YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Shanti Devi Arya Mahila College, Dinanagar
• Name of the Head of the institution	Dr.Reena Talwar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01875221382
• Mobile no	9465471182
• Registered e-mail	sdamcollegednn1968@gmail.com
• Alternate e-mail	sushmagupta100@gmail.com
• Address	Near Bus Stand, GT Road Dinanagar
• City/Town	Dinanagar
• State/UT	Punjab
• Pin Code	143531
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Guru Nanak Dev University, Amritsar**
• Name of the IQAC Coordinator	**Mrs. Randeep Dhoot**
• Phone No.	**9465071447**
• Alternate phone No.	**9465471182**
• Mobile	**8427201501**
• IQAC e-mail address	**sdamcollegednn1968@gmail.com**
• Alternate Email address	**sushmagupta100@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://shantidevicollege.org/campus/aqar
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://shantidevicollege.org/campus/2022-23

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**80.15**	**2004**	**16/09/2004**	**15/09/2009**
Cycle 2	**A**	**3.02**	**2013**	**08/07/2013**	**07/07/2018**

6.Date of Establishment of IQAC	**01/07/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DPI (Colleges) Pb Chandigarh	Grant-in-Aid	State Govt.	2022-23	65,70,915/-
Punjab State Council for Science and Technology, Chandigarh	NEAC	State Govt.	2022-23	15,000/-
Punjab Bio diversity Chandigarh	International Day for Biological Diversity	State Govt.	2022-23	12,000/-
GNDU Amritsar	N.S.S	State Govt.	2022-23	178500/-
Skill Development	Beauty Therapist	Centre Govt	2022-23	94,080/-
Red Ribbon Club	N.S.S	State Govt	2022-23	6,000/-

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any	No	

of the funding agency to support its activities during the year?	
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Assurance of Quality by academic and administrative audit of departments for thorough checking of activities and progress reports.

• Conducted Student Satisfaction Survey, Teachers Feedback , Self Appraisal, Annual Alumni Meet.

• Organizing the Skill Development Programmes, Placement Drives, Capacity Building Activities , Green Initatives and encouraging departments to enhance collaboration, linkage and MoUs.

• Encouragement for participation of teaching staff to attend various seminars, workshops / conferences, orientation courses.

• Organization of Remedial Classes and Peer Teaching Learning Activities.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct orientation program for UG and PG students.	An orientation program for both UG and PG 1st semester classes were organized where the students interacted with their academic advisors and they got acquainted with the institution's regulations and standards.
To conduct induction programs for NCC and NSS students.	Induction Programs were organised for NCC and NSS volunteers, the incumbents learnt about the institutional policies, processes, practices, culture and values, and their mentor groups were formed.
To Make Mentor-Mentee Groups.	For the outcomes, IQAC divided the students into groups and assigned teacher to each group as Mentor.

In the starting of the session IQAC planned to take feedback from all stakeholders (for example, students, Parents, Alumni, Teachers).	IQAC collected online feedback from all stakeholders (for example students, Parents, Alumni, Teachers).Students submitted SSS forms through online mode.
To maintain students' progression report.	For the outcome of this, IQAC deputed all HOD's to maintain data of student's progression.
To organize counseling of students, Workshops, Extension Lectures, Seminars/Webinars, Placement Drives and Skill Development Programmes	For its outcome, Workshops, Extension Lectures, Placement Drives, Career Counseling Drives, Tree Plantation, Blood Donation Camp and Entrepreneurship Awareness Programmes, Seminars/ Webinars / Workshops were conducted by various departments for maintaining Quality Assurance.
To celebrate the National and International days.	For its outcome, different departments celebrated the important National and International days.
To organize Free Online Hobby classes.	Online Free Hobby Classes were organized by Computer Science, Home Science, FD, Cosmetology, Fine Arts and Physical Education Departments. More than 500 students joined these classes from different villages of the surrounding areas of Dinanagar.
To organize weekly Hawan.	Sanskrit Department organized Hawan every week along with the students in the Yagyashala pertaining to the ritual of Arya Samaj.
To identify slow and advance learners.	For its outcome, the teachers through class assessments and assignments assess the student's ability and identify slow and advanced learners. Different departments organized Peer

	Teaching/ Learning Activities and Remedial classes for slow learners, extra classes for advance learners, extension lectures and seminars.
To organize Parent-Teacher Meet.	Parent-Teacher Meeting was organized for both UG and PG students.
To encourage students to participate in various competitions / extra-curricular activities.	Students participated in various competitions organized at college level, inter-college and university levels. Students also participated in state level as well as national level competitions.
To encourage teaching and non teaching staff to participate in FDP and short term programme.	Post Graduate Department of Computer Science and IT organized six days Faculty Development Program for the teaching and non-teaching staff members.Various practical sessions for the staff members were organized.
IQAC planned for plantation of more seasonal plants and beautification of the college.	Ornamental plants were bought to beautify the campus and surroundings.
Cleanliness and availability of adequate drinking water.	College fulfilled the aim by providing adequate and purified drinking water.
College to renew DELNET membership.	College renewed membership of DELNET for 2022-23 session. The college can access E-resources (e-books and e-journals) for students as well as for teachers.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Managing Committee	24/11/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/02/2024

15.Multidisciplinary / interdisciplinary

·   The NEP 2020 sets out to make higher education more utility based. Our college is preparing to include Multi/Inter disciplinary subjects as per the NEP 2020. The college offers Multi / Inter disciplinary, flexible, skill oriented courses under Guru Nanak Dev University, Amritsar (affiliated), which are following:

- Multi / Inter disciplinary Programme under GNDU, Amritsar in B.Sc. (Economics) (Humanities and Sciences with Maths & Computer Sci.)
- Multi / Inter disciplinary Programme under GNDU, Amritsar in B.Sc. (Comp. Sci.) (Computers and Sciences with Physics & Maths)
- Multi / Inter disciplinary Programme under GNDU, Amritsar in BA (Social Studies).
- Innovative and Skill oriented Programme in Bachelor of Computer Application(BCA)
- Innovative and Skill oriented Programme in B.Sc(Information Technology)
- Innovative and Skill oriented Programme in Master of Computer Science (M.Sc(CS))
- Innovative and Skill oriented Programme in Master of Information Technology (M.Sc(IT))
- Innovative,Skill oriented and Flexible Programme under UGC in B.Voc (Software Development)
- Innovative,Skill oriented and Flexible Programme under UGC in B.Voc (Financial Marketing and Services)
- Innovative and Skill oriented Programme under GNDU, Amritsar in B.Sc (Fashion Designing)
- Innovative and Skill oriented Programme under GNDU, Amritsar in M.Sc(Fashion Designing)
- Innovative and Skill oriented Programme under GNDU, Amritsar in PG Diploma (Fashion Designing & Garment Construction)
- Innovative and Skill oriented Programme under GNDU, Amritsar in Post Graduate Diploma (Computer Applications)

- Innovative Programme and skill oriented Course under GNDU, Amritsar in Diploma in Cosmetology
- Innovative Programme and skill oriented Course under GNDU, Amritsar in Diploma in Stitching & Tailoring
- Innovative and Skill oriented Course under GNDU, Amritsar in Diploma Course in Computer Application.

16.Academic bank of credits (ABC):

The college follows curriculum developed by the Guru Nanak Dev University and adopted the Academic Bank of Credits System as instructed by the university. A special camp was organised to register students on the Academic Bank of Credits Portal. The students of the college created their ABC Student IDs. For monitoring ABC, the institution has appointed a faculty member as a Nodal officer and a proper technical support system has also been installed. The credits earned by students will be deposited in their ABC Academic Account. This will actively work towards decreasing the drop-off rate, and when students would discontinue their course, they can readily return to ensure its completion.

17.Skill development:

The college runs various courses to enhance skill among women as it aims at Holistic Development and Empowerment of Women Learners . The institute offers various Skill Based / Vocational Courses such as

- Bachelor of Computer Application(BCA)
- B.Sc(Information Technology)
- Master of Computer Science(M.Sc(CS))
- Master of Information Technology (M.Sc(IT)
- Programme under UGC
  - B.Voc Software Development Programme
  - B.Voc Financial Marketing and services
- B.Sc (Fashion Designing)
- M.Sc(Fashion Designing)
- PG Diploma in Fashion Designing & Garment Construction
- Post Graduate Diploma in Computer Applications
- Diploma in Cosmetology,
- Diploma in Stitching & Tailoring
- Diploma Course in Computer Application
- Beauty and Wellness course under Skill Hub
- Apparel Made Ups and Home Furnishing course under Fashion Designing Department
- Skill Oriented Add-On-Courses (Certificate Course, Diploma, Advance Diploma)
  - Web Designing

- Computer Fundamental & Internet
- Data Care Management
- E-Commerce
- Communication Skills
- Bio-Technology
- Bio-Informatics
- Cosmetology
- Taxation

- **To inculcate positive and ethical values among the students, the institution provides value based education in form of organising various competitions on human values, speeches on constitutional, fundamental and universal values. The college also celebrates national days like Independence Day and Republic Day, observing various programs like World Aids Day, Environmental Day and by observing the death and birth anniversaries of our national leaders which help in imbibing the good qualities in the students. The institution provides the facility of Peer Teaching-Learnering activities to enhance students' level of creativity. The institution provides Mentor- Mentee Groups where students learn varied virtues relieving emotional and psychological stresses leading to refined beings. The college forms Buddy Groups of the students where they come together to fight against numerous menaces prevalent in the society. The college stipulates short term training programs under PMKVY 3.0 under skill hub initiative on Cosmetology which helps in earning a living. The college also organises career counselling drives and counselling on attaining vocational skills. The college promotes 'Earn While You Learn' program pertaining to the Skill Development in the view of NEP 2020. This good practice enables students to earn while learning the proposed skill. The students set Diya Exhibitions, Mehndi Stalls, Food Stalls from where they earn with learning skills.**

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Since the NEP 2020 envisions an educational system fashioned on the lines of India's profuse linguistic, cultural and artistic heritage, the college follows an insightful approach in appropriate integration of Indian Knowledge System. The college offers Hindi, Punjabi and Sanskrit as elective subjects in degree courses. We are

running Post Graduation in both Hindi and Punjabi languages. Teachers give their lectures in the languages in which students can understand in better way. The college is working under the stewardship of Dayanand Math, Dinanagar. In order to preserve and promote Vedic values, the college solemnizes weekly Hawan, where both the faculty and students recite Ved Mantras. Before commencing any college event, the students recite sacred mantras to invoke the deity. The college upholds daily Morning Assembly chanting the Mantras. The institution promotes Indian arts, culture and traditions by organizing several activities, competitions and exhibitions. The management of the institution provides scholarships to students opting Sanskrit Language. We celebrate Punjabi Maah in the month of November every year to attach the students to their mother tongue and the rich heritage of Punjabi culture. Inspite of it Hindi Diwas and Sanskrit days are also celebrated by the respective departments. College organizes inter-state folk dances to aware the students about the culture of different states. College celebrates festivals like Lohri Festival, Diwali Festival, Teej festival, Basant Panchami, Janamashtmi etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is affiliated to Guru Nanak Dev University, Amritsar and has yet not given any guidelines in this direction. The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcome of the students. At the time of admission, outcomes of each programme are communicated to the students by the admission councelling cell. The programmes outcomes and course outcomes are displayed on college website.

20.Distance education/online education:

The college is working under Guru Nanak Dev University, Amritsar and is not an entity for distance and online education.

Extended Profile

1.Programme

1.1   **38**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **1928**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **518**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **616**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **89**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **14**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**38**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1928**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**518**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**616**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**89**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**14**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**46**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**2,66,29,621**
4.3 Total number of computers on campus for academic purposes	**270**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college respects the effective delivery of curriculum as the most vital aspect. The college tracks the curriculum prescribed by GNDU, the affiliateduniversity through its board of studies. Our faculty members have worked as members of board of studies and their sub-committees, substantially contributed to the curriculum development. In the starting of each session, the Principal of college addresses the new students and acquaints them with vision and mission of the college, curriculum delivery, policies and processes of institution, different scholarships available and how to avail benefits of these scholarships. At the beginning of every year the college chalks out an academic calendar. The heads of various departments conduct academic meetings to plan and organize the schedule of lectures and distribute the syllabus among the faculty members. Text books and reference books are also recommended to the students. Notes are provided to students as per their need.

If for any reason any faculty member fails to finish the syllabus within the stipulated time, the lecturer is asked to arrange extra lectures of that subject. For the effective implementation of curriculum, the various teaching methods like power point presentations, laboratory techniques, assignments and seminars are planned. Class tests and mid semester tests are taken before final examination. The answer sheets of mid-term tests are shown to the students. Remedial classes are taken for weak students and extra classes for advance learners . Our institution collects feedback on curriculum aspects from students and parents and does required modifications after analyzing the feedback.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://shantidevicollege.org/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The activities of institution proceed as per the academic calendar, generally prepared according to the guidelines issued by the affiliated university, GNDU, Amritsar. Academic committee and IQAC organize meetings regularly to discuss the curriculum and all necessary activities to be organized during the session. After summer vacation, the new session started and orientation programs were conducted for both UG and PG entrants on 4th August and 8th August respectively. Mid-term exams were started in second week of November as a regular phenomenon of institution to prepare the students for finalUniversity exams. Final university examination of odd semester classes was started on 5th December, 2022. During next semester, all academic, curricular and extracurricular activities, staff meetings were conducted in college campus as per the academic calendar. Finally the session endedup with the commencement of university exams in the first week of May.

Academic calendar carries information regarding general orientation programs, date of admission, talent hunt program, formation of mentor mentee groups, NCC and NSS induction program, planning of cocurricular activities by the societies and clubs, formation of various student bodies like student councils, exams schedule, celebration of National and International days, Sports day, Youth Festival, Annual Convocation / Function, Farewell Party etc. Inspite of academic calender, monthly activity planner is

prepared by IQAC for organizing monthly activities.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://shantidevicollege.org/campus/2022-23

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`11`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`141`

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates various crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the curriculum as its inseparable part to ensure the holistic development of the students to become empowered professionals.

Professional Ethics, Gender, Human Values

All the students of college are categorized in groups, each group constitutes 20-25 students with one teacher incharge to share and discuss various issues that help in understanding theimportance of ethics and values in their personal, social and professional life. To promote professional ethics and human values, subjects like Human resource Management, Psychology, Drug abuse and Business

studies are taught by following proper time table. In Human resource Management, students learn about the concept of management of people within a workplace to achieve the organization's mission and reinforce the work culture. In business studies, students learn about appropriate business policies and practices related to `controversial subjects. College has Grievance Redressal Cell/Sexual Harassment Cellto provide counseling to girls regarding gender sensitization.

Environment protection and Sustainability

To enhance the knowledge of environmental protection and sustainability, subject entitled Environmental Sciences is a part of curriculum and is compulsory for all students. Along with this, Buddy group, Science, NSS ,NCC, Red ribbon and Youth WelfareDepartments of institution organizevarious field activities to create environment protection awareness among students.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

135

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<u>https://shantidevicollege.org/feedback</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File]()
URL for feedback report	[https://shantidevicollege.org/feedback]()

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1928

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File]()

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

518

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All new students are required to attend an orientation programme in the beginning of the session.

The other components for effective assessment are regular class assignments, projects, internships, seminars, webinars , group discussions, quizzes, class tests, viva-voce examinations and through required attendance.

Special Programmes are being offered:

For Slow Learners –

- Remedial and Tutorial Sessions: These sessions are arranged for the slow learners as per their needs.
- Participation in Co-Curricular Activities- The slow learners are encouraged to participate in various Co-curricular activities like Seminars and other competitive events teaming with advanced learners.
- Simple lecture notes are provided to the slow learners. Lectures are delivered in simple language for their better understanding.

For Advanced Learners:

- Organization of Events: The advanced learners are encouraged to take up leadership roles and the responsibility of organizing various events.
- Membership of Committees: To enhance their team building capabilities, the studentsare encouraged to take the membership of various committees of the college
- Participation in Co-Curricular Activities- They are encouraged to lead various Co-curricular activities like Seminars and other competitive events.
- Scholarships on the basis of Merit: Advance learners are encouraged to work hard to avail meritorious Scholarships. Placement drives are organized for ensuring better career opportunities for the students.
- Apart from this Peer Teaching Learning Programmes are organized during the session for both Advance and slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1928	89

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides a dynamic platform to students for learning spark, thinking out of box, advanced and practical knowledge about content by adopting learner-centric pedagogies.

Experiential Learning

Experiential learning is imparted through field visits and field surveys which

- **Help them to correlate the syllabus with real life.**
- **The college has well-equipped laboratories where students carry out experiments under the supervision of teachers.**
- **Students of BCA, B-Voc., B.Sc. IT, M.Sc IT, M.Sc Computer Science, M.Sc Fashion Desighing have their Projects in their final semesters which are being evaluated by external examiners.**

Participative Learning

- **Social welfare programs inside and outside the campus are organized to instill in them their contribution towards the society.**

- **Students are taken out regularly to visit historical and cultural places.**

- **Organizing Seminars and conferences is a regular feature of the college to enhance the knowledge of the students.**
- **Every year various events are organized by Fashion Designing and Home Science Departments where students actively take part to make costumes and eatables.**
- **Students are encouraged to give articles on various topics to be included in College Magazine Nikasi to sharpen their**

thinking and writing skills.

Problem solving Methods

Various tasks are assigned to the students to inculcate in them problem solving skills andfeeling of responsibility.Students are encouraged to organize :

- **Academic and cultural programs .**
- **Case studies Discussions**
- **Debates**
- **Regular Quizzes**
- **Class presentations**
- **Participation in Inter-college events**
- **Regular Assignments based on problems**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://shantidevicollege.org/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

Our college follows ICT enabled teaching in addition to the traditional classroom education.Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom, All teachers have the knowledge to use new key tools for their better communication of ideas to students. The college has six smart classrooms equiped LCD projectors. The library provides smooth accessibility to e-resources like SHODHGANGA, INFLIBNET, DELNET etc to teachers and students for academic enhancement.

1. **In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources to expose the students for advanced knowledge and practical learning.**
2. **Most of the faculty uses interactive methods for teaching. The major emphasis is on classroom interaction in terms of seminars, debates, group discussions, assignments,**

quiz/tests/viva and laboratory work.

ICT Tools & Resources

- **Networked Computers**
- **Laptops**
- **Internet**
- **Wi-Fi Access**
- **Projectors**

E-Resources

- **Delnet**
- **Virtual Library**
- **Google Meet**
- **Reprographic Services – Photocopy**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

89

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

89

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and mode

- Students are briefed through faculty-wise opening addresses in orientation programs about internal assessment, question paper patterns and university examinations.
- The norms relating to course-wise examination pattern are communicated to the students through the college prospectus.
- Examination schedules are made available on the college notice board.
- An examination committee is constituted every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staff regarding examinations.
- It is a practice of the college to show internal examination answer books after evaluation to the students in the class for self-appraisalin order to ensure transparency.

- Class tests / Surprise tests are taken to assess their understanding of the subjects. Seminars /PPT presentations to develop presentation skills in the students to make them ready for corporate world.

- Group Discussions are arranged on various topics of current scenario to introduce them with significance of team spirit and togetherness.

Interaction with students regarding their Internal assessment.

- Due to internal assessment, the interest of the student towards learning and attending the classes has also been increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development.
- Overall, it is clear and transparent to students that they are being assessed on parameters such punctuality, performance in class room and assignments.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[Nil](Nil)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The procedure followed for the examination (external and internal) includes-

- **Date of submission of students' examination form to the University is informed to the students well in advance.**
- **Due to any reason if student is not able to submit the examination form in time, teachers contact them and brief them about options of form submission as per university rules.**
- **Generation of admit cards and their distribution is done as per schedule displayed on the students notice board and website of the college.**
- **After providing admit cards, students are asked to check their details, subjectschosen and medium of instruction for any mistakes.**
- **If found any discrepancy it is solved at college level and the university level before the date of examination.**

A transparent, time-bound and efficient method is being followed by the college in dealing with internal examination related grievances. Internal examinations are being conducted twice throughout the session. The faculty evaluates the papers within a week of conduction of exams. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper if required by the student. If any discrepancies are reported by the students, then they are resolved by the faculty immediately.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[Nil](Nil)

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated

and displayed on website and communicated to teachers and students.

- **The college is affiliated to Guru Nanak Dev University. Each program provided by the university has specific objective to ensure the skill and competence in the learners.**
- **The course outcomes of the institution focus on empowering the students for higher studies, research, employment, entrepreneurship and preparation for competitive examinations.**
- **Outcomes of various programs are communicated to students at the time of admission by the councelling team. Program outcomes (PO's) and course outcomes (CO's) are displayed on the college website as well as are available in hard copies in the library.**
- **Hard copies of syllabi are available in the libraries for the teachers and students as well as also provided in their Whats app groups.**
- **Feedback is taken from alumni and other stakeholders regarding the learning outcomes of various courses and their suggestions are communicated to the university through teachers who are members of faculty/ board of studies.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://shantidevicollege.org/campus/course-outcomes
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by various methods:

- **College evaluates the attainment of programme outcomes and course outcomes during the year through mid-semester exam, assignments, presentations, seminars, workshops, quizzes, group discussions etc.**
- **The college also organizes programs on communication skills, personality development and life skills development to support programmes outcomes.**
- **These are also evaluated by the feedback obtained from the students suggestions and Student Satisfaction Survey(SSS),**

- **Teacher's Feedback, Parents-Teachers Meet(PTM) and Alumni Meet. These forms are available on college website.**
- **Examiners feedback in practical viva-voca.**
- **Skill evaluation for vocational courses**
- **Feedback from Placement Agencies at the timeof placement drives.**
- **These are also evaluated on the basis of achievements of co-curricular and extra co-curricular activities.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://shantidevicollege.org/campus/course-outcomes

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

614

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://shantidevicollege.org/feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`Nil`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

`Nil`

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`2`

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://shantidevicollege.org/campus/indira-gandhi-study-centre

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has well qualified, meritorious and dedicated staff. We have PhD , M.Phil and UGC-NET qualified faculty. Three teachers have completed their PhD in year 2022 and four teachers are pursuing PhD. College has taken two research centers namely Dr. Ambedkar Study Centre and Indira Gandhi Study Centre under UGC . Research Development Cell of the college constantly works for developing research skills of teachers as well as students. College organizes seminars, workshops and extension activities in collaboration with government and non-government bodies. Eminent scholars and academicians are invited in these activities. Students conduct adult literacy activities, cleanliness, tree plantation, rallies to generate awareness regarding environment, social malpractices, health and hygiene issues. DELNET facility in library ensures for progressive research. Innovative activities are conducted in various departments . Faculty members are encouraged to attend Faculty Induction Programs, Refresher Courses, Faculty Development Program and other short term programs. College libraries (UG & PG) are available to enrich the knowledge of both students and teachers. Separate computers for teachers as well as students are provided as per their needs. Under Earn While learn program F.D. Dept. organizes Art & Craft Bazaar where students put various stalls displaying their items and earn their worth. Department of Cosmetology runs College Salon. Department of Home Science organizes food stalls every year. Wi-Fi campus facility has been provided to both faculty members and students. Students and teachers contribute in the College magazine ' Nikasi'.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://shantidevicollege.org/campus/publications-2022-23

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NCC, NSS, Red Cross, Youth Welfare Department, EBSB Club and Red Ribbon Club of our College are doing tireless efforts to contribute in societal upliftment in the neighborhood community. College, under EBSB Mission, organized various activities like AIDS prevention, drug-abuse, tree plantation, stubble burning prevention programs etc. A number of extension activities were conducted in the college campus and nearby localities and in the 'Nawa Tatagarh(Bagowal)' Village(adopted by NSS). Such activities earn appreciation for the volunteers and brought a positive change in the adopted areas. Students are sensitized deeply about social issues like gender awareness, girl education, women empowerment, skill development and cleanliness. College celebrated birth/death anniversaries of national leaders, Azadi ka Amrit Mahotsava, International Yoga Day, Blood Donation Camp, Constitution Day etc. NCC Cadets participated in ATC, TSC, BLC and attachment camps. These activities help in the development of student-community relationship, leadership skills, sense of social responsibilities and self-confidence among the students. NCC and NSS honoured families of martyrs in collaboration with Shaheed Parivaar Welfare Association. Awareness efforts resulted in many rural girls opting for higher education.College has partnered with NGOs, such as Inner Wheel Club, Bharat VikasParishad, BhartiyaShikshan Mandal, Ambedkar Society etc. College signed MOU with Bharat VikasParishad to foster social consciousness amongst youth.College organizes 'Tree Plantation regularly for promoting environmental sustainability.

File Description	Documents
Paste link for additional information	https://shantidevicollege.org/campus/number-of-students-participating-in-extension-activities
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2848

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

4

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure and physical facilities for teaching-learning. The infrastructure set up of the entire campus aids teachers and students towards achieving academic excellence. The college building has four blocks which includes 46 classrooms including 7 ICT based smart class rooms, 30 laboratories, 1 seminar hall, 1 conference halland fully automated libraries for both UG and PG students. There are computing systems with round a clock Wi-Fi facility in the whole college campus. The Institution follows ICT enabled practical oriented, learner-friendly modes of instruction to make teaching-learning practical and student- friendly. The use of ICT has positively impacted the intellect of our students. In order to use innovative educational resources and to make teaching process more effective and student friendly, the college follows ICT based learning. To conduct seminars and conferences, the college has provision of fully air conditioned seminar halls and fully air conditioned auditorium hall with a capacity of 500 seats. To make learning practical and research- oriented, the college laboratories are well equipped and are timely upgraded with multiple sets of apparatus. Additionally, the college has a dedicated language laboratory to engage students to actively participate in language learning activities. The College libraries (separate for UG and PG students) are fully automated using Integrated Library Management System (ILMS) and comprise of rich collection of carefully selected textbooks, journals, newspapers and reference books. The library is connected to national and international libraries through DELNET for resource sharing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://shantidevicollege.org/campus/infrastructure-gallery

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college has exhibited its commitment to provide facilities & training in Sports & Cultural activities:

Cultural Activities : To facilitate cultural activities, the college has one auditorium and two seminar halls. The staff and students make use of these facilities for unwinding themselves at times by organizing cultural and literary events, Alumni Meet, fresher's party and farewell events, etc. Youth welfare department of college plans and organizes cultural activities in college campus. The college has given provision of separate rooms for NCC, NSS, Red Cross and Youth Welfare Departments. Co-curricular and cultural activities are conducted in auditorium and seminar hall.

Professional coaching is given to participants to perform in cultural and literary items during university level youth festival.

Sports: The Institution has a spacious sports ground with 400 meters running track near Mugrala (outside college campus) to hold regular sports activities. The college has indoor stadium for conducting indoor games and yoga practice. Continuous efforts are made to enhance sports facilities and motivate the students to participate in inter-college, district level,state level and national level competitions.

Gymnasium: Our gymnasium is well-equipped with all the major types of equipments like Treadmill, fitness massage machine, exercise cycles, dumbbell, weight lifting material and aerobic ball.

Indoor Stadium:Fencing game and Yoga practice is performed in Indoor stadium. Other indoor games are also available for the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://shantidevicollege.org/campus/infrastructure-gallery

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://shantidevicollege.org/campus/ictrooms
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4,39,762

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software- SMILE

Nature of automation (fully or partially) - Fully Version-2022-2023

Year of automation- 2018

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

106,194

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

155

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College frequently upgrades its IT facilities including network, internet and Wi-Fi in college campus . Seven classrooms are equipped with Wi-Fi along with multimedia facility. There are 270 computers including laptops in college campus. College has 6 full fledged computer labs, one language lab and one FD computerlab. Other than these labs computer facility along with LCD and projector is given to science labs and fashion designing labs. The systems are updated as per the need both in terms of software and hardware in order to cater the needs of the students to successfully complete their practical session as per the university curriculum. There are 7 scanners, 20 printers, storage devices and UPS in the college. The institution is equipped with a free Wi-Fi facility with a speed of 500 MBPS. All the webinars are conducted through google Meeting video conferencing app. which has capacity of unlimited participants with unlimited time. Online live streaming of all webinars and other activities is broadcasted on YouTube. Most of the systems are armed with Licensed Security antivirus for Windows to tackle Malware/Virus problems. The computers of the college are connected with printers and scanners wherever required. Language lab is augmented with software and digitized audio-video materials to develop communication skills among students. Surveillance cameras are installed at strategic locations of the campus for safety and security purposes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[Nil](#)

4.3.2 - Number of Computers

270

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2,66,29,621

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution obtains the necessary requirements of class rooms, laboratories and other infrastructural resources from each HOD well before the beginning of the academic year. After validation of the requirements in IQAC, the available resources are allocated to each department. Wherever there exists a situation that any resourceis required by more than one department, suitable

adjustments in the time table is made for the optimal use of the resources. Theinstitution has a permanent supervisor to take care of all the construction workandmaintaining the existing ones. The buildings are maintained for their up-keep and repairs on a regular basis. The house keeping team regularly maintains the buildings, corridors and other places clean and tidy. The wash rooms are maintained by a team on a regular basis to maintain their usability. The departments managed by their heads are responsible for maintaining the laboratory equipment for their operational conditions. They identify the agencies who would undertake the maintenance work and would get the equipment ready for operations before the beginning of every semester. The institution has an IT cell headed by a senior member of the faculty to oversee the procurement, maintenance, repairs and replacement of equipments like computers, laptops, projectors and others in the domain area of information technology across the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://shantidevicollege.org/campus/ict-rooms

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

326

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

915

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://shantidevicollege.org/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1020

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1020

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`50`

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`174`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`13`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

134

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Each year student council is constituted in the college comprising of meritorious students and the students who excel in extra-curricular activities. It encourages the students to develop their leadership skills. Periodic meetings are also held with the Principal and members of student council. The members of the council include class representatives who represent and encourage the students in participating in different college activities. Besides they take care of requirements and aspirations of all students and report the same to the concerned faculty members. Student Council representatives actively participate in various activities and help in coordinating all the events related to academics, sports, co-curricular & extra-curricular activities, as per the directions of teaching faculty. They actively participate in the Hostel Committees, Placement Drive Committees etc.. They also motivate other students to take part in seminars and workshops conducted by the institute. They work as a medium between faculty and students. Cadets of NCC unit, NSS Volunteers, Red Ribbon Club and Red Cross Volunteers are actively involved in training camps, special days celebrations, social services and community development programmes inside and outside the college.

File Description	Documents
Paste link for additional information	https://shantidevicollege.org/campus/number-of-gender-equity-promotion-programmes-organized-by-the-institution-2022-23
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

196

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has a registered Alumni Association under the Societies Registration Act which is named as SHANTI DEVI ARYA MAHILA COLLEGE ALUMNI ASSOCIATION, C/O SDAM COLLEGE, G.T. ROAD, DINANAGAR 143531.

Alumni Association, contributes significantly to the development of the institution through financial and other support services.

College Alumni is presently proving their mettle in their respective fields all over the globe. The Alumni Meetings are held every year to contribute in the growth and development of the College. During these meetings the alumni get chance to reconnectwith the Alma mater and old friends. They provide inputs

and share their experiences regarding skills, recent technologies & trends in corporate world and their working culture. These inputs are helpful to academicians for moulding the aspiring students. Alumni are invited as resource persons at various events, guest lectures and panel discussions. Scholarships are given by college from alumni fund to the needy students. They also donate books in Book Bank in college library. They also help in Placement & Career Guidance Assistance. They assist and guide the students to crack the interviews. Alumni enlightens the students with their success stories and challenges faced by them through entrepreneurship awareness programmes.

File Description	Documents
Paste link for additional information	https://shantidevicollege.org/campus/list-of-alumini
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To fulfill the vision and mission of the institute, College Managing committee members, Principal, staff representative and administrative staff meet twice a year for making the planning forum for infrastructural and academic requirements of the college. The college has a functional IQAC. All the quality initiatives are taken through the IQAC cell. It acts as a think tank, liaison and coordinates among principal, teachers and students. IQAC strives to bring quality enhancement in the college. The departments are given a monthly target of the activities through monthly activities planner and all the activities are organized accordingly. IQAC meets four times in a year. IQAC recommends to conduct seminars/webinars and FDPs in the college and encourages the departments to go for inter-college

activities.

Various clubs and committees are formulated to implement the goals and objectives of the institution. All the committees take responsibility for the plans and activities and successfully performthese responsibilities in every academic session.

File Description	Documents
Paste link for additional information	https://shantidevicollege.org/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution practices decentralization and participative management by involving President, Local Management Committee (LMC), Principal, IQAC and HODs of all departments in decision making process.

Authority is delegated to Head of Departments to look after their departments independently. HODs frame their departmental time table and assign classes to the teachers. They remain the part of selection committee during interview of Adhoc staff. HODs conduct their departmental meetings in which programmes for the entire term are decided. They plan to organize seminars/ workshops, career counseling session, remedial classes, inter-departmental and inter- college activities and field trips. The decision to conduct Mid Term Exams is taken by the Principal, examination controller and all HODs. Any college faculty member can give suggestions for improvement to the Principal and HOD. Students also participate through different formal and informal feedback mechanisms.

Suggestion box is kept in college for suggestions from students. Management and Principal both are approachable and accept valuable suggestions. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College.

Periodic Parent-Teacher meetings are conducted in which academic progress of the students is communicated to the guardians. Parents' feedback is also taken and actions are taken accordingly. Office staff is also involved in providing day to day support

services for students and teachers.

File Description	Documents
Paste link for additional information	https://shantidevicollege.org/
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management Committee endeavours best substantial independence to the Institution in all areas of decision making process.

The IQAC assigns responsibilities to various clubs and committees for the smooth and effective functioning in the area of academics and administration.

The admission procedure starts with the Admission Committee by giving prospectus along with admission forms. The institution has assigned a responsibility to the counseling cell to guide the students regarding programme outcomes of each programme at the time of admission.

The teachers make classes as interactive as possible and encourage innovation through novel interpretations. Audio- visual methodology, language lab, Google classrooms, industrial visits, field work and projects.

The College conducts semester wise examination smoothly as per university date sheet. Internal examinations are also conducted. The examination committee makes arrangements to conduct and evaluate the MST and final examination.

Anti- Ragging Committee/Grievances redressal/Sexual harassment Committees are formed to design strategies and action plan for curbing the related unfair matters.

Research development cell encourages the teachers and students for research.

The college purchase committee is constituted to identify the purchase requirements for all the academic and administrative purposes.

There are two separate libraries for UG and PG students. DELNET has been subscribed for the college library.

The staff welfare committee is constituted to ensure the welfare of the faculty members of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://shantidevicollege.org/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing body is responsible for the operation of all aspects of the institution including its finance, human resources, educational and research functions and infrastructural arrangements. Principal under the guidance of management implements all the financial projects. She has her team of departmental heads, IQAC Coordinators, teachers and superintendent of administrative block to assist her in discharge of this work. Academic council maintains the standards of education, approval of Syllabi, approval of new programmes, admission process, teaching learning and evaluation methodologies, research initiatives and student support facilities. The institution follows the service rules as delineated by the UGC, Punjab Government and also by Guru Nanak Dev University, Amritsar, affiliating university. However, in case of faculty and other staff appointed on temporary basis, the institution has its own promotion policies. The formed clubs and committees are responsible for extracurricular activities, discipline, monitoring attendance, grievance redressal etc.Dean Student affairs coordinates in organizing extracurricular activities at different levels. IQAC organizes the student counselling drives and gives guidelines to all HODs regarding student's affairs. The institution has setup Grievances Redressal Cell and sexual harassment Cell for students and staff members. The Anti Ragging Cell has also been setup by the institution. These Cells are working under the supervision of coordinators.

File Description	Documents
Paste link for additional information	https://shantidevicollege.org/
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures. The Institution recognizes all its employees as the beneficial resource and provides a caring and supportive working environment to all staff which enables them to develop and optimize their full potential. Existing welfare measures for teaching and non-teaching staff are listed below:

Provision of Leave

1. Casual, Maternity and Medical Leave isgranted to the teaching staff.

2. Duty leave (DL) is given for attending orientation programmes/refresher courses/workshops /Seminars/Conferences, etc.

Other Welfare Measures

- **The institute has a mandatory provision of CPF for employees and contributes the eligible amount to their respective CPF accounts.**
- **Subsidized bus facility is given to the employees of the institute.**
- **Loans are granted to the permanent staff to meet financial emergencies according to staff loan policy.**
- **The achievements of staff areappreciated in the form of felicitations.**
- **The Staff Welfare fund is used for the welfare of the faculty members of the college.**
- **Fee Concession is given to the wards of staff. Salaryistimely credited to bank accounts of the employees. Accessibility of gym at concessional rates.**
- **Wi-Fi facility.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

19

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually after completion of one year of service. The salient features of the performance appraisal system are as follows:

For Teaching Staff:

- **The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System (PBAS).**
- **Promotions are based on the PBAS performa for UGC Career Advancement Scheme (CAS) that is based on the API score.**
- **The institute undertakes a wide range of activities besides academics for which faculty members are assigned additional duties and responsibilities which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.**
- **The faculty members are informed well in advance of their due promotion.**
- **Faculty members whose promotions are due, are recommended based on their API score and are required to appear before the screening cum-selection committee.**

Non-teaching staff:

Non-teaching staff is also assessed through Annual confidential reports and annual performance appraisal. On satisfactoryperformance, all employees are granted promotions and financial upgradation under the ACP Scheme. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the Management of the institution through Principal.

External audit is conducted once in every year by an external agency. The mechanisms used to monitor effective and efficient use of financial resources are as below:

College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc.and non-recurring expenses like lab equipment purchases, furniture and other development expenses. The expenses are monitored by the accounts department as per the budget allocated by the Management.

All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the Principal The accounts of the college are audited by Chartered Accountant regularly as per the government rules.

The auditor ensures that all payments are duly authorized after the audit, the report is sent to the Management for review. Any queries, in the process of audit would be attended immediately along with thesupporting documents within the prescribed time limits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

24,49,930

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The optimal mobilization and utilization of resources and funds are of paramount importance for the Institution as it accelerates the development and helps in promotion of academic excellence.

Following strategies are adopted for fund mobilization Students fees

Interest on corpus fund

Grants received under various government/non-government schemes

Funding from donors

The institution receives salary grant (deficit grant) from DPI Colleges, Punjab against grant in aid posts.

Fund generated from above are principally used for maintenance and development of college.

Strategies and procedures for optimum utilization of resources:

Budget is utilized to meet day to day operational and administrative expenses and maintenance of fixed assets. Adequate funds are allocated for effective teaching-learning practices that include Orientation Programmes, Workshops, Inter-disciplinary activities, training programmes that ensures quality education.

Enhancement of library facilities needs to augment learning practices and accordingly requisite funds are utilized every year.

Adequate funds are utilized for development and maintenance of infrastructure of the College.

Some funds are allocated for social service activities and

community development programmes.

The institution prepares a budgetary plan and presents to the local managing committee for approval. Purchase committee comprising members of teaching and non-teaching staff carries out due diligence before finalizing the vendors for specific purposes.Local managing committee approves the major purchases.Bursar checks bills and other relevant documents. The utilization of government grants is routed through PFMS, Government of India.Stock checking is done at the end of academic year to ensure proper maintenance of college infrastructure.

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At the beginning of academic session, the IQAC collects academic plan from various departments and reviews their academic progress. The IQAC improves the teaching-learning process through standard academic practices, these academic practices include:

- **Preparation and adherence of Academic Calendar Formation of class sections sections**

- **ChoiceofElectivesCourses**

- **Course allocation Load chart and Timetable preparation Mentor-Mentee distribution**

- **Remedial classes for slow learners and extra classes for advanced learners.**

- **Course delivery (Online / Offline class)**

- **Conduction of Seminars, Workshops , Extension lectures**

- **Industrial Training, Projects, Field Trips**

- **Monitoring of class delivery**

- **Attendance Monitoring of students**

- **Preparing detained lists of students**

- **Syllabus coverage**

- **Setting up the question papers**

- **Conduction of Internal Examinations**

- **Evaluation of Answer Scripts**

- **Industrial Visits & Guest Lectures.**

- **Smooth Functioning of Classes.**

- **To initiate various green practices to maintain ecofriendly college campus through the activities i.e. tree plantation, efforts to minimize paper work , clean and beautiful campus, save power through solar system, awareness programmes on renewable energy and e- waste management etc.**

- **Enrichment of ICT infrastructure and to motivate its usage for teaching learning process.**

- **Online feedback forms for Teachers, Students and Alumni on college website ·**

- **Use of social media apps to communicate with students**

File Description	Documents
Paste link for additional information	<u>Nil</u>
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process and takes steps to improve the quality of the teaching-leaning process.

- **The Academic Calendar is prepared in advance, displayed and circulated in the Institute and is strictly followed.**
- **In prospectus, students get detailed information regarding admission procedure, choice of subjects, curriculum and rules regarding discipline.**
- **Students are apprised of the time-table, programme structure, syllabi of the courses before the semester commences.**
- **Conduct of Mid-term examinations in each semester.**
- **Important announcements are made in the Morning Assembly.**
- **Attendance of students and conduct of classes are monitored by the HODs and CRs .**
- **The Head Girl and the Discipline Committee members make random visits to the campus to ensure discipline in the campus.**
- **Class CRs meetings are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching- learning process.**
- **Feedback is properly analyzed and shared with the Principal, HODs and concerned teachers.**
- **Implementation of Outcome-based learning education in each program. Establishment of various processes to take feedback/surveys from various stakeholders.**
- **The HOD's give the messages, notices and study material to students on class wise created whatsapp groups also.**
- **Classrooms with projectors and multimedia facility are available in college.**
- **Teachers are motivated to deliver lectures through ppt and video presentation on projectors.**

File Description	Documents
Paste link for additional information	https://shantidevicollege.org/campus/2022-23
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international	C. Any 2 of the above

agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://shantidevicollege.org/campus/annual-reports
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows Gender sensitivity in providing facilities such as:

1. Safety and security-

- Grievance and Redressal cell is led by senior confident and caring female teaching members.
- Anti-Ragging cell is actively guiding student community. There is no report of ragging in the campus as well as in hostel compound as it seems that the concept of ragging is deemed historical and archived practice.
- 24 Hours vigilance by security personnel is provided at all main gates of the college.
- CCTV cameras are installed in the campus, classrooms and hostel to keep vigil. All the buses are equipped with CCTV cameras.
- Fire extinguishers are also provided in labs and outside area of campus
- Medical room has been established and medicines are given free of cost to all.

2.Counselling

- Enlightened Minds club and senior faculty are helpful in mentoring and counseling the students. Parents –Teacher

> meetings play successful role in solving academic and personal problems of students.
> - For the personal hygiene & sanitation awareness, doctors are often invited to interact with students while celebrating special days like National Nutrition month, world cancer day etc.

3.Common Room- The college has a very spacious common room with seating capacity of more than 200 students and open air theatre stylestairs made for sitting in sunlight.

File Description	Documents
Annual gender sensitization action plan	https://shantidevicollege.org/campus/gender-action-plan
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://shantidevicollege.org/campus/safety security

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Segregation of the solid waste is done on daily basis. Specifically blue & green dustbins are installed in all Corridors in the campus. On the outer wall of the college a Message for segregation of waste has been painted by students of fine arts

department. Non-biodegradable waste is mostly disposed in the dump of the municipal corporation. The solid biodegradable waste from hostel mess, canteen and lawns is collected and dumped in the pit for decomposing it to make bio-fertilizer for plants.

Liquid waste management

Liquid waste from washrooms, bathrooms, kitchen and mess is collected in the sewage tank. Water of RO system, and AC's is collected for batteries and for watering plants.

Vermi compositing It is also done in the campus and fertilizer made by worms is sold out to staff and also used in college lawns. E-waste management-

The college has minimum e-waste. The parts of old computers and electronic items are used for repairing and replacement of PCs. Some waste is sold to vendors for recycling.

Waste Recycling system

- E-Waste is reused wherever possible.

- Biodegradable waste is turned in to manure.
- Fashion Designing department organizes workshop of Best Out Of Waste to use junk into decorative utility article.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Response

Institution provides an inclusive environment for everyone. The institute has always been at the forefront to organize different social and cultural activities to sensitize students without any

discrimination of caste and religion to promote harmonious environment.

- Recitation of Ved Mantras andWeekly Hawan are theregular featureof the institute to inculcates healthy and spiritual vibes in students.
- Recitation of Path of Sukhmani Sahib on Guru Nanak Dev ji's Jayanti.
- Motivational speakers are invited to encourage students towards ethics and moral values .
- The institute motivates the students to participate in online /offline competitions and cultural activities.
- Staff Welfare Society celebrates staff's special days. Monetary help is given to needy teaching , non-teaching and Class IV employees during illness and at marriages.
- Institute takes initiative to motivate students to visit Oldage Home and nearby slum areas and to provide necessary items and eatables to them.
- Institute takes initiative to encourage the students and staff members to help the needy people affected from natural calamities.
- National Integration Day is celebrated every year in college campus.
- Raksha bandhan was celebrated with Jawans of BSF by NSS & NCC departments .
- Janam-Ashtami, Karwa-Chauth , Diwali, Lohri , Basant Panchami and Vaisakhi are celebrated by institute every year.
- Cultural program Lok Utsav is organized every year in collaboration with District Heritage society (sponsored by Ministry of Culture, Govt. of India) which is based on folk dances of different states of India.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the institution to the constitutional obligations like values , rights, duties and

responsibilities is done by celebrating different days .The thoughts, quotations and constitutional preambledisplayed in the campusmake the student aware of their values,duties,rights and responsibilities to become noble citizens.

- Kargil Vijay Divas and Army Day were celebrated to pay homage to martyrs .
- Various activities like knowledge to operate voting machine, making ofvoter cards and Chetna Rally were organized under SVEEP awareness campaign .
- N.S.S and N.C.C departments celebrated Azadi ka Amrit Mahotsav by organizing different activities for creating awareness among students .
- Chetna rallies were organized against stubble-burning , drug abuse, other social evils in adopted villages and in surrounding areas.
- Seminars, webinars , extension lectures and various programs were organized to sensitize the staff and students about human rights , traffic rules , women empowerment and other sensitive issues.
- Iconic Week of AKAM was observed by NSS & NCC departments to celebrate Independence day.
- Indian Constitution Day was celebrated by organizing Inter-college quiz competition, cultural program and oath taking ceremony.
- Birth Anniversary of Shaheed Bhaghat Singh was celebrated by NCC and NSS departments by showing Nukkad Natak.
- Lecture on personal hygiene and nutrition was given at Kusht Ashram on World Leprosy Day.
- A Seminar was organized on World AIDS Day.
- Cyber Security Week was observed by Computer Science & IT Department.
- Dheeyan Di Lohri was celebrated by NSS volunteers in Saidipur village under Beti Bachao Abhiyaan.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://shantidevicollege.org/gallery-images
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, | A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response

- **International Yoga Day was celebrated by organizing Yoga Camp in college campus.**
- **The birth anniversary of Shri Guru Nanak Dev ji was solemnized by reciting Sukhmani Sahib Path.**
- **National Voter's Day was celebrated by organizing Inter-College Poster Making Competition and pledge was taken by Principal, Staff and students.**
- **Har Ghar Tiranga Abhiyan under Azadika Amtrit Mahotsav was celebrated to commemorate 76th anniversary of Independece day.**
- **The institution celebrated World Cancer Awareness Day by organizing seminar.**
- **To celebrate the International Biodiversity Day a Poster Making Competition was organized.**
- **Essay writing competition was organized on Human Rights Day.**
- **National Youth Day, National Girl Child day , Ozone Day and National Science Day were celebrated to create awareness.**
- **A Seminar on Holistic Nutrition was organized to celebrate**

National Nutrition Month.

- **Rakhi was celebrated with Jawans of B.S.F. by N.S.S Department .**
- **Teej, Janamashtami, Karwachauth ,Diwali, Lohri , BasantPanchami and Vaisakhi were celebrated by organizing melas and exhibitions.**
- **Green Holi was celebrated by Home Science department with inmates of Oldage Home ,Gurdaspur.**
- **Meditation Session was organized in college campus to improve mental health under Har Ghar Dhyaan program in collaboration with Art of Living Organization.**
- **Youth Welfare Department motivated the students to participate in Zonal Youth Festival of GNDU and won Runners Up Trophy.**
- **Free Hobby Classes were organized by various departments of the institute during summer vacations.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File]()
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practise 1

Mentoring System

The institute is keen to attain the fulfillment of the goal of imparting holistic education to women through its unique mentoring system.

To create an informal informative association between mentor and mentee, two formal meetings with group of 20 students in a month are arranged by the mentors assigned by the counseling cell and suitable measures are taken to improve their performance. Remedial classes for weak students are organized by the college.

The result of mentoring program is positive as the academic progression of most of the students has seen an upward trajectory suggesting better performance with every year.Holistic development of women has been the most important feature of the college and we shall continue on this journey.

Best Practise 2

Green initiatives

As the institute is committed to the cause of environment protection and it has developed an exclusive green culture. To inculcate the environmentally responsible behavior, the institute is effectively motivating the students as well as the society through poster- making, slogan writing,wall painting and tree plantation drive in city as well as in surrounding area. All are being motivated to take part in tree plantation campaign "Each One Plant One" during Van Mahotsva.These initiatives demonstrate institutes' commitment for environment sustainability to create better environment.The practice of gifting green plants is well appreciated by the guests. Green Champion Award was won by institution in April 2020 by MGNCRE. Green Campus Award by MGNCRE was achieved by college in April 2023.

File Description	Documents
Best practices in the Institutional website	https://shantidevicollege.org/campus/best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Shaping future of women folk living in backward area through Monetary support and Holistic development.

Shanti Devi AryaMahila College is committed to uplift the status of women folk living in this backward & border area and it has been pioneer in many such practices .Founded and managed as a first institute for women in Dinanagar/Gurdaspur, the management is committed to the education of women .

- **The most distinctive feature of the institution is that it is the only multi faculty women institute in Dinanagar with hostel and transportation facilities at nominal charges and is near the local bus stand of Dinanagar .**
- **50% Fee Concession is given to" Father Less Beti". This has been the most distinctive feature of our institute .**

- **Special fee concession is given to needy students by Managing Committee and staff and Alumni Association.**
- **Daily morning prayer,motivationaltalks andhawan are organized in college campus under routine activities.**

- **Field trips, cultural activities and programs areorganised with collaborative support from organizations of national repute .**
- **Our NSS and NCC group are vibrant and dynamic fostering leadership and believes in the mission of altruistic and ethical service**

- **College is10 times Winner of Champions' Trophy in zonal level youth festival organized by GNDU.**
- **Students of Sports department have won trophies and medals at state and national level in various games.**

- **Students are well informed and given assistance in job placements by Placement cell of the college.**

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Future Plans of action for next academic year (200 words)

- **Academics**

1. To organise seminars, workshops, conferences.

2. To introduce new skill development courses in future.

3. To enrich library with text books, reference books and journals.

4. To organize more guest lectures and extension lectures of academicians of various universities and colleges.

- Development programmes and collaborations

1. To increase the number of collaborations with academic/research/cultural/sports bodies.

2. To organize faculty and student exchange programmes.

3. To organize field trips for both students and teachers .

4. To apply for the projects related Environmental Awareness.

5. To encourage the faculty to attend faculty development and career advancement courses.

- Research and innovations

  1. To encourage the faculty members for research publications and research projects.
  2. To publish college research journal.
  3. Search for funding from reputed industry and corporate houses related to research projects.
  4. To incline PG students towards research oriented activities.

- Institutional social responsibility

1. To organise more community welfare programs to contribute to the wellness of the society.

2. To aware the students as well as surrounding areas regarding social evils by conducting awareness activities.

3. To aware the students as well as surrounding areas regarding health and hygiene by conducting medical camps.

- Welfare programmes

  1. To help fatherless children, to support financially weak students, help students with very serious medical crisis.
  2. To provide free books to needy students.
  3. To provide more financial support to employees as per their need.