**SELF-APPRAISAL REPORTS FOR TEACHERS**

The UGC and NAAC expect all teachers to file an annual SELF-APPRAISAL REPORT with the College, for which they have a published format.  There are currently two formats; one for an ANNUAL SELF-APPRAISAL REPORT from all currently serving teachers, and another SELF-APPRAISAL REPORT FOR NEW TEACHERS who joined College during the previous academic year.

Since our next re-accreditation is due in July 2018, all teachers should prepare their ANNUAL SELF-APPRAISAL REPORTS for five years; i.e., for the academic year 2013-14, 2014-15, 2015-16,2016-17.Soft copies of these reports may please be mailed to **coordinatoriqac12@gmail.com**, hard copies should be filed and kept in the department.  They will need to be presented to the Peer Team during the re-accreditation process.

Teachers who have been in service before 2012-2013 shall fill in the SELF APPRAISAL FORM FOR REGULAR TEACHERS annually, at the end of every academic year.

Teachers, who joined the college during any of the four academic years mentioned above, shall fill in the SELF-APPRAISAL FORM FOR NEW TEACHERS for the year in which they joined the college and the annual SELF APPRAISAL FORM FOR REGULAR TEACHERS for every subsequent year. For example, a teacher who joined the College in 2013-14, shall fill the SELF-APPRAISAL FORM FOR NEW TEACHERS for that academic year, and the SELF APPRAISAL FORM FOR REGULAR TEACHERS for the years 2014-15 and 2015-16.

**Please contact the IQAC in charge Dr Maneeta Kahlon for any help at 9914366696**

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| [SELF APPRAISAL FORM FOR REGULAR TEACHERS.](http://www.miciqac.com/uploads/3/2/1/9/32193645/yearly_selfappraisal_for_teachersonline.docx)This is a self-appraisal form which has to be filled in annually. Please download, fill in and submit to by 20 April every year for the previous academic year from [HERE](http://www.miciqac.com/submissions.html).[SELF APPRAISAL FORM FOR NEW TEACHERS](http://www.miciqac.com/uploads/3/2/1/9/32193645/selfappraisal_for_new_teachers_online.docx). Permanent teachers appointed in the current academic year have to download this form, fill in and submit the filled in form to the IQAC from [HERE](http://www.miciqac.com/submissions.html)  . Filling this form is one-time process; they will have to fill in the annual self-appraisal form for subsequent years. |

**Please submit the form at e mail: coordinatoriqac12@gmail.com**