That the fees for courses are duly approved by the Fee Fixation/Fee Rationalization Committee set up by the competent authority.

**5.10** Students shall be encouraged to have Aadhaar linked Bank accounts to facilitate payments through the Aadhaar Payment Bridge.

## **6. Role of the State Governments**

6.1 Although many SC students have availed benefits under this scheme and have occupied high positions in the society, still the Gross Enrolment Ratio (GER) of SCs in higher education (23.0%) lags behind the national average (27.0%). It is the endeavour of the Government to raise the GER of SCs in higher education from 23.0 % to the national average in the next five years. Similarly, the GER in Senior Secondary education of SCs has to increase from the current 56% to the national average in the next five years. Towards this end, special focus of the implementing agencies is required to achieve the goal.

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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6.2 All the SC students with annual income of up to Rs 2.50 lakh per annum would be eligible under the scheme. However, the State Government will additionally make special efforts to identify the poorest households from various sources and enroll the eligible students under the scheme in a mission mode. Further, these students would be monitored on regular basis so that they continue with their studies. Such students shall include (i) students from SC households with three or more deprivations as per SECC-2011 (ii) students from SC households where one or both the parents are illiterate and (iii) the students who have passed 10th standard from a State Government/ Municipality/Local Body school. In this regard, States/UTs will launch special campaigns to identify and cover such students.

6.3 States/UTs may adopt methodology suitable to the local conditions for identification of such students e.g. SC majority districts/blocks/villages may be taken first for identification of poorest students or students leaving class 10<sup>th</sup> or 12<sup>th</sup> class may be tracked in association with the education department or data emanating from other Central/State schemes indicating the dropouts rates or other sources as deemed fit. Every State Government shall undertake a campaign every year in March/April to identify such students and mentor them to enrol and avail scholarships. Such students will be helped for identification of courses also as per their skills.

6.4 Awareness drive shall be undertaken by the State Governments/UTs about the scheme through the Gram Panchayats Notice Boards, school committees, and discussions in the parent-teacher association meetings and other public awareness measures, in order to extend its coverage and also minimize any misuse by unscrupulous elements.

6.5 The States are required to take up identification of the students for fresh enrolment by taking up systematic drive covering all the higher secondary schools and encouraging the pupils who have dropped out after Class 12th to come back to higher education.

6.6 It is essential that the fresh enrolments to the extent possible are made in the courses which are having employment potential. For this purpose, the State may do an exercise in consultation with the Higher Education Department of the State Government, and the State Skill Mission for identifying courses which would improve the employment potential of the students. It is strongly advised that fresh enrolment may be made in these courses. Such skill courses should be long term courses with periodicity of at least 1 year and conducted by the institutions as per Para 4 of the scheme guidelines.

6.7. State Government will ensure that the beneficiary, at the time of admission, applies for the scholarship also. In this regard, the State Government may open facilitation centers

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

or nominate a nodal officer in the educational institutions so that the entry into the student database for renewals and fresh admissions can be done in a stipulated timeframe.

6.8 The State Governments shall put in place a scholarship portal that has all features as prescribed in para 13 of these guidelines and share the data on a real-time basis with the Central portal.

6.9 The State/Central Government shall have robust monitoring systems, including field inspections, social audits, data analytics etc. so that timely payments are made to eligible beneficiaries.

6.10 States/UTs shall ensure that Fee Rationalization/Fixation Committees are set up for all courses.

### **7. Components of the Scholarship**

7.1 The scholarship includes the following components for the complete duration of the course:-

- i. Compulsory non-refundable fees including tuition fee, as fixed by the Fee Fixation/Rationalization Committee of the State Government
- ii. Academic allowance

Category of courses	Yearly (in Rs)	
	Hostellers	Day Scholars
Group 1: Degree and Post Graduate level professional courses	13500	7000
Group 2: Other Professional Courses leading to Degree, Diploma, Certificate	9500	6500
Group 3: Graduate and Post Graduate courses not covered under Group I & Group II	6000	3000
Group 4: All post-matriculation (Post Class X level) non-degree courses	4000	2500

Note 1. Ten percent extra allowances shall be provided for Divyang students.

Note 2. Students pursuing C.A. /I.C.W.A. /C.S. /I.C.F.A. shall be treated as day scholars for the purpose of academic allowance. Students studying through correspondence/online courses shall not be eligible for academic allowance.

Note 3. The academic allowance as above shall be applicable from the year 2021-22. For the year 2020-21 the allowances as applicable under the earlier guidelines shall apply.

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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7.3 The Academic Allowance will be linked with the Consumer Price Index Number for Industrial workers. The Annual increment will be applicable w.e.f. April of each year and will be based on Index for the period January-December of the preceding year. The first revision would be applicable w.e.f. April, 2022 and in this regard Department will issue separate orders on Annual basis.

7.4 The State Governments may, if they so decide, top up the academic allowance from their own resources.

### **8. Freeship Card and process for issue**

8.1 All eligible students shall be entitled to take admission in the institutions without pre-payment of tuition fees and hostel fees as per the Scheme Guidelines. To enable this, a FREESHIP CARD will be issued by the State Government to the eligible students, as per procedure detailed below. This Freeship card shall make the student eligible to study in the institution without pre-payment of the fees, and on the condition that as and when amount is released to the student's account, the institution would be intimated to collect the same from the student.

8.2 The student shall, well before the expected date of admission, register for issuance of a Freeship Card on the respective scholarship portal giving the details like the Aadhaar number, the name of the course in which he/she wants to take admission (e.g. MBBS, B.Sc., Class XI etc.) and an undertaking that the institution's charges would be paid within 7 working days from the date of receipt of the scholarship amount in his/her account. For the purpose of registration of Freeship Card, the portals shall remain open throughout the year.

8.3 The verification of the income, caste and merit details should be automatically done from the databases which are linked online for instant verification. The process should be entirely paperless. Until the above system is brought into effect, the documents may be scanned and uploaded which include: passport size photograph, copy of each of the certificates for diploma, degree etc. in respect of all examinations passed, Caste certificate duly signed by the authorized officer, valid Income certificate issued by the competent authority as prescribed by the State Govt. etc.

8.4 After the registration on the Portal, if the student is found eligible, all States/UTs will complete the verification process within 30 days from the receipt of the registration request from the students and issue the Freeship Card through the IT portal, mentioning the course

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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for which application is made so that the eligible students are not denied admissions due to delay in depositing tuition fees. It should be possible for the student to download the Free Ship Card from the portal itself. Once complete digitization of all the required certificates is done, such Freeship Card shall be automatically generated immediately on registration, if the student is found eligible.

8.5 The Freeship Card shall contain the details given in Annexure-1, and shall be digitally signed. For the purpose of admission, the Freeship card will remain valid for period of one year from the date of issue.

8.6 If a student wants to change his/her course before taking admission in an institution, he can do so by logging on IT portal and a fresh Freeship Card shall be issued automatically for all eligible students.

8.7 In case of renewal students, there shall be no need for fresh registration for the Freeship card and a card once issued to him/her shall be valid for the entire duration of the course.

### **9. Application for Scholarship and Verification**

9.1 **Application-on-the-day-of-admission:** The institutions shall ensure that all students admitted to their institution and having Freeship Cards issued as detailed in para 8 of these Guidelines, apply on the IT portal for the scholarship **on the same day as the date of admission into the institution.**

9.2 On the day of admission itself, the institution shall verify on the scholarship portal that the student has taken admission in the institution with the same course as mentioned on the Free ship card and is now a bonafide student of the institution.

9.3. In case of renewal students, the student shall be auto-renewed based on the attendance and confirmation from the institution of the student having been promoted to the next class and having joined back the same course as hosteller/day scholar, as the case may be.

### **10. Funding Pattern of the Scheme**

10.1 There will be a 60: 40 sharing ratio between the Centre and States (90:10 in case of North Eastern States) of the average demand for the scheme for three year period 2017-18 to 2019-20 (to be considered as the base period), with a 5% overall annual increase each



## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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year in the Central assistance for all States put together in absolute terms w.r.t. base period. The above shall be applicable from 2020-21 onwards and the scheme will be continued upto the financial year 2025-26.

10.2 Thus, for the purpose of determining the demand for the year 2020-21, the average demand of 2017-18 to 2019-20, or the actual demand for 2020-21, whichever is lesser, will be considered for each State/UT. For subsequent years i.e. 2021-22 & onwards, the Central assistance for all States put together will be limited by a 5% annual increase over the average demand for the scheme for the base period of 2017-18 to 2019-20, which shall be ensured by the Project Appraisal Committee (PAC) while appraising the States' Annual Action Plans. The Ministry will have the flexibility of adjusting the allocation of funds between the States subject to the total allocation approved, without disrupting the 60:40 sharing ratio between the Centre and the States.

10.3 If the total fund requirement is over and above the annual 5% limit, the central share will be limited to that and the additional requirement of funds, if any, shall be met by the State Governments from their own resources.

10.3. All the State Governments and Union Territory Administrations implementing the scheme will maintain the data of all the beneficiaries on their online portal and will distinctly mention the amount of scholarship under various components as mentioned in the Scheme.

### **11. Payment Mechanism**

11.1 The entire scholarship amount - both from the State and Central Government - including the tuition fees, academic allowance and any other admissible allowance will be paid directly into the account of the students **ONLY through DBT** preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge) from 2021-22. The States shall preferably release the payments through PFMS System so that the accounts of the students are not required to be validated again.

11.2 Starting from 2021-22, the Central share in the scheme would also be released on DBT mode directly into the bank accounts of the students, after ensuring that the concerned State Government has released their share.

11.3 All the States/UTs/Centre would adhere to the following timelines for processing of the applications and release of scholarship amounts:

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

- The scholarship portals would remain open throughout the year so that all eligible students can register for the Freeship Card and apply for the scholarships.
- Disbursal of scholarships for all applications (fresh/renewals) shall be made in one instalment as per the following schedule:

Dates of receiving of applications	Date by which State share (40%; 10% in case of NE States) should be released	Date by which Central share (60%; 90% in case of NE States) should be released
From 1 <sup>st</sup> April to 31 <sup>st</sup> July	15 <sup>th</sup> August	30 <sup>th</sup> August
From 1 <sup>st</sup> August to 30 <sup>th</sup> November	30 <sup>th</sup> December	26 <sup>th</sup> January
From 1 <sup>st</sup> December to 31 <sup>st</sup> January*	28 <sup>th</sup> February	15 <sup>th</sup> March
From 1 <sup>st</sup> February to 31 <sup>st</sup> March*	With 75 days of application	Within 90 days of application

\*Portal shall remain open only for submission of applications for scholarships for courses where admission is after November.

11.4 There shall be no delays in payment of the scholarships. For this purpose the State shall ensure that their installments are disbursed to the students by the timelines defined in previous para so that the Central share can also be released in time.

11.5 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16<sup>th</sup> February 2017.

11.6 The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

### **12. Duration and Renewal of Awards**

12.1 The award once made will be payable up to the completion of the course subject to satisfactory academic performance and attendance of 75% in every academic year. The attendance will be verified through Aadhaar based attendance System.

12.2 If a scholar is unable to appear in the annual examination owing to illness, the award may be renewed subject to production of medical certificate from prescribed authority and acceptance of the same by institution /college.

12.3 If, according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship. Further, in case a student fails in any class and then again joins the same class as a regular student, he/she will be eligible for scholarship for one additional year or the actual period, whichever is lower.

### **13. IT Framework**

13.1. The scheme shall be run on an online platform with robust cyber security measures that would assure transparency, accountability, efficiency, and timely delivery of the assistance without any delays. The National Scholarship Portal (NSP) would be suitably modified for this purpose.

13.2. If any State is already a running online portal that fulfils all the laid down parameters, they can continue with it, but share the data on real-time basis to the National Scholarship Portal or any other portal as specified by the Department of Social Justice & Empowerment in due course through instructions for enabling constant monitoring. Therefore, all States/UTs implementing the scheme will migrate to online processing of disbursement of scholarships, where not already done. The scholarship portal should mandatorily have the following features:

- a) The IT portal shall be integrated with the AISHE/UDISE portal for pulling the data about the institution in which the student has taken admission.
- b) At the time of registration for Freeship Card, every student should provide an Aadhaar ID/Aadhaar EID and other alternative form of ID as per this Ministry's notification no. 428 dated 16.02.2017 which will enable elimination of duplication and false claims. The Aadhaar authentication is mandatory in case of renewals, if not provided at the time of admission. The Aadhaar number entered by the students should go through demo-auth on real-time basis before allowing entry into the registration portal.
- c) The States shall undertake fool-proof verification of the eligibility, caste status, Aadhaar identification and bank account details on the online portal.
- d) There shall be no upload of any documents or any certificates into the system. All data should be auto-verified by linking databases through digilocker or any such

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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- mechanism, such as (i) school boards' results, including the CBSE/ICSE along with the certificates maintained by them; (ii) database of income certificates, domicile and caste certificates issued by State/District Administration and (iii) databases maintained by the Universities and Colleges, using Aadhaar number as the link.
- e) All verification process of the students should be done using the above authenticated databases automatically using the digital process with little or no manual intervention. There should be no system of verification by the institutions or even the district level officers. Till such time such a system is put in place, the manual verification shall be completed within 30 days from the date of application, with a provision for 'presumed approval' if the same is not completed within 30 days.
  - f) A suitable system will be put in place for taking Aadhaar based attendance system which is non-intrusive and automatic. Till such a system is finalized by the Central Govt., the institution shall upload the attendance of the scholarship holder every month in the Attendance module that would be developed in the IT system.
  - g) There shall be no system of calling for the bank account details of the students and authenticating it. All payments should preferably go through Aadhaar Based Payment System (APB – Aadhaar Payment Bridge) after checking the Aadhaar number with the NPCI mapper.
  - h) The renewals should be automatic based on promotion to the next class and having the required attendance, subject to confirmation of the student having joined back the same course as hosteller/day scholar, as the case may be. There should not be any requirement for the student to apply for renewals.
  - i) A performance module to monitor the progress of student as well as performance of the institution should be suitably designed and incorporated.
  - j) Apart from this, the States shall maintain a complete database of the beneficiaries under various other scholarship schemes to ensure de-duplication of the beneficiaries.
  - k) The portal shall incorporate an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.
  - l) There shall be a provision indicating the students of the poorest households, as per the parameters provided under the Scheme, selected for scholarship.
  - m) The portal will make arrangements so that the students, once declared blacklisted, may not be able to apply for scholarship again.

### **14. Annual Action Plan**

14.1 Every participating State/UT, on or before 28<sup>th</sup> February of the preceding year, will prepare a State level Annual Plan for the PMS-SC scheme. In case the State has any other initiative on similar lines to PMS-SC, this may be mentioned separately in the Action Plan. The Action Plan should give clearly the targets, eligibility, proposed coverage separately for poorest households, processes for identification, identification of courses having employment potential, systems for monitoring etc.

14.2 The Department will constitute an Project Appraisal Committee to appraise and approve the Annual Action Plans. These plans would be appraised at the Centre and the outlay for each State would be finalized before 15<sup>th</sup> April, of every year as per the annual increase indicated under the funding pattern. The constitution of the committee will be informed through separate instructions.

### **15. Performance of the States/UTs**

15.1 The performance of the States/UTs would be measured annually on certain parameters like (i) payments as per the given time schedule (ii) coverage from the poorest households (iii) academic outcomes of the scholarship-holders (iv) Implementation of Aadhaar based attendance (v) Digitization of various certificates required for determining eligibility etc.

15.2. The States/UTs would be ranked on the above parameters and top performing States will be awarded. The details in this regard will be prepared after consultations, and will be shared through instructions in due course.

### **16. Announcement of the Scheme by States/UTs**

16.1 All the State Governments/UT Administrations will announce starting from April, the details of the Scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through their respective websites/ Scholarship portals and other modes of media. The applicant should submit the completed application to the prescribed authority on the portal specified for this purpose before the last date prescribed for receipt of applications.

### **17. Process of Registration and Application for the student**

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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17.1 The student shall, well before the expected date of admission, register on the online scholarship portal for issue of a Freeship Card as detailed in Para 8.2 of these Guidelines.

17.2 On admission to the institution to a course mentioned in the Freeship Card, the student shall apply, on the day of the admission itself, for scholarship, giving details of the Freeship card and the course and institution admitted to.

17.3 Students continuing their courses for which they have already been sanctioned scholarship in the previous year, i.e. renewal students, shall, be automatically renewed for scholarship as detailed in para 8.7.

### **18. Evaluation/Social Audit and follow up action**

18.1. There shall be thorough evaluation of the outcomes of the scheme in regular intervals to ascertain the effectiveness of scheme implementation and for tracking the progress of the students. This may include conduct of social audits once a year, annual third-party evaluation, and half-yearly self-audited reports from each institution.

18.2. The social audits are to be conducted by the Social Audit Units of the State Governments formed by the Ministry of Rural Development, Govt. of India duly meeting the cost from the administrative cost of the scheme.

18.3. The State Government shall also set up a robust monitoring mechanism for monitoring the academic progress of the students enrolled to the scheme.

18.4. The students who are found to be lagging behind should be provided remedial coaching so that their academic outcome shall not be less than the average academic outcomes. The State Action Plan should contain clear provisions for this.

18.5. In order to ensure proper accountability, physical verifications at various levels viz. Block/District/State levels shall be done by the States/UTs covering at least 10% of the institutions/students, chosen randomly through an algorithm. All private institutions offering courses at the level of graduation or above shall, however, be mandatorily inspected annually.

### **19. Administrative Charges**

19.1. The administrative cost for administration, monitoring and evaluation shall be limited to 1% of the annual outlay.

19.2. Each State/UT shall project the requirement of funds for undertaking the monitoring of the implementation, in its Annual Action Plan. In case, funds are required for Book,

## ***Post Matric Scholarship for SCs: Scheme Guidelines***

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these may be indicated under the Administrative charges. This would be considered by the PAC, ensuring that the total outflow on this count does not exceed 1% of the annual outlay.

19.3. The PAC shall give first priority in approving administrative charges for development of IT infrastructure, setting up of Technical Support Group cum Project Monitoring Unit at the Central/State level and social audits.

### **20. Mechanism for redressal of grievances**

20.1. There shall be an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

20.2. The student shall be able to lodge a grievance either through the portal or by a mobile app.

20.3. Every institution shall have a Grievance Redressal Officer (GRO) who is responsible for entertaining the grievances and resolving them by following up with the appropriate authority.

20.4. The non-resolution of the grievance at the institution level in a given time frame shall automatically be escalated to the district and later to the State level for resolution.

### **21. Other Conditions for the Award**

21.1. If a student is found to have obtained a scholarship by false statements, his/ her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.

21.2. A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded or changes the institution of study, without prior approval of the State Government. The Head of the Institution shall report such cases to the State which will stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.

21.3. A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.

21.4. The provisions of this scheme can be changed at any time at the discretion of the Government of India.

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The following important parameters should be contained in the FREE SHIP CARD

Name of the Student

Student's ID on the portal

Fathers' Name-

Aadhaar Card Number-

Caste

Date of Birth

Annual Family income

Domicile State-

Address of the Student

Course (in which admission is sought)-

Duration of Course-

Class (presently studying)-

Class (Last class previously studied)-

Major provisions of the scheme

Student's undertaking to reimburse the amount to institution within 7 days after receipt of scholarship



# GUIDELINES FOR POST GRADUATE INDIRA GANDHI SCHOLARSHIP SCHEME FOR SINGLE GIRL CHILD

**Introduction | Objectives | Target Group And Eligibility | Nature Of Assistance Available Under The Scheme | Procedure For Monitoring | Cancellation Of Scholarship| Document To Be Submitted |Certificates To Be Submitted By The Concerned University/Institutions To The Ugc**

## INTRODUCTION

It is observed that number of girls as against boys in certain states is declining which is a matter of great concern. The females are even coerced to give birth to male child. In such circumstances education of women needs to be used and effective means for their empowerment and education will prepare them to have a control over their lives. The mindset which militates against the girl child could not keep pace with economic progress and literacy. The Govt. of India declared elementary education as a basic human right of every child. The Union Government of India has taken various steps to uplift the status of women by implementing various schemes including **free education for girls.**

In order to achieve and promote girls education, UGC has introduced a Post Graduate Indira Gandhi Scholarship for single girl child with an aim to compensate direct costs of girl education to all levels specially for such girls who happen to be the only girl child in their families.

## OBJECTIVES

The objectives of the proposed scheme are :

- a) to support post graduate education of single girl child in non-professional courses.
- b) to recognize the value of observance of small family norm.

## **TARGET GROUP AND ELIGIBILITY**

**Target group:** The girl students who are admitted to various non-professional PG courses in Universities / Colleges and happen to be the only girl child in the family.

**ELIGIBILITY:** Any single girl child of her parents only. In a family if one son and one daughter is available then girl child will not be considered for scholarship under the scheme. The scheme is applicable to such a single girl child who has taken admission in regular, full-time Masters Degree course in any recognized university or a post graduate college. This scholarship is available to the student for first PG Degree only.

**Age:** Girl students up to the age of 30 years at the time of admission in PG courses are eligible.

## **NATURE OF ASSISTANCE AVAILABLE UNDER THE SCHEME**

- the number of slots for scholarships available under the schemes are 1200 per year
- no tuition fees will be charged from girl students to pursue PG degree course in Universities/Colleges/Institutions covered under Sections 2(f) and 12(B) of UGC Act.
- the value of Scholarship is Rs.2,000/- p.m for a period of two years only i.e. duration of a PG course.
- No other additional grant will be payable in lieu of hostel charges and medical charges etc.

## **PROCEDURE FOR MONITORING**

- The Universities/Colleges/Institutions will submit a certificate of completion of the post graduate course in respect of each student availing this scheme.
- The Universities/Colleges/Institutions will submit their utilization certificate of each student availing this scheme. The grant for second year will be released on the receipt of Utilization certificate for grant of first year.

- Students desirous of leaving the studies mid-way without completing post graduate degree will have to take prior approval from the UGC by submitting an application along with the justification through the concerned Universities/Colleges/Institution.
- Any student who discontinues the studies without prior approval of the UGC will have to refund the whole amount through DD drawn in favour of Secretary, UGC and concerned Institution will be responsible for this.
- No extension is permissible beyond two years.
- The student who is awarded Post-Graduate Indira Gandhi Scholarship will not be debarred from accepting any other scholarship.
- The Universities/Colleges/Institutions shall submit annual progress report of each student availing the scheme along with the utilization certificate.

### **CANCELLATION OF SCHOLARSHIP**

UGC may terminate scholarship of any student in case of :

- a) Misconduct of the awardee, if any, reported by the University/College/Institution.
- b) Unsatisfactory progress report (i.e. if the candidate scores less than 60% marks in the first year of Master's programme)
- c) Candidates being found ineligible at a later date shall face the penal action and will also be liable to refund the entire scholarship amount paid.

### **DOCUMENTS TO BE SUBMITTED**

The candidate is required to submit an application indicating name , address, date of birth, UG certificate, Percentage of marks along with following certificates-

- a) Proof of admission to Master's degree in a recognized Indian University covered under Section 2(f) and 12(B) of UGC Act.

- b) An affidavit from the student duly attested by the First Class Magistrate/Gazetted Officer mentioning that she is the only child in the family.

**CERTIFICATES TO BE SUBMITTED BY THE CONCERNED  
UNIVERSITY/INSTITUTIONS TO THE UGC**

Every year University/Institution will submit a compiled statement for the following:

- a) Statement giving the names of the students selected for the scholarship along with their bank account details
- b) Progress Report to be submitted after the completion of first year of the award giving percentage of marks obtained by the candidates
- c) Utilization certificate.